

DAVENHAM PARISH COUNCIL

Clerk: Elaine Hamlett, 28 Mount Pleasant Road, Davenham, Northwich, Cheshire CW9 8JG Tel: 07902633193
Clerk email: clerk@davenhampc.org.uk

Dear Parish Councillor/Resident,

The meeting will proceed from 7.15pm with an OPEN FORUM (15 minutes) where members of the public can pre-book to access the meeting and raise any matter of concern however the public are not permitted to participate in the meeting itself.

Business decisions cannot be made on items which are not included on the Agenda.

Elaine Hamlett
Clerk to Davenham Parish Council

AGENDA 7th September 2020

1. **7.15pm Start: Public Session (maximum 15 minutes in total and 3 minutes per issue raised)**
2. **PCSO Report**
 - a) To note PCSO report
3. **Apologies for Absence and Declarations of Interest**
 - a) To receive Apologies for Absence (recording reasons for absence) and Declarations of Interest under the following categories: Pecuniary interest, Outside bodies interest and family, friend or close associate interest.
4. **Approval of Minutes and update on Actions**
 - a) To approve and sign the Minutes of the previous Parish Council Meeting held on Monday 21st July 2020
 - b) To review actions from previous Minutes.
5. **Finance and Administration**
 - a) To approve the Financial Report as circulated and to consider/approve Monies for Payment
 - b) Approve Financial Regulations
 - c) National Pay Awards
 - d) Any Administrative Issues to report
 - c) Budget Update
6. **Planning and Highway Matters**
 - a) To consider the latest planning applications received for consultation
 - b) To note CWAC decisions on recent planning applications
 - c) To note CWAC planning Acknowledgements
7. **Parish Council managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden)**
 - a) To receive an update from the Village Keeper and to discuss annual review of contract.
 - b) To receive an update on Parish Council managed assets
 - Laburnum Road
 - Butchers Stile - Focus Group - Moving forward. Use of Field – S106
 - DCC
8. **Projects**
 - a) Community Hall
 - b) Mosaic
 - c) Paving
 - d) Fountain Lane
 - e) War Memorial and Flagpole
9. **To receive reports from Councillors on any external meetings of relevance to the council**
 - a) To receive a brief update on any meetings attended. Any decisions to be made as a result of an external meetings should be itemised separately on the agenda or will have to be postponed until the following meeting.
10. **Urgent Matters**
 - a) Please note that this is for information only and no decisions can be made.
10. **Date of Next Meetings**
 - a) To note the date of the next meeting 21st September 2020
11. **Closure of Public Meeting**

PART B: Confidential Matters