

# Davenham Parish Council

**Minutes of Davenham Parish Council Meeting held 19<sup>th</sup> July 2021**  
**Public Open Forum & Council Meeting 7.00pm**  
**Davenham British Legion**

<b>Present:</b>	Cllr Ryder (Chair), Cllr Tutt (Vice-Chair), Cllr Hudson, Cllr Ravenscroft, Cllr Spare, Cllr Lee, Cllr Aitken, Cllr Wood Elaine Hamlett (clerk),																																																																												
<b>1. Public Session</b>	Public session – No members of the public attended																																																																												
<b>2. PCSO/Police Update</b>	No report received																																																																												
<b>3. Apologies for Absence and Declaration of Interests</b>	Cllr Watson (Holidays) No Declarations																																																																												
<b>4. Minutes</b>																																																																													
<b>4.a. Approval of Minutes</b>	It was <b>RESOLVED</b> to approve the Parish Council Meeting Minutes 21 <sup>st</sup> June 2021 <b>Motion</b> Proposed by Cllr Tutt, seconded by Cllr Aitken, all agreed																																																																												
<b>5.b. Recap and Update of actions from previous minutes</b>	Action list completed.																																																																												
<b>5 Finance and Administration</b>	<p><b>Bank Balances</b> Reconciled Bank Balance 30/6/2021 £ 52,769.66 in credit.</p> <p><b>INCOME</b></p> <table border="1" style="width: 100%; border-collapse: collapse; background-color: #ffff00;"> <thead> <tr> <th>DATE</th> <th>FROM</th> <th>DETAILS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>23/06/2021</td> <td>CWAC</td> <td>S106</td> <td>84709.37</td> </tr> <tr> <td>14/06/2021</td> <td>DCC</td> <td>Rental 21/22</td> <td>913.05</td> </tr> <tr> <td>9/07/2021</td> <td>SP Manweb</td> <td>Refund</td> <td>49.90</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>DATE</th> <th>PAYEE</th> <th>DETAILS</th> <th>NET £</th> <th>VAT £</th> <th>GROSS £</th> </tr> </thead> <tbody> <tr> <td>19/07/2021</td> <td>HMRC</td> <td>Paye 06/06/21-05/08/21</td> <td>641.14</td> <td></td> <td>641.14</td> </tr> <tr> <td>29/06/2021</td> <td>David Bibby</td> <td>Plants</td> <td>22.00</td> <td></td> <td>22.00</td> </tr> <tr> <td>06/07/2021</td> <td>Keith Jolley</td> <td>21/22 Garden Fees + Retirement gift</td> <td>175.00</td> <td></td> <td>175.00</td> </tr> <tr> <td>06/07/2021</td> <td>Rayner Rayner</td> <td>June Village Garden fee</td> <td>617.60</td> <td></td> <td>617.60</td> </tr> <tr> <td>06/07/2021</td> <td>Ionos</td> <td>(DD) Website fee</td> <td>45.00</td> <td>9.00</td> <td>54.00</td> </tr> <tr> <td>19/07/2021</td> <td>E Hamlett</td> <td>Clerks July Salary</td> <td>924.07</td> <td></td> <td>924.07</td> </tr> <tr> <td>19/07/2021</td> <td>E Hamlett</td> <td>Clerks August Salary</td> <td>871.87</td> <td></td> <td>871.87</td> </tr> <tr> <td>19/07/2021</td> <td>Lawtons</td> <td>June Grass cuts x 2</td> <td>720.00</td> <td>144.00</td> <td>864.00</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> <td></td> <td><b>£4169.68</b></td> </tr> </tbody> </table>	DATE	FROM	DETAILS	AMOUNT	23/06/2021	CWAC	S106	84709.37	14/06/2021	DCC	Rental 21/22	913.05	9/07/2021	SP Manweb	Refund	49.90	DATE	PAYEE	DETAILS	NET £	VAT £	GROSS £	19/07/2021	HMRC	Paye 06/06/21-05/08/21	641.14		641.14	29/06/2021	David Bibby	Plants	22.00		22.00	06/07/2021	Keith Jolley	21/22 Garden Fees + Retirement gift	175.00		175.00	06/07/2021	Rayner Rayner	June Village Garden fee	617.60		617.60	06/07/2021	Ionos	(DD) Website fee	45.00	9.00	54.00	19/07/2021	E Hamlett	Clerks July Salary	924.07		924.07	19/07/2021	E Hamlett	Clerks August Salary	871.87		871.87	19/07/2021	Lawtons	June Grass cuts x 2	720.00	144.00	864.00	<b>Total</b>					<b>£4169.68</b>
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<b>5b FINANCE</b>	<p><b>Finance Report</b> <b>Motion</b> Proposed by Cllr Ryder, seconded by Cllr Tutt, all agreed</p> <p><b>Budget Update: Agreed</b> <b>Motion</b> Proposed by Cllr Ryder, seconded by Cllr Tutt, all agreed</p>																																																																												

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<b>5c ADMINISTRATION</b>	<p><b>Insurance:</b> It was <b>RESOLVED</b> to approve the quote for the coming years Insurance which will be uplifted to include extra Assets and extra risk cover <b>Motion</b> Proposed by Cllr Ryder, seconded by Cllr Tutt, all agreed</p> <p><b>Newsletter:</b> The proof was approved and confirmation will be sent to printer to produce 1500 copies of the booklet. This process will be repeated again for November and March next year. <b>Motion</b> Proposed by Cllr Wood, seconded by Cllr Lee, all agreed</p> <p><b>HS2:</b> Following a request for Information under the Freedom of Information Act 2000 regarding HS2 correspondence with DPC, Cllrs will collate the information and a response compiled within the statutory timeframe.</p> <p><b>Resilience Plan:</b> Cllr Wood took the information to contact CWAC and will work with them to compile the Plan.</p> <p><b>Public Spaces Protection Order:</b> Once the CWAC PO was confirmed new signage would be required for both of the Village Green Spaces/Play areas</p>
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<b>6a) Applications Received for Consultation:</b>				
Item No.	Application No	Proposal	Location	Comments by:
1	21/02505/FUL	Demolition of existing garage, erection of single storey side/rear extension	39 Grovemount, Davenham CW9 8LY	5 <sup>th</sup> August 2021
2.	21/02535/FUL	Reection of a partly glazed retractable awning to provide all-weather shelter to the existing forecourt seating area	Turturici 9-13 Church Street Davenham	5 <sup>th</sup> August 2021
3.	21/02108/FUL	First floor extension to side and rear	1 Fairholme Road, Davenham CW9 8LD	5 <sup>th</sup> August 2021

<b>6b) CWAC Planning Decisions:</b>				
Item No.	Application No	Proposal	Location	Decision
1	20/03886/FUL	Erection of dormer bungalow	104 Mount Pleasant Road, Davenham CW9 8JH	Awaited
2				
3	20/04411/FUL	Installation of three front velux roof windows, single storey side and rear extension, loft conversion and rear dormer	25 Grovemount Davenham Northwich Cheshire CW9 8LY	Awaited
4	20/04731/FUL	Two storey side extension and replace existing Timber and PVCU windows	484 London Road Davenham Northwich Cheshire CW9 8HW	Awaited
5	21/00064/FUL	Single Storey rear extension	10 The Oakes Davenham CW9 8SL	Awaited
6	21/00096/FUL	Part Garage Conversion, Alteration to windows/doors, internal alterations	561 London Road Davenham CW9 8LN	Awaited
7	21/00190/FUL	Single storey extension to side and rear	19 The Oakes Davenham Northwich CW9 8SL	Awaited
8				
9	21/00936	First floor extension and single rear extension	53 Jack Lane Davenham CW9 8LF	Awaited
10	21/00924/S73	Removal of condition 4 (removal of permitted development) on Planning permission 20/02868/FUL	513 London Road Davenham CW9 8NA	Awaited
11	21/00972/FUL	Single Storey front extension, first floor and single astorey rear extension	67 Mere Bank Davenham CW9 8NB	Awaited
12	21/01046/FUL	Replacement of first floor flat roof with pitched roof, addition of porch and pitched roof to bay window to front elevation and render finish to existing walls.	5 Green Avenue Davenham CW9 8HZ	Awaited
13	21/01310/FUL	Demo of existing conservatory and erection of single storey rear/side extension	19 Hartford Road, Davenham, CW9 8JA	AWAITED
14	21/01715/TPO	T1 horse chestnut – weight reduce heavier limbs by 2-3 mtr	3 Bell Crescent, Davenham CW9 8GD	AWAITED
15	21/01442/FUL	installation of external wall insulation	39 Jack Lane Davenham Northwich Cheshire CW9 8LF	AWAITED
16	21/01535/FUL	Two storey side extension	650 London Road Davenham Northwich Cheshire CW9 8LG	AWAITED

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17	21/01536/FUL	Two storey and single storey side extension and alteration to existing front bay window with new porch	53 Hartford Road Davenham Northwich Cheshire CW9 8JE	AWAITED
18	21/01974/CAT	Proposal: Beech (T1) - reduce crown by 20%, weight reduce 2 leading stems. Oak (T2), Silver Beech (T3), Yews and Conifers (T5), Ash (T6) and Mixed Hedge (T7) - fell to low stump. Beech (T4) - reduce crown by 20% and remove any major deadwood.	34A Church Street Davenham Northwich Cheshire CW9 8NF	AWAITED
19	21/01778/FUL	Demolition of existing summerhouse, erection of single storey rear extension and garden studio	125 Hartford Road, Davenham, CW9 8JF	AWAITED
20	21/01902/FU	Two storey side extension with internal alterations.	628 London Road Davenham Northwich Cheshire CW9 8LG	AWAITED
21	21/01905/FUL	Proposed stables	The Paddocks 413A London Road Davenham Northwich Cheshire CW9 8HN	AWAITED
22	21/01997/FUL	Replace the existing conservatory roof to match the existing tiles on the house	13 Hartford Road Davenham Northwich Cheshire CW9 8JA	AWAITED
23	21/01583/FUL	Oak framed tiled car port to side	19A Fountain Lane Davenham Northwich Cheshire CW9 8LT	AWAITED
24	21/01895/FUL	Conversion of agricultural building to offices and retrospective permission for the conversion of a former agricultural building to workshop	Land At Brook House Farm King Street Rudheath Northwich CW9 7SF	AWAITED
25	21/02443/CAT	Trees, mainly Lime (G1) adjacent to road - crown lift to 5m, remove epicormic growth and remove major deadwood. Silver Birch (T1) adjacent to RH property - fell to low stump. 3x Limes (T2) adjacent to RH property - crown lift to 5m and reduce to give at least 2m property clearance. Lime with large cavity at base (T3) - fell to low stump. Reference	Open space At Spire View Davenham Northwich	AWAITED
26	21/02164/FUL	New marina building containing a bar/restaurant, commercial unit, office unit, laundry block and associated services. New visitor car park and associated landscaping.	Park Farm Marina Davenham Road Rudheath Northwich CW9 7RY	AWAITED

**6d Paving:** Ongoing – contact to be continued

**6e Traffic Improvements:** A new Traffic Survey has been requested as soon as is possible. Request for Members Budget financial support agreed.

**7.a. To receive updates on PC Managed Assets**

**Laburnum Field**

Fences at the bottom of the field near the pond had been damaged and were in need of urgent repair. Lawtons were asked if they could do this and they have offered to replace posts and fencing for free.

**Butchers Stile**

The Gates on Butchers Stile have been damaged and it would seem two fishermen on Motorcycles forced the gate which is now un useable. Lawtons have removed the gate for H&S reason and a quote of £2850 given to repair and replace the side gate with an A Frame gate that only allows prams, wheelchairs and cycles through and not motorbikes. Clerk to speak with NAA regarding this damage to see if they can support the repairs.

**DCC** – Awaiting a meeting

**War Memorial, Fountain:** Mr Jolley has retired from gardening duties around the Fountain. DPC sent their warmest thanks for his hard work over many years. These duties would now be taken up by the Village Gardener.

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<b>9. Projects</b>	
<ul style="list-style-type: none"><li>• <b>Butchers Stile</b> - As reported above. A meeting with Pentagon and Lawtons to be set to enable the base of the mosaic to be constructed in line with the proposed construction of the play area. Base costs approved. Motion proposed Cllr Ryder, seconded Cllr Tutt, all agreed</li><li>• <b>Village Gardens</b>. Extra CAD design work approved for new garden. Motion proposed Cllr Tutt, seconded Cllr Lee, all agreed. Contact Cllr Watson re Tree Survey for Gardens.</li></ul>	
<b>9.To receive reports from Councillors on any external meetings of relevance to the Council</b>	None
<b>10. Urgent Matters</b>	
	<p>Muller Homes have sent letters to Two Councillors (One to the late Cllr Woods) requesting purchase of Laburnum field. Council responded explaining that this land is their land and a field in Trust and will not be sold or use for anything other than its present use. Land Registry to be checked and updated.</p> <p>Miller Homes have also requested a meeting with local Councillors regarding their proposed plans for new home on Jack Lane. A meeting is to be arranged for 28<sup>th</sup> July 2021</p> <p>Cllr Wood received a request for help with flooding from a London Road resident. This was passed to Cllr Watson who has been involved in previous requests.</p>
<b>11. Date of next meeting</b>	
	To note date of next meeting 6 <sup>th</sup> September 2021 at 7.15pm at Davenham British Legion
<b>12. Closure of Public Meeting</b>	21.02 pm

Part B Confidential Matters

None