

# Davenham Parish Council

## Minutes of Davenham Parish Council Meeting held on 20<sup>th</sup> January 2020 Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm

<b>Present:</b>	Cllr Hudson (Chair), Cllr Ravenscroft, Cllr Pasquill, Cllr Ian Ryder, Cllr Elton Watson, Cllr Lee, Elaine Hamlett (clerk),
<b>1. Public Session</b>	NO public present
<b>2. PCSO/Police Update</b>	No report received
<b>3. Apologies for Absence and Declaration of Interests</b>	Cllr. Salt, Cllr Tutt (holiday) Cllr Spare (Meeting)  There were no declarations of interest

### 4. Minutes

<b>4.a. Approval of Minutes</b>	It was <b>RESOLVED</b> to approve the Parish Council Meeting Minutes 25 <sup>th</sup> November 2019. Proposed by Cllr Watson, Seconded by Cllr. Ravenscroft. All in favour.
<b>4.b. Recap and Update of actions from previous minutes</b>	Action list Completed
<b>5 Finance and Administration</b>	

### Bank Balances

Reconciled Bank Balance as 31<sup>st</sup> December 2019 £31,008.51 in credit.

DATE	PAYEE	DETAILS	AMOUNT			
<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
20/01/2020	E Hamlett	January Clerk Salary	100500	636.40		636.40
20/01/2020	E Hamlett	January Clerk Expenses inc web site fee	100501	103.81	5.99	109.80
05/12/19	RT&M Signs	Traffic management Xmas Lights	100498	400.00	80.00	480.00
05/12/19	E Hamlett	Food Xmas Lights	100499	15.00		15.00
20/01/2020	Play Inspection & Maintenance	December Inspection	100502	66.00	13.20	79.20
<b>TOTAL EXPENDITURE 20<sup>th</sup> January 2020</b>						<b>£1320.40</b>

### Administration and Finance issues

a) Approval of finance report proposed Cllr Ryder, Seconded Cllr Ravenscroft, all agreed

b) **Administration** ;email from Resident, Diane Gowen requesting the improvement of the Christmas decorations in the village. She offered to fund raise for these improvements along with local businesses. Agreed to respond with our thanks for the offer.

**Administration:** Request from resident Mr Morter highlighting the flooding of his garden due to the raised roadway into the Cricket Club grounds. Following discussions amongst Councillors it was majority vote agreed to assist with the material costs of constructing a drain to divert the excess water. Proposed Cllr Ryder, seconded Cllr Watson majority agreed. This was not to set a president for future similar issues raised.

**Administration:** Cllr Watson report on an email received from Transition Northwich requesting support from Parish Councils to support their Carbon Neutral campaign. Following discussion this was agreed to consider all future DPC actions to support this campaign. Proposed by Cllr Watson, seconded by Cllr Ryder all agreed

c) **Budget Update** – Agreed and noted. Proposed by Cllr Ryder, Seconded Cllr Ravenscroft, all agreed

# Davenham Parish Council

- d **Mandate:** The addition of new signatories was agreed and duly signed. Proposed Cllr Pasquill, seconded Cllr Ravenscroft, all agreed
- e) **Facebook Page** –Cllr Pasquill reported this was now up and running. A brief training session to take place at the next meeting with regard to the admin of the page
- f) **Newsletter** – Copy to be sent to all Cllrs for them to add or alter any entries.
- g) **Boundary Change.** Agreed to email a Parish Council request for a review of the Parish. Proposed Cllr Watson, seconded Cllr Hudson, all agreed.
- h) **Precept 20/21.** Following discussion it was agreed to keep the precept as per last year. Proposed Cllr Hudson, seconded Cllr Lee, all agreed.

## Planning

a) Applications Received for Consultation:				
Item No.	Application No	Proposal	Location	Comments by:
1	19/04549/CAT	Silver Birch (T1) – fell to low stump. Outgrown space. Compromising sandstone pavement	Dane Cottage, Church Street, Davenham	23 <sup>rd</sup> January 2020 submitted

## 6b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision 6(c)
1	19/02725/LBC	Relocation of access gate and front garden surfacing. Erection of front and side boundary including front gate	65 Church Street, Davenham CW9 8NF	APPROVED
2	18/02583/LBC	Replacement of existing single storey lean to structure and replacement windows throughout the property - amendment to application	65 Church Street, Davenham	AWAITED
3	18/02445/FUL	Proposed two storey and Single storey side/rear extension and associated alterations	20 Fairholme Road, Davenham	Awaited
4	18/03848/FUL	Demolition of conservatory erection of single story rear and front extension	38 Grovemount Davenham	Awaited
5	18/04700/CAT	T1 Beech – reduce crown by approx 1.5-2mtr T2 Yew – fell to low stump	40B Church Street, Davenham	Awaited
6	19/01383/CAT	Fell Silver Birch Tree to low stump due to roots lifting pavement and interference with phone lines	65 Church Street, Davenham CW9 8NF	Awaited
7	19/02155/CAT	Group of self set Ash, Holly, Sycamore and Elder(G1)- Fell to low stump due to adjacent wall movement	17 Church Street, Davenham, CW9 8NE	Awaited
8	19/01977/S73	Variation of condition 2 of planning permission 17/01937/REM to amend approved design to be more in keeping with adjacent properties	Land to rear of 10 Fairholme Road, Davenham	APPROVED
9	19/03552/FUL	Part single part two storey extension	10 Charles Avenue, Davenham CW9 8JW	APPROVED
10	19/03589	Outline Planning for a Detached Dormer Bungalow	104 Mount Pleasant Road, Davenham	Awaited
11	19/04090/FUL	Two storey extension to side and part single storey extension to rear	163 London Road, Davenham	Awaited
12	19/04030/CAT	Felling of willow trees overhanging neighbours drive	539 London Road Davenham	Awaited

## 6d Update on New Community Building

Cllr Ryder reported on the earlier meeting with RBL. The Lease would present some issues unless clearer structure was decided. Independent/charitable status to be addressed and all legalities to be addressed before any further discussions take place. Further contact with Cheshire Community Action to help with this and their knowledge of existing similar unions.

## 7. Parish Council Managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden

7a. To receive an update from the Village Gardener	No report received
7.b. To receive updates on PC Managed Assets	Laburnum Field Inspection discussed and some attention required. No high risk issues but update of bark required and some small early intervention to some parts of the play equipment Butchers Stile

# Davenham Parish Council

	<p>Inspection discussed and some attention required. No high risk issues and discussion concerning increase in budget costs for next financial year to cover some small early intervention to some parts of the play equipment. Focus Group to be formed to cover these issues and progress of the Nature Reserve and Butchers Stile Projects</p> <p><b>DCC</b></p> <p>Solicitors have been asked to progress the Lease to increase the number of leased years and to confirm annual Rent increases in line with RPI</p>
<b>8. To receive reports from Councillors on any external meetings of relevance to the Council</b>	
	There were none
<b>9. Urgent Matters</b>	
	<p>Cllr Lee expressed his concern regarding the footpath around the Cenotaph. He had received several complaints of possible slips on this surface. Agreed that Cllr Watson would contact Highways to discuss a solution to the problem and other similar footpath in the village.</p>
<b>10. Date of next meeting</b>	
	To note date of next meeting 24 <sup>th</sup> February 2020
<b>11. Closure of Public Meeting</b> 20.40 pm	

Part B Confidential Matters