

# Davenham Parish Council

**Minutes of Davenham Parish Council Meeting held 21st September 2020**  
**Public Open Forum by appointment & Council Meeting 7.15pm**  
***Via Skype Conference call***

<b>Present:</b>	Cllr Hudson (Chair), Cllr Ryder (Vice-Chair), Cllr. Salt, Cllr Watson, Cllr Pasquill, Cllr David Ravenscroft, Cllr Lee, Cllr Tutt, Cllr Spare Elaine Hamlett (clerk),
<b>1. Public Session</b>	Public session – No members of the public requested to be present
<b>2. PCSO/Police Update</b>	<ul style="list-style-type: none"> <li>- No Report Received.</li> <li>- Email received to say that speed awareness training was still on hols and that traffic problems on Eaton Lane were being monitored. Cllr Watson reported that CWAC Highways would be going to look at the situation this week.</li> </ul>
<b>3. Apologies for Absence and Declaration of Interests</b>	No Apologies  There were no declarations of interest

**4. Minutes**

**4.a. Approval of Minutes**

It was **RESOLVED** to approve the Parish Council Meeting Minutes 7<sup>th</sup> September 2020 following amendment of wording of 7b .  
**Motion** Proposed by Cllr Hudson, Seconded by Cllr.Watson

**4.b. Recap and Update of actions from previous minutes**

Action list completed. Amendment to action AP3 should read Cllrs Spare not Tutt

**5 Finance and Administration**

**AGENDA ITEM 5**

**Bank Balances**

Reconciled Bank Balance as 31/8/2020 £55195.36 in credit.

**INCOME**

DATE	FROM	DETAILS	AMOUNT
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DATE	PAYEE	DETAILS	Transaction Ref	NET £	VAT £	GROSS £
21/09/2020	Rayner –Village Gardner	14 <sup>th</sup> Sept invoice		160.00		160.00
21/09/2020	HMRC – Underpayment	Letter dated 7 <sup>th</sup> Sept 2020		353.43		353.43
<b>TOTAL EXPENDITURE 21<sup>st</sup> September 2020</b>						<b>£513.43</b>

**Administration and Finance issues**

- a) **Approval of finance report** proposed Cllr Hudson, Seconded Cllr Tutt, all agreed
- b) **Administration Issues** *below*
- c) **Budget Update** – All agreed and noted. **Motion** Proposed by Cllr Hudson, Seconded Cllr Tutt, all agreed
- d) **Internal Audit Engagement Letter to be signed** Proposed by Cllr Hudson, Seconded Cllr Ryder, all agreed
- e) **Community Awards** *awaiting responses*
- f) **Clerks List** *see below*

**Administration Clerks List**

- a) **NTC SLA** Cllrs Tutt and Lee to meet to ascertain work
- b) **Clean Team.** Cllr Spare, Cllr Lee and Cllr Ravenscroft to meet to coordinate
- c) **Remembrance Parade 2020-** Under review due to CoVID
- d) **Community Awards.** Awaiting responses from other parishes
- e) **Eaton Lane** –Cllr Watson reported that an officer from CWAC would be attending the site this week
- f) **Junior Football** to use fields Saturday and Sunday throughout season when possible

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**g) Methodist Church garden complaint** – complaints received from several neighbours re the garden waste at rear of church. Advised to contact the Church re environmental concerns.

## AGENDA ITEM 6a

### a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
1	20/03079/FUL	Extension to kitchen	28 Rayleigh Avenue, Davenham CW9 8LE	7 <sup>th</sup> October 2020
2	20/03052/FUL	Two storey side extension	187 Hartford Road, Davenham CW9 8JP	9 <sup>th</sup> October 2020
3	20/03004/FUL	Demolition of single storey section of kitchen and removal of lower level rear chimney. Part removal of stone wall on the frontage. Erection of single storey side and rear extension. Formation of bin storage enclosure on the frontage	9 Laburnum Road Davenham CW9 8HR	6 <sup>th</sup> October 2020

### 6b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1	<b>19/04549/CAT</b>	Silver Birch (T1) – fell to low stump. Outgrown space. Compromising sandstone pavement	Dane Cottage, Church Street, Davenham	Awaited
2	<b>18/02583/LBC</b>	Replacement of existing single storey lean to structure and replacement windows throughout the property - amendment to application	65 Church Street, Davenham	Awaited
3	<b>18/02445/FUL</b>	Proposed two storey and Single storey side/rear extension and associated alterations	20 Fairholme Road, Davenham	Awaited
4	<b>18/03848/FUL</b>	Demolition of conservatory erection of single story rear and front extension	38 Grovemount Davenham	Awaited
5	<b>18/04700/CAT</b>	T1 Beech – reduce crown by approx 1.5-2mtr T2 Yew – fell to low stump	40B Church Street, Davenham	Awaited
6	19/01383/CAT	Fell Silver Birch Tree to low stump due to roots lifting pavement and interference with phone lines	65 Church Street, Davenham CW9 8NF	Awaited
7	<b>19/02155/CAT</b>	Group of self set Ash, Holly, Sycamore and Elder(G1)- Fell to low stump due to adjacent wall movement	17 Church Street, Davenham, CW9 8NE	Awaited
8	<b>19/04030/CAT</b>	Felling of willow trees overhanging neighbours drive	539 London Road Davenham	Awaited
9	<b>20/00834/CAT</b>	Fell 1 Cherry Tree to stump – excessive shading of neighbouring properties and growing into overhead power lines	61 Church Street Davenham CW9 8NF	Awaited
10	<b>20/00924/LBC</b>	Conversion of traditional agricultural building into six dwellings with parking and gardens. Conversion two steel portal framed buildings into car ports and demolition of all other redundant agricultural buildings	Manor Farm, Old Lane, Davenham, CW9 7SD	Awaited
13	<b>20/01496/CAT</b>	Pear T1 cut and fell	4 Church Street, Davenham CW9 8NE	Awaited
14	<b>20/01203/FUL</b>	Construction of one dwelling	51a Church Street, Davenham, CW9	Awaited
15	<b>20/01072/LBC</b>	Conversion of garage to holiday let and erection of detached garage	511 London Road Davenham Northwich CW9 8NA	Awaited
16	20/01678/CAT	Sycamore (T1) - Fell to low stump	4 Bell Crescent Davenham Northwich	Awaited

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			CW9 8GD	
17	20/01612/106	Variation of the Section 106 agreement with reference to the mortgage exclusion clause relating of planning permission 14/02130/OUT	Land Surrounding Fountain Lane Farm Fountain Lane Davenham Northwich	Awaited
18	20/01711/CAT	4 Silver Birch trees require work. 1 tree requires full removal due to position/lean onto neighboring property. Remaining 3 trees requires topping of 30% reduction in height. 1 of the remaining trees is leaning close to electricity line and will require full branch removal	25 Church Street Davenham Northwich Cheshire CW9 8NE	Awaited
19	20/01859	Dropped kerb for vehicle crossing	524 London Road, Davenham, Northwich, Cheshire, CW9 8LZ	Awaited
20	20/0197/P18	Re construct Trent and Mersey Canal Bridge and Whatcroft Hall Lane Rail bridges	Whatcroft Hall Lane Davenham	Awaited
21	20/02197/CAT	Remove two overgrown conifer trees	The Haybarn, 51b Church Street Davenham CW9 8NF	Awaited
22	20/02489/FUL	Single Storey front and side extension	55 Hartford Road, Davenham CW9 8JE	Awaited
23	20/02349/FUL	Single storey front and side extension	Newholme 8 Green Avenue, Davenham CW9 8HZ	Awaited
24	20/02750/TPO	2 x Ash Trees – sectional dismantle using rigging method to ground level leaving stumps as close to grade as possible	Park Cottage, London Road Davenham CW9 8LL	Awaited
25	20/02580/FUL	Single Storey front extension	10 Fountain Lane Davenham CW9 8LT	Awaited
26	20/02875/CAT	Removal of Birch Tree near site entrance. Removal of dead Birch. Trees adjacent to 10 Bell Crescent	Bell Crescent and Spire View Davenham	Awaited
27	20/02515/FUL	Single Storey rear extension and assoc alterations	22 The Oaks Davenham CW9 9SL	Awaited
28	20/02335/FUL	Addition of new office space, car park area resurfaced. Canoe Landing	Oakwood Marina	Awaited
29	20/02868/FUL	Single and two storey extensions linking outbuilding to main house, loft conversion and conversion of outbuilding and new garden wall	513 London Road, Davenham CW9 8NA	Awaited

## 7. Parish Council Managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden

<b>7a. To receive an update from the Village Gardener</b>	1. No report – to be raised with new Gardener as part of the new contract
<b>7.b. To receive updates on PC Managed Assets</b>	<b>Laburnum Field</b> Drain cover had been removed but was found and replaced by Cllr Ravenscroft <b>Butchers Stile</b> Discussed later in agenda <b>DCC</b> - nothing to discuss

## 8. Projects

### Community Hub

Cllrs Ryder and Salt met earlier this evening with the DRBL Social Committee to discuss future plans following advice taken from CCA re Structure and a need for an official response being required and confirmation from British Legion HQ on options going forward. Once this has been done there would be a need to engage with public opinion. Official response awaited from the RBL Social Committee.

### Butchers Stile

The quotes for the pathway and parking grass grids were discussed and it agreed to meet with Bagleys to discuss the finer points of the construction. This would enable a true picture of where play equipment would be able to be installed to best serve the field and what safety fencing would be needed to ensure parking vehicles did not undermine safety.

Once this was agreed the quotes for the equipment could be progressed once the S106 monies were approved.

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<b>Mosaic</b> A meeting with a CWAC Planning Officer had revealed that the site of the village mosaic would be on a listed building and could have some problematic planning issues. Further discussions would take place in a sub meeting with the artist to look at alternatives and sizes of the Mosaic. The village garden could then be redesigned to incorporate the new siting.	
<b>9.To receive reports from Councillors on any external meetings of relevance to the Council</b>	DBRL Meeting and CWAC Planning meetings reported earlier in the minutes
<b>10. Urgent Matters</b>	
	<b>Cllr Spare reported on Church Street Parking problems</b> – complaints re chemist vehicle parked for long spells and causing traffic problems. A letter would be sent to the chemist highlighting the issue.
<b>11. Date of next meeting</b>	
	To note date of next meeting 19 <sup>th</sup> October 2020 at 7.15pm via Skype
<b>12. Closure of Public Meeting</b> 20.30 pm	

Part B Confidential Matters

None