

# DAVENHAM PARISH COUNCIL

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Dear Parish Councillor/Resident,

**The meeting will proceed via Skype link from 7.15pm with an OPEN FORUM (15 minutes) where members of the public can pre-book by emailing the Clerk to access the meeting and raise any matter of concern however the public are not permitted to participate in the meeting itself.**

Business decisions cannot be made on items which are not included on the Agenda.

Elaine Hamlett  
Clerk to Davenham Parish Council

## AGENDA Davenham Parish Council Meeting 22<sup>nd</sup> February 2021

1. **7.15pm Start: Public Session (maximum 15 minutes in total and 3 minutes per issue raised)** Dan Pender to attend re DRBL proposals
2. **PCSO Report**
  - a) To note PCSO report
3. **Apologies for Absence and Declarations of Interest**
  - a) To receive Apologies for Absence (recording reasons for absence) and Declarations of Interest under the following categories: Pecuniary interest, Outside bodies interest and family, friend or close associate interest.
4. **Approval of Minutes and update on Actions**
  - a) To approve and sign the Minutes of the previous Parish Council Meeting held on Monday 18<sup>th</sup> January 2021
  - b) To review actions from previous Minutes.
5. **Finance and Administration**
  - a. To approve the Financial Report as circulated and to consider/approve Monies for Payment
  - b. Budget Update
  - c. Clerks List of Administration issues to include
    - c.1 Speed Gun
    - c.2 Flooding
    - c.3. Litter Picking Bins
    - c.4. Litter Picking Groups
    - c.5. Response to Peter Atkinson re kissing gates
    - c.6. New Payroll
6. **Planning and Highway Matters**
  - a) To consider the latest planning applications received for consultation (4 Received)
  - b) To note CWAC decisions on recent planning applications (4 Approved)
  - c) To note CWAC planning Acknowledgements
7. **Parish Council managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden)**
  - a) To receive an update on Parish Council managed assets and Village Grounds Maintenance
    - Laburnum Road - Bark
    - Butchers Stile – Update of progress. Playdale plans update
    - DCC – update of progress. DJFC proposals from meeting
8. **Projects**
  - a) Community Hub
  - b) Butchers Stile Project
  - c) Mosaic projects
  - d) Village Garden, War Memorial, Fountain
  - e) Paving – report re coating and raised stones
9. **To receive reports from Councillors on any external meetings of relevance to the council**
  - a) To receive a brief update on any meetings attended. Any decisions to be made as a result of an external meetings should be itemised separately on the agenda or will have to be postponed until the following meeting.
10. **Urgent Matters**
  - a) Please note that this is for information only and no decisions can be made.
11. **Date of Next Meetings**
  - a) To note the date of the next meeting 22<sup>nd</sup> March 2021
12. **Closure of Public Meeting**

**PART B: Confidential Matters**