

# Davenham Parish Council

**Minutes of Davenham Parish Council Meeting held 6<sup>th</sup> September 2021**  
**Public Open Forum & Council Meeting 7.00pm**  
***Davenham British Legion***

| <b>Present:</b>   | Cllr Ryder (Chair), Cllr Tutt (Vice-Chair), Cllr Hudson, Cllr Ravenscroft, Cllr Spare, Cllr Lee, Cllr Aitken, Cllr Wood Elaine Hamlett (clerk),  |                      |                 |         |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
|---|--|----------------------|-----------------|---------|--------|--------|------|------------|----------|--|--|--|--|------|-------|---------|-----------------|-------|-------|----------|----------------------|--------------|--|-------|--|------------|---------------|----------------------|--|--------|--|
| <b>1. Public Session</b>                                      | Public session – No members of the public attended   |                      |                 |         |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
| <b>2. PCSO/Police Update</b>                                  | <p style="text-align: center;"><b><u>Davenham Parish Council – 27<sup>th</sup> JULY – 4<sup>th</sup> SEPTEMBER</u></b><br/> <b><u>PCSO ROBERTSON REPORT</u></b></p> <p><b><u>ASB</u></b></p> <ul style="list-style-type: none"> <li>• Report of ASB on BUTCHERS STYLE FIELD – Loud Music / Screaming and Shouting up till 2330 – 101 Called and Patrols sent out. PCSO alerted and patrols whenever PCSO is on lates</li> <li>• Report of suspicious activity – Male on scooter – Informant didn't get REG but Beat Team and Response have been informed to keep a look out</li> <li>• Threats to neighbours due to a Neighbour dispute THE DUKES – Patrol attended the location, and PCSO gave reassurance and checked up on the victims a week later – Neighbour has left area.</li> </ul> <p><b><u>THEFT</u></b></p> <ul style="list-style-type: none"> <li>• Pints of Milk Stolen from front doorstep – crime</li> </ul> <p><b><u>BURGULARY</u></b> - None Reported<br/> <b><u>VEHICLE / BICYCLE THEFT</u></b> - None Reported<br/> <b><u>PARKING / HIGHWAY DISRUPTION</u></b></p> <ul style="list-style-type: none"> <li>• Petrol spillage on the Davenham Roundabout – Patrols sent out – no petrol located and Highways notified</li> <li>• Broken down car – blocking traffic – Patrols sent out , and AA recovered the car.</li> </ul> <p><b><u>OTHER</u></b><br/> Community Speed Watch on London Road – 22 offences processed and letters sent out<br/> Cllr Tutt reported on the speed monitoring with PCSO Lee Robertson and the letter was shown to Council that was sent to offenders. Monitoring working well.</p> |                      |                 |         |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
| <b>3. Apologies for Absence and Declaration of Interests</b>  | No Apologies<br><br>Cllr Tutt repayment for paint for Butchers Stile Swing frame   |                      |                 |         |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
| <b>4. Minutes</b>   |  |                      |                 |         |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
| <b>4.a. Approval of Minutes</b>                               | It was <b>RESOLVED</b> to approve the Parish Council Meeting Minutes 19 <sup>th</sup> July 2021<br><b>Motion</b> Proposed by Cllr Ryder, seconded by Cllr Tutt, all agreed   |                      |                 |         |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
| <b>5.b. Recap and Update of actions from previous minutes</b> | Action list completed.<br>Resilience Plan on going and residents to be asked to respond with offers of support in a time of incident/crisis so that it can be logged.  |                      |                 |         |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
| <b>5 Finance and Administration</b>                           | <p><b><u>Bank Balances</u></b><br/> Reconciled Bank Balance 31/08/2021 £                      in credit.</p> <p><b><u>INCOME</u></b></p> <table border="1" style="width: 100%; border-collapse: collapse; background-color: #ffff00;"> <thead> <tr> <th>DATE</th> <th>FROM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Aug 21</td> <td>HMRC</td> <td>VAT Refund</td> <td>10540.13</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table><br><table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>DATE</th> <th>PAYEE</th> <th>DETAILS</th> <th>Transaction Ref</th> <th>NET £</th> <th>VAT £</th> </tr> </thead> <tbody> <tr> <td>31/07/21</td> <td>Ink Doctor/E Hamlett</td> <td>Printer Inks</td> <td> </td> <td>26.50</td> <td> </td> </tr> <tr> <td>02/08/2021</td> <td>Rayner Rayner</td> <td>July Garden Services</td> <td> </td> <td>279.48</td> <td> </td> </tr> </tbody> </table>   | DATE                 | FROM            | DETAILS | AMOUNT | Aug 21 | HMRC | VAT Refund | 10540.13 |  |  |  |  | DATE | PAYEE | DETAILS | Transaction Ref | NET £ | VAT £ | 31/07/21 | Ink Doctor/E Hamlett | Printer Inks |  | 26.50 |  | 02/08/2021 | Rayner Rayner | July Garden Services |  | 279.48 |  |
| DATE  | FROM   | DETAILS              | AMOUNT          |         |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
| Aug 21  | HMRC   | VAT Refund           | 10540.13        |         |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
|   |  |                      |                 |         |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
| DATE  | PAYEE  | DETAILS              | Transaction Ref | NET £   | VAT £  |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
| 31/07/21  | Ink Doctor/E Hamlett   | Printer Inks         |                 | 26.50   |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |
| 02/08/2021  | Rayner Rayner  | July Garden Services |                 | 279.48  |        |        |      |            |          |  |  |  |  |      |       |         |                 |       |       |          |                      |              |  |       |  |            |               |                      |  |        |  |

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|--|---------------|-----------------------------|--|----------|---------|--|
| 02/08/2021   | Quay Payroll  | Invoice S1-34 July Payroll  |  | 12.45    |         |  |
| 02/08/2021   | WAP Lawton    | Invoice 14557 July Cuts     |  | 480.00   | 96.00   |  |
| 16/08/2021   | Pentagon      | Invoice-8013 part 1         |  | 11263.50 | 2252.70 |  |
| 06/09/2021   | Came & Co     | 2021/2022 Insurance         |  | 2148.01  |         |  |
| 06/09/2021   | Simon Roberts | Invoice 21-116 Newsletter   |  | 283.00   |         |  |
| 06/09/2021   | E Hamlett     | September Clerks Salary     |  | 872.07   |         |  |
| 06/09/2021   | Quay Payroll  | InvoiceS1-45 August Payroll |  | 12.45    |         |  |
| 06/09/2021   | Trevor Tutt   | Hammerite Paint for swings  |  | 18.10    |         |  |
| 06/09/2021   | HMRC          | Aug-Sept PAYE               |  | 314.17   |         |  |
| 06/09/2021   | Elton Watson  | Retirement Gift             |  | 100.00   |         |  |
| 06/09/2021   | Rayner Rayner | August Garden Services      |  | 305.08   |         |  |
| <b>TOTAL EXPENDITURE 6<sup>th</sup> September 2021</b> |               |                             |  |          |         |  |

**5b FINANCE**

**Finance Report**

**Motion** Proposed by Cllr Lee, seconded by Cllr Tutt, all agreed.  
 Invoice for Pentagon approved separately **Motion** Proposed by Cllr Ryder, seconded by Cllr Tutt, all agreed  
 Invoice for Lawtons for Mosaic base received today to be paid **Motion** Proposed by Cllr Lee, seconded by Cllr Tutt, all agreed

**Budget Update: Agreed**

**Motion** Proposed by Cllr Lee, seconded by Cllr Tutt, all agreed

**5c ADMINISTRATION**

**HS2:** Request for data information responded to. Confirmation sought and received from HS2 that Church Styreet would not be used by plant working on the drilling site. This was confirmed but an email to be sent back to request more signage put to deter any plant misguided to the site via the Village.

**Resilience Plan:** Cllr Wood compiling the Plan. Requesting information from residents via email, website and facebook. Ongoing. Neighbourhood Plan to be updated.

**Public Spaces Protection Order:** Awaiting CWAC confirmation and signage for new ruling on PSPO

**6a) Applications Received for Consultation:**

| Item No. | Application No | Proposal  | Location  | Comments by:                   |
|----------|----------------|---|---|--------------------------------|
| 1        | 21/02676/FUL   | First floor side and single storey rear extension with balcony above                                | 403 London Road Davenham Northwich Cheshire CW9 8HN                 | 11 <sup>th</sup> August 2021   |
| 2.       | 21/02831/LD    | Continued use of the land and buildings as a commercial yard and storage facility Reference         | Davenham Fisheries Depot, Shipbrook Road Davenham Northwich CW9 8NG | 2 <sup>nd</sup> September 2021 |
| 3.       | 21/03132/FUL   | Demolition of existing side extension, erection of storey side extension and single detached garage | 16 Green Lane Davenham Northwich CW9 8HT                            | 9 <sup>th</sup> September 2021 |

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|    |              |  |  |                                 |
|----|--------------|--|--|---------------------------------|
| 4. | 21/03156/FUL | Demolition of existing single storey garage, WC, store, utility, sunroom and link corridor. Erection of part single and part two storey side extension together with internal alterations and replacement of rear flat roof with a pitched roof with velux windows | Branksome 40 Jack Lane Davenham Northwich CW9 8LF          | 15 <sup>th</sup> September 2021 |
| 5. | 21/02788/FU  | Bay window on front ground floor elevation (Brick to match existing, tiled roof above bay, white upvc windows to match existing)   | 92 Mount Pleasant Road Davenham Northwich Cheshire CW9 8JQ | 15 <sup>th</sup> September 2021 |

### 6b) CWAC Planning Decisions:

| Item No. | Application No | Proposal   | Location  | Decision |
|----------|----------------|--|---|----------|
| 1        | 20/03886/FUL   | Erection of dormer bungalow  | 104 Mount Pleasant Road, Davenham CW9 8JH                         | Awaited  |
| 2        |                |  |   |          |
| 3        | 20/04411/FUL   | Installation of three front velux roof windows, single storey side and rear extension, loft conversion and rear dormer   | 25 Grovemount Davenham Northwich Cheshire CW9 8LY                 | Awaited  |
| 4        | 20/04731/FUL   | Two storey side extension and replace existing Timber and PVCU windows   | 484 London Road Davenham Northwich Cheshire CW9 8HW               | Awaited  |
| 5        | 21/00064/FUL   | Single Storey rear extension   | 10 The Oakes Davenham CW9 8SL                                     | Awaited  |
| 6        | 21/00096/FUL   | Part Garage Conversion, Alteration to windows/doors, internal alterations  | 561 London Road Davenham CW9 8LN                                  | Awaited  |
| 7        | 21/00190/FUL   | Single storey extension to side and rear   | 19 The Oaks Davenham Northwich CW9 8SL                            | Awaited  |
| 8        | 21/00936       | First floor extension and single rear extension  | 53 Jack Lane Davenham CW9 8LF                                     | Awaited  |
| 9        | 21/00924/S73   | Removal of condition 4 (removal of permitted development) on Planning permission 20/02868/FUL  | 513 London Road Davenham CW9 8NA                                  | Awaited  |
| 10       | 21/00972/FUL   | Single Storey front extension, first floor and single storey rear extension  | 67 Mere Bank Davenham CW9 8NB                                     | Awaited  |
| 11       | 21/01046/FUL   | Replacement of first floor flat roof with pitched roof, addition of porch and pitched roof to bay window to front elevation and render finish to existing walls. | 5 Green Avenue Davenham CW9 8HZ                                   | Awaited  |
| 12       | 21/01310/FUL   | Demo of existing conservatory and erection of single storey rear/side extension  | 19 Hartford Road, Davenham, CW9 8JA                               | AWAITED  |
| 13       | 21/01442/FUL   | installation of external wall insulation   | 39 Jack Lane Davenham Northwich Cheshire CW9 8LF                  | AWAITED  |
| 14       | 21/01535/FUL   | Two storey side extension  | 650 London Road Davenham Northwich Cheshire CW9 8LG               | AWAITED  |
| 15       | 21/01536/FUL   | Two storey and single storey side extension and alteration to existing front bay window with new porch   | 53 Hartford Road Davenham Northwich Cheshire CW9 8JE              | AWAITED  |
| 16       | 21/01778/FUL   | Demolition of existing summerhouse, erection of single storey rear extension and garden studio   | 125 Hartford Road, Davenham, CW9 8JF                              | AWAITED  |
| 17       | 21/01902/FU    | Two storey side extension with internal alterations.   | 628 London Road Davenham Northwich Cheshire CW9 8LG               | AWAITED  |
| 18       | 21/01905/FUL   | Proposed stables   | The Paddocks 413A London Road Davenham Northwich Cheshire CW9 8HN | AWAITED  |
| 19       | 21/01997/FUL   | Replace the existing conservatory roof to match the existing tiles on the house  | 13 Hartford Road Davenham Northwich Cheshire CW9 8JA              | AWAITED  |
| 20       | 21/01583/FUL   | Oak framed tiled car port to side  | 19A Fountain Lane Davenham Northwich Cheshire CW9 8LT             | AWAITED  |

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|    |              |  |  |         |
|----|--------------|--|--|---------|
| 21 | 21/01895/FUL | Conversion of agricultural building to offices and retrospective permission for the conversion of a former agricultural building to workshop                           | Land At Brook House<br>Farm King Street<br>Rudheath Northwich<br>CW9 7SF | AWAITED |
| 22 | 21/02164/FUL | New marina building containing a bar/restaurant, commercial unit, office unit, laundry block and associated services. New visitor car park and associated landscaping. | Park Farm Marina<br>Davenham Road<br>Rudheath Northwich<br>CW9 7RY       | AWAITED |
| 23 | 21/02505/FUL | Demolition of existing garage, erection of single storey side/rear extension   | 39 Grovemount,<br>Davenham CW9 8LY                                       | AWAITED |
| 24 | 21/02535/FUL | Reection of a partly glazed retractable awning to provide all-weather shelter to the existing forecourt seating area   | Turturici 9-13 Church<br>Street Davenham                                 | AWAITED |
| 25 | 21/02108/FUL | First floor extension to side and rear   | 1 Fairholme Road,<br>Davenham CW9 8LD                                    | AWAITED |

The lack of confirmation from CWAC re planning approval or refusal was raised which led to a need to inform residents of the contacts for all complaints. Complaints re Litter, Road Markings, Grass cutting, road conditions and underpass.

Paving. Following meeting of village garden prices for the sale of York Stone would be sought.  
Village Traffic Improvements: Contact again to get date for traffic survey.

|   |  |
|---|--|
| <b>7.a. To receive updates on PC Managed Assets</b> | <p><b>Laburnum Field</b><br/>Meeting to be arranged with Laburnum residents re access to field. Clarity and agreement in writing once all meetings have been held.</p> <p><b>Butchers Stile</b><br/>Agreed to phase the play equipment for November with Pentagon. CCTV to be agreed with DCC re electric supply.</p> <p><b>DCC</b> – Awaiting a meeting</p> <p><b>War Memorial, Fountain:</b> Garden already in a poor state so contact to be made with the Village Gardener.</p> |
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## 9. Projects

- **Butchers Stile** - As reported above. Mosaic base in place. Invoice to be paid as agreed above.
- **Village Gardens.** Extra CAD design work to show new design for village garden agreed.

|   |      |
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| <b>9.To receive reports from Councillors on any external meetings of relevance to the Council</b> | None |
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## 10. Urgent Matters

|  |      |
|--|------|
|  | None |
|--|------|

## 11. Date of next meeting

|  |   |
|--|---|
|  | To note date of next meeting 20 <sup>th</sup> September 2021 at 7.15pm at Davenham British Legion |
|--|---|

**12. Closure of Public Meeting**      21.10 pm

Part B Confidential Matters

Councillor met re Clerk Appraisal