

# Davenham Parish Council

**Minutes of Davenham Parish Council Meeting held on 22<sup>nd</sup> June 2020**  
**Public Open Forum CLOSED Council Meeting 7.30pm**  
***Via Skype Conference call***

<b>Present:</b>	Cllr Hudson (Chair), Cllr Ryder (Vice-Chair), Cllr Pasquill, Cllr David Ravenscroft, Cllr Lee, Cllr Tutt, Cllr Spare Elaine Hamlett (clerk),														
<b>1. Public Session</b>	Public session – No public requested to be present														
<b>2. PCSO/Police Update</b>	<p><b><u>Davenham Parish Council meeting. 22/6/20</u></b>  <b><u>PCSO Hambleton Update</u></b></p> <p><b><u>ASB</u></b></p> <ul style="list-style-type: none"> <li>- A couple of reports received about young people gathering on playing fields and around the fishing pits, playing loud music, drinking and generally causing a nuisance. Attend a number of times and have spoken with some groups although there were no issues at the time. Will continue to attend to prevent/deter any issues.</li> <li>- Report received of two children riding a quad bike along London Road, patrols attended there was no trace of the children or quad bike.</li> </ul> <p><b><u>Theft (including shoplifting).</u></b></p> <ul style="list-style-type: none"> <li>- No Reports Received.</li> </ul> <p><b><u>Burglary</u></b></p> <ul style="list-style-type: none"> <li>- No Reports Received.</li> </ul> <p><b><u>Vehicle / bicycle theft</u></b></p> <ul style="list-style-type: none"> <li>- No Reports Received.</li> </ul> <p><b><u>Parking/Highway disruptions</u></b></p> <ul style="list-style-type: none"> <li>- No Reports Received.</li> </ul> <p><b><u>Other –</u></b></p> <ul style="list-style-type: none"> <li>- Speed Enforcement sessions have taken place on London Road, no offences were captured whilst in attendance. Further sessions will be carried out.</li> </ul>														
<b>3. Apologies for Absence and Declaration of Interests</b>	<p>Cllr Salt Cllr Elton Watson</p> <p>There were no declarations of interest</p>														
<b>4. Minutes</b>															
<b>4.a. Approval of Minutes</b>	<p>It was <b>RESOLVED</b> to approve the Annual Council Meeting Minutes 18<sup>th</sup> May 2020.  <b>Motion</b> Proposed by Cllr Tutt, Seconded by Cllr. Ryder. All in favour.</p> <p>It was <b>RESOLVED</b> to approve the Annual Parish Meeting Minutes 18<sup>th</sup> May 2020  <b>Motion</b> Proposed by Cllr Tutt, Seconded by Cllr. Spare. All in favour</p>														
<b>4.b. Recap and Update of actions from previous minutes</b>	Action list completed														
<b>5 Finance and Administration</b>															
<b><u>AGENDA ITEM 5</u></b>															
<b><u>Bank Balances</u></b>															
Reconciled Bank Balance as 31 <sup>st</sup> May 2020 £52,617.51 in credit.															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">DATE</th> <th style="width: 20%;">FROM</th> <th style="width: 50%;">DETAILS</th> <th style="width: 20%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		DATE	FROM	DETAILS	AMOUNT										
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# Davenham Parish Council

22/06/2020	E Hamlett	June Salary	100525	679.32		679.32
22/06/2020	E Hamlett	June Exp	100526	39.34		39.34
22/06/2020	NTC	5 & 19 <sup>th</sup> May grass cuts	100527	245.00	49.00	294.00
22/6/2020	HMRC	PAYE to 5/7/2020	100528	197.11		197.11
01/06/2020	HMRC	PAYE to 5/4/2020 (pd)	100522	185.28		185.28
01/06/2020	PFCS	Computer Repair (pd)	100523	111.00		111.00
01/6/2020	Davenham Nursery	Plants (pd)	100521	91.50		91.50
22/6/2020	Rayner & Rayner	Gardening fee	100529	185.00		185.00
22/6/2020	JDH Business Services	Internal Audit 19/20	100530	169.00	33.80	202.80
<b>TOTAL EXPENDITURE 22<sup>nd</sup> June 2020</b>						<b>£2818.39</b>

## Administration and Finance issues

- a) **Approval of finance report.** *Motion* proposed Cllr Hudson, Seconded Cllr Ravenscroft, all agreed
- b) **Administration** ;Davenham Junior Football Club will send in a detailed timetable of their field use for training. A risk assessment has been received and agreed by the Council in line with Government Guidelines on CoVID 19.
- c) **Budget Update** – All agreed and noted. *Motion* Proposed by Cllr Tutt, Seconded Cllr Ryder all agreed
- d) **Audit 19/20 – All papers sent via email prior to meeting.** The AGAR section one completed and agreed. AGAR section 2 completed and agreed . Internal Audit Report read and agreed *Motion* Proposed by Cllr Lee, Seconded Cllr Tutt all agreed. Papers to be sent for external audit and Public Notice to be completed.

## AGENDA ITEM 6a

a) Applications Received for Consultation:				
Item No.	Application No	Proposal	Location	Comments by:
1	20/01678/CAT	Sycamore (T1) - Fell to low stump	4 Bell Crescent Davenham Northwich CW9 8GD	11 June 2020
2	20/01612/106	Variation of the Section 106 agreement with reference to the mortgage exclusion clause relating of planning permission 14/02130/OUT	Land Surrounding Fountain Lane Farm Fountain Lane Davenham Northwich	11 June 2020
3	20/01711/CAT	4 Silver Birch trees require work. 1 tree requires full removal due to position/lean onto neighboring property. Remaining 3 trees requires topping of 30% reduction in height. 1 of the remaining trees is leaning close to electricity line and will require full branch removal	25 Church Street Davenham Northwich Cheshire CW9 8NE	16 June 2020
4	20/01857/FUL	Single storey rear extension.	Bidstone 179 Hartford Road Davenham Northwich CW9 8JP	6 July 2020
5	20/01871/FUL	Single storey side and rear extensions. Rear roof dormer and loft conversion including hip to gable conversion.	491 London Road Davenham Northwich Cheshire CW9 8NA	6 July 2020
6	20/01859	Dropped kerb for vehicle crossing	524 London Road, Davenham, Northwich, Cheshire, CW9 8LZ	10 <sup>th</sup> July 2020

## 6b) CWAC Planning Decisions:

## Davenham Parish Council

Item No.	Application No	Proposal	Location	Decision
1	<b>19/04549/CAT</b>	Silver Birch (T1) – fell to low stump. Outgrown space. Compromising sandstone pavement	Dane Cottage, Church Street, Davenham	Awaited
2	<b>18/02583/LBC</b>	Replacement of existing single storey lean to structure and replacement windows throughout the property - amendment to application	65 Church Street, Davenham	Awaited
3	<b>18/02445/FUL</b>	Proposed two storey and Single storey side/rear extension and associated alterations	20 Fairholme Road, Davenham	Awaited
4	<b>18/03848/FUL</b>	Demolition of conservatory erection of single story rear and front extension	38 Grovemount Davenham	Awaited
5	<b>18/04700/CAT</b>	T1 Beech – reduce crown by approx 1.5-2mtr T2 Yew – fell to low stump	40B Church Street, Davenham	Awaited
6	19/01383/CAT	Fell Silver Birch Tree to low stump due to roots lifting pavement and interference with phone lines	65 Church Street, Davenham CW9 8NF	Awaited
7	<b>19/02155/CAT</b>	Group of self set Ash, Holly, Sycamore and Elder(G1)- Fell to low stump due to adjacent wall movement	17 Church Street, Davenham, CW9 8NE	Awaited
8	<b>19/04030/CAT</b>	Felling of willow trees overhanging neighbours drive	539 London Road Davenham	Awaited
9	<b>20/00834/CAT</b>	Fell 1 Cherry Tree to stump – excessive shading of neighbouring properties and growing into overhead power lines	61 Church Street Davenham CW9 8NF	Awaited
10	<b>20/00924/LBC</b>	Conversion of traditional agricultural building into six dwellings with parking and gardens. Conversion two steel portal framed buildings into car ports and demolition of all other redundant agricultural buildings	Manor Farm, Old Lane, Davenham, CW9 7SD	Awaited
11	<b>20/00963/LBC</b>	Removal of existing porch, replace windows, various Internal Alterations. Replace fencing and gates.	Dane Cottage 63 Church Street Davenham CW9 9NF	APPROVED
12	<b>20/01072/LBC</b>	Conversion of garage to holiday let and erection of detached garage	511 London Road Davenham Northwich CW9 8NA	APPROVED
13	<b>20/01496/CAT</b>	Pear T1 cut and fell	4 Church Street, Davenham CW9 8NE	Awaited
14	<b>20/01203/FUL</b>	Construction of one dwelling	51a Church Street, Davenham, CW9	Awaited
15	<b>20/01072/LBC</b>	Conversion of garage to holiday let and erection of detached garage	511 London Road Davenham Northwich CW9 8NA	Awaited

### 7. Parish Council Managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden

#### 7a. To receive an update from the Village Gardener

Following a slight hiatus I have now continued works in the communal areas of Davenham as requested and required. Following a discussion with Dave and fellow Parish Counsellor the works, to date, include:

1. Cutting and managing the central parts of the gardens between the footpath and the main road in the centre of the village. Removed up to 2 feet of growth to allow better visual clearance from the main road. Also have sprayed weed killer throughout the area as weeds and undergrowth prevalent.
2. Began removing waste and foliage from the beneath the trees (to the side of the fence to the rear of the Oddfellows Arms). This included filling and removing 2 x white tonne bags of waste (which I took to the municipal recycling yard at Winsford). This also included

# Davenham Parish Council

	<p>removing bulk garden waste that had been fly-tipped by an unknown third party. This is ongoing and intend to return to complete at a later date due to inclement weather (week commencing 15.06.20). Also swept up and removed collected leaves from the paved areas.</p> <ol style="list-style-type: none"> <li>3.</li> <li>4. Cut back hedges and weeded the area of the Cenotaph as required and sprayed weed-killer on the paved area. Would recommend that this area is gravelled or weed-prevention material put down within to reduce maintenance required. Please advise.</li> <li>5. Removed weeds and sprayed area with weed killer of the alleyway between the park and Church Lane as required.</li> </ol> <p>Intended further works to be undertaken.</p> <ol style="list-style-type: none"> <li>1. I intend to complete removing waste and cutting back undergrowth in the vicinity of the Parish Signboard and trees to the side of the Oddfellows arms. This will probably take ½ a day and include the removal of a further 2 x tonne bags (provided by myself).</li> <li>2. I intend to close the footpath from London Road to Church Lane for a morning to undertake the removal of undergrowth, weeds and general maintenance. This will require petrol/power tools so will have to close the footpath because of health and safety to the general public. And dog walkers etc.</li> <li>3. Will undertake any further work as required/suggested by the Parish Council.</li> </ol>
<p><b>7.b. To receive updates on PC Managed Assets</b></p>	<p><b>Laburnum Field</b> Fencing repaired by Cllr Ravenscroft and a donated tree planted</p> <p><b>Butchers Stile</b> Focus group to meet on Monday 29<sup>th</sup> June 2020 at 7 pm. To discuss progress with development of the field, pathway and plans.</p> <p><b>DCC</b> - Awaiting progress of the Lease</p>
<p><b>8. Projects</b></p>	
<p><b>Community Hub</b> Cllr Ryder reported of some progress with the project and had circulated the constitution to all Cllrs for their comments. There are several paths to take with this project and further advice would be sought from CCA. There would need to be a provisional agreement from RBL and the Social Committee to enable further progress and at some point soon a public consultation would be requested. Cllr Ryder would provide the Council with a list of roles and responsibilities he felt would be required for the Hub and envisaged 4/5 viable options for the Council to consider at the next meeting.</p> <p><b>Mosaic</b> Awaiting update</p> <p><b>Paving</b> It was agreed this cleaning could be done by the Parish Council and the quote was accepted for the work. <b>Motion</b> Proposed by Cllr Hudson, Seconded Cllr Ryder all agreed.</p> <p><b>Fountain Lane</b> Following talks with Mr Jolley, it was agreed for him to continue to look after the Fountain garden as he had done for many years.</p> <p><b>War Memorial</b> Thanks to Cllr Tutt for his work on the planters. The flagpole was discussed and agreed to add to next agenda.</p>	
<p><b>9.To receive reports from Councillors on any external meetings of relevance to the Council</b></p>	<p>There were none</p>
<p><b>10. Urgent Matters</b></p>	
	<ol style="list-style-type: none"> <li>1. Cllr Spare explained to the Council that the pathways in Church Street, The Grove and the Mount Pleasant pathway through the Fountain Lane development were unkempt and desperately in need of cutting and some trees were dead or dying and need investigating. Cllr Watson to be contacted.</li> <li>2. The email from Mr Gubbins re his accident on Church Street due to the pot holes had been passed to highways and Cllr Watson was also looking into their response.</li> <li>3. A large Christmas tree had been donated from a resident and it was agreed to use this tree at Christmas for the village. Quotes would be sought to cut the tree down and transport it to the village site and be decorated. New Lighting would be needed this year as some of the existing lights were broken.</li> </ol>
<p><b>11. Date of next meeting</b></p>	
	<p>To note date of next meeting 20<sup>th</sup> July 2020 – Via Skype Conference Call</p>
<p><b>12. Closure of Public Meeting</b>      20.43 pm</p>	

# Davenham Parish Council

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Part B Confidential Matters