

Davenham Parish Council

Minutes of Davenham Parish Council Meeting held 7th September 2020
Public Open Forum by appointment & Council Meeting 7.15pm
Via Skype Conference call

Present:	Cllr Hudson (Chair), Cllr Ryder (Vice-Chair), Cllr. Salt, Cllr Pasquill, Cllr David Ravenscroft, Cllr Lee, Cllr Tutt, Cllr Spare Elaine Hamlett (clerk),
1. Public Session	Public session – No members of the public requested to be present
2. PCSO/Police Update	- No Reports Received.
3. Apologies for Absence and Declaration of Interests	Cllr. Watson, There were no declarations of interest

4. Minutes

4.a. Approval of Minutes	It was RESOLVED to approve the Parish Council Meeting Minutes 20th July 2020. Motion Proposed by Cllr Tutt, Seconded by Cllr. Lee. All in favour.
4.b. Recap and Update of actions from previous minutes	Action list completed
5 Finance and Administration	

AGENDA ITEM 5

Bank Balances

Reconciled Bank Balance as 31/7/2020 £55,255.36 in credit.

INCOME

DATE	FROM	DETAILS	AMOUNT
10/7/2020	HMRC	VAT refund 18/19	7699.37

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>Transaction Ref</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
07/09/2020	E Hamlett	Sept Salary		776.69		776.69
07/09/2020	E Hamlett	Sept Expenses		39.34		39.34
07/09/2020	Rayner & Rayner	Garden services 30/6		180.00		180.00
07/09/2020	HMRC	6/7/20 to 5/10/20 PAYE		591.33		591.33
07/09/2020	Play Inspection & Maintenance	29 th July Inspection to re-open		66.00	13.20	79.20
07/09/2020	Came & Company	20/21 Insurance		1530.98	177.72	1708.70
07/09/2020	Northwich TC	Grass Cuts 15 th & 29 th July		245.00	49.00	294.00
07/09/2020	Northwich TC	Grass Cuts August		245.00	49.00	294.00
TOTAL EXPENDITURE 7th September 2020						£3963.26

Administration and Finance issues

- a) **Approval of finance report** proposed Cllr Ryder, Seconded Cllr Tutt, all agreed
- b) **National Pay Rise for Clerk** **Motion** proposed Cllr Salt, Seconded Cllr Ryder, all agreed

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- c) **DCC Invoice** for 20-21 to be sent
- d) **Budget Update** – All agreed and noted. **Motion** Proposed by Cllr Ryder, Seconded Cllr Salt, all agreed
- e) **VAT Claim** completed and refunded
- f) **Financial Regulations Motion** Proposed by Cllr Tutt, Seconded Cllr Salt, all agreed

Administration

- a) **Ariel Stars** – email received asking for permission to use Laburnum field for their classes. Suggested they contact DRBL for indoor room hire. Field policy states not for use for profit making organisations. Policy to be addressed at a later meeting.
- b) **Clean Team.** Approached for support to organise a volunteer group as litter collection. Agreed to support with material and coordination via Cllr Spare, Cllr Lee and Cllr Ravenscroft.
- c) **Remembrance Parade 2020-** approached for our thoughts on a social distanced parade. To contact CWAC to see what their plans entail.
- d) **Community Awards.** Approached to start a Community Awards scheme for villagers who go above and beyond. Agreed and details to be discussed at a later meeting.
- e) **NTC SLA** – Sla to be discussed and amended to fit in with Village Gardener maintenance work. Quote to be sought from Lawtons Maintenance who work on Kingsmead ground maintenance.
- f) **Eaton Lane** – Contact Cllr Watson to ask if Yellow lines were available for Eaton Lane as a great number of complaints had been received about poor parking at the junction but this was not an illegal act unless total obstruction to pedestrians was present.

AGENDA ITEM 6a

a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
1	20/02580/FUL	Single Storey front extension	10 Fountain Lane Davenham CW9 8LT	4 th September 2020
2	20/02875/CAT	Removal of Birch Tree near site entrance. Removal of dead Birch. Trees adjacent to 10 Bell Crescent	Bell Crescent and Spire View Davenham	1 st September 2020
3	20/02515/FUL	Single Storey rear extension and assoc alterations	22 The Oaks Davenham CW9 9SL	26 th August 2020
4	20/02335/FUL	Addition of new office space, car park area resurfaced. Canoe Landing	Oakwood Marina	24 th August 2020
5	20/02868/FUL	Single and two storey extensions linking outbuilding to main house, loft conversion and conversion of outbuilding and new garden wall	513 London Road, Davenham CW9 8NA	28 th September 2020

6b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1	19/04549/CAT	Silver Birch (T1) – fell to low stump. Outgrown space. Compromising sandstone pavement	Dane Cottage, Church Street, Davenham	Awaited
2	18/02583/LBC	Replacement of existing single storey lean to structure and replacement windows throughout the property - amendment to application	65 Church Street, Davenham	Awaited
3	18/02445/FUL	Proposed two storey and Single storey side/rear extension and associated alterations	20 Fairholme Road, Davenham	Awaited
4	18/03848/FUL	Demolition of conservatory erection of single story rear and front extension	38 Grovemount Davenham	Awaited
5	18/04700/CAT	T1 Beech – reduce crown by approx 1.5-2mtr T2 Yew – fell to low stump	40B Church Street, Davenham	Awaited
6	19/01383/CAT	Fell Silver Birch Tree to low stump due to roots lifting pavement and interference with phone lines	65 Church Street, Davenham CW9 8NF	Awaited
7	19/02155/CAT	Group of self set Ash, Holly, Sycamore and Elder(G1)- Fell to low stump due to adjacent wall movement	17 Church Street, Davenham, CW9 8NE	Awaited
8	19/04030/CAT	Felling of willow trees overhanging neighbours drive	539 London Road Davenham	Awaited

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9	20/00834/CAT	Fell 1 Cherry Tree to stump – excessive shading of neighbouring properties and growing into overhead power lines	61 Church Street Davenham CW9 8NF	Awaited
10	20/00924/LBC	Conversion of traditional agricultural building into six dwellings with parking and gardens. Conversion two steel portal framed buildings into car ports and demolition of all other redundant agricultural buildings	Manor Farm, Old Lane, Davenham, CW9 7SD	Awaited
13	20/01496/CAT	Pear T1 cut and fell	4 Church Street, Davenham CW9 8NE	Awaited
14	20/01203/FUL	Construction of one dwelling	51a Church Street, Davenham, CW9	Awaited
15	20/01072/LBC	Conversion of garage to holiday let and erection of detached garage	511 London Road Davenham Northwich CW9 8NA	Awaited
	20/01678/CAT	Sycamore (T1) - Fell to low stump	4 Bell Crescent Davenham Northwich CW9 8GD	Awaited
	20/01612/106	Variation of the Section 106 agreement with reference to the mortgage exclusion clause relating of planning permission 14/02130/OUT	Land Surrounding Fountain Lane Farm Fountain Lane Davenham Northwich	Awaited
	20/01711/CAT	4 Silver Birch trees require work. 1 tree requires full removal due to position/lean onto neighboring property. Remaining 3 trees requires topping of 30% reduction in height. 1 of the remaining trees is leaning close to electricity line and will require full branch removal	25 Church Street Davenham Northwich Cheshire CW9 8NE	Awaited
	20/01871/FUL	Single storey side and rear extensions. Rear roof dormer and loft conversion including hip to gable conversion.	491 London Road Davenham Northwich Cheshire CW9 8NA	APPROVED
	20/01859	Dropped kerb for vehicle crossing	524 London Road, Davenham, Northwich, Cheshire, CW9 8LZ	Awaited
	20/0197/P18	Re construct Trent and Mersey Canal Bridge and Whatcroft Hall Lane Rail bridges	Whatcroft Hall Lane Davenham	Awaited
	20/02197/CAT	Remove two overgrown conifer trees	The Haybarn, 51b Church Street Davenham CW9 8NF	Awaited
	20/02489/FUL	Single Storey front and side extension	55 Hartford Road, Davenham CW9 8JE	Awaited
	20/02349/FUL	Single storey front and side extension	Newholme 8 Green Avenue, Davenham CW9 8HZ	Awaited
	20/02750/TPO	2 x Ash Trees – sectional dismantle using rigging method to ground level leaving stumps as close to grade as possible	Park Cottage, London Road Davenham CW9 8LL	Awaited

7. Parish Council Managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden

7a. To receive an update from the Village Gardener	<p>1. No report as no gardener employed at present</p> <p>Tenders for the contract were discussed and it was agreed to give the contract to Rayner Rayner. Motion Proposed by Cllr Lee, Seconded by Cllr. Ryder. All in favour. Official letter of confirmation to be sent and a first meeting arranged with Cllr Tutt</p> <p>2.</p>
7.b. To receive updates on PC Managed Assets	<p>Laburnum Field Nothing to report</p> <p>Butchers Stile</p>

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	<p>A meeting on 21st September planned to discuss future plans and s106 monies. Full project meeting at DRBL at 7.15 pm</p> <p>DCC - DPC disappointed that DCC had refused parking to the Junior footballers during training. Following discussions with two of the DPC Councillors feedback was not encouraging that support was coming from DCC for future plans and it was decided to suspend the lease update in the interim.</p>
8. Projects	
<p>Community Hub No report</p> <p>Mosaic Decision to arrange a meeting with CWAC Planning, the Brewery, Landlady of The Oddies and Artist and designer to look at what is required for the new Village Mosaic and to get an idea of what permission would be needed.</p> <p>Paving No report</p> <p>Fountain Lane No report</p> <p>War Memorial No report</p> <p>Full planning meeting to move forward on the projects to be held on 21st September 2020 at DRBL 7.15 pm</p>	
9. To receive reports from Councillors on any external meetings of relevance to the Council	No external meeting other than the DCC one reported earlier in the minutes
10. Urgent Matters	
	<p>Cllr Tutt reported on the quotes received for removal of the Christmas Tree and erection in the Village Gardens. Rayner Rayner to undertake the work with support of volunteers. New lights to be sought for the tree and surrounding areas. Motion Proposed by Cllr Ryder, Seconded by Cllr. Hudson. All in favour.</p> <p>Cllr Lee asked that all suggestions for locations of the proposed new Wild Flower Meadows were sent to Cllr Watson for approval.</p>
11. Date of next meeting	
	To note date of next meeting 21 st September 2020 at 7.15pm – Davenham Royal British Legion – Social Distanced meeting to fully discuss Project planning for Butchers Stile and Village Mosaics
12. Closure of Public Meeting	20.40 pm

Part B Confidential Matters

None