

Davenham Parish Council

Minutes of Davenham Parish Council Meeting held on 23rd September 2019
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm

Present:	Cllr. Hudson (Chair), Cllr. Salt, Cllr Ravenscroft, Cllr. Spare, Cllr Paul Lee, Elaine Hamlett (clerk), Moulton Parish: Cllr Capstick, Cllr Boyle, Cllr Kershaw		
1. Public Session	Cllr Hudson opened the meeting and welcomed the Councillors of Moulton Parish Council to this Joint Annual Meeting. Cllr Hudson welcome the three candidates for the two vacancies on Davenham Parish Council. No Public attended		
1b)	Candidates each gave a short introduction about themselves and their reasons for applying for the vacancies. Councillors voted based on application and interview to co-opt two new Councillors and the successful applicants were Jamie Pasquill and Trevor Tutt. Both were welcomed to the Parish Council.		
1c)	No Cllrs from Bostock Parish Council attended and Moulton Cllrs were asked if they wished to add to the agenda at this point. They were happy to address any items as they appeared in the agenda.		
2. PCSO/Police Update	<u>Davenham Parish Council meeting. 23/9/19</u> <u>PCSO Hambleton Update</u> <u>ASB</u> - No reports received. <u>Theft (including shoplifting).</u> - Theft of ladders from the rear yard of a residential property. - Two Drive offs reported from the garage. <u>Burglary</u> - One reported, power tools have been taken. <u>Vehicle / bicycle theft</u> - No Reports Received. <u>Parking/Highway disruptions</u> - A couple of reports received, in relation to vehicles parking on double yellow lines, CWAC have been notified, the offence is enforced by civil enforcement officers. <u>Other –</u> - A Speed Enforcement session carried out on London Road between 5pm – 6pm, no offences captured whilst at the location. - Sports in the park session where about 20 people attended. And all seemed to enjoy the session. Both Moulton and Davenham have the same PCSO		
3. Apologies for Absence and Declaration of Interests	Cllr Watson (Meeting) Cllr Ryder (Employment), Declaration of Interest - None		
4. Minutes			
4.a. Approval of Minutes	It was RESOLVED to approve the Parish Council Meeting Minutes 2 nd September 2019. Proposed by Cllr. Hudson, Seconded by Cllr. Salt. All in favour.		
4.b. Recap and Update of actions from previous minutes	Action list updated		
5 Finance and Administration			
Monday 23rd September 2019			
<u>AGENDA ITEM 6</u>			
<u>Bank Balances</u> Reconciled Bank Balance as at 31 st August 2019 - £57805.67 in credit.			
INCOME Sept 19			
DATE	PAYEE	DETAILS	AMOUNT

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12/09/19	SP Manweb PLC	49.90
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DATE	PAYEE	DETAILS	CHQ No	NET £	VAT £	GROSS £
23/09/19	PKF Littlejohn	18/19 External Audit	100469	200.00	40.00	240.00
23/09/19	Les Halman	Daffodil Bulbs	100470	64.00	12.80	76.80
23/09/19	CHalc	Councillor Lee Training	100471	150.00		150.00
23/09/19	NTC	Grass Cutting 1,13,27 August 2019 – 20p refund	100472	367.30	73.50	440.80
23/09/19	CWAC	Election Recharge for May19	100473	213.00		213.00
23/09/19	Neil Pattullo	Village Gardener September	100474	85.00		85.00
23/09/19	Scottish Power	Electricity 2019	100475	45.96	2.30	48.26
TOTAL EXPENDITURE 23rd September 2019						£1253.86

a) Finance Agreed proposed Cllr Hudson seconded Cllr Ravenscroft. All agreed

5b Administration – Discussion regarding the following:

5c Response to No 38 Mount Pleasant Road - Council would action following a meeting with DCC

5d The Monthly budget was reviewed and accepted proposed Cllr Hudson seconded Cllr Ravenscroft. All agreed

5e Audit had been signed off. Notices were now displayed. No problems noted with external auditor.

5f Sponsored static bike ride at Edge on London Road on 26/10/19 no objections raised.

5g Request for support to raise funds for a Pedestrian Crossing. Cllrs agreed to investigate this further. Discussion regarding the problems of traffic management in Moulton also took place and ideas for solutions to these problems experienced by both Councils.

5h Request from Davenham Scouts to meet to inform the Council of their new venture. To invite to the next meeting.

5i Report of head injury from play area gates. Will speak with installers for ideas to improve safety.

5j CWAC notice that police road management for Remembrance Service is now unavailable. To investigate alternatives.

5k Speed Sign was agreed to re-locate. Proposed Cllr Salt Seconded Cllr Lee All in favour Also speed road markings discussed and to be progressed for next meeting.

6a) Applications Received for Consultation: No New Consultations

Item No.	Application No	Proposal	Location	Comments by:

6b) CWAC Planning Decisions

Item No.	Application No	Proposal	Location	Decision
1	19/02725/LBC	Relocation of access gate and front garden surfacing. Erection of front and side boundary including front gate	65 Church Street, Davenham CW9 8NF	Awaited
2	18/02583/LBC	Replacement of existing single storey lean to structure and replacement windows throughout the property - amendment to application	65 Church Street, Davenham	Awaited
3	18/02445/FUL	Proposed two storey and Single storey side/rear extension and associated alterations	20 Fairholme Road, Davenham	Awaited
4	18/03848/FUL	Demolition of conservatory erection of single story rear and front extension	38 Grovemount Davenham	Awaited
5	18/04700/CAT	T1 Beech – reduce crown by approx 1.5-2mtr T2 Yew – fell to low stump	40B Church Street, Davenham	Awaited
6	19/01383/CAT	Fell Silver Birch Tree to low stump due to roots lifting pavement and interference with phone lines	65 Church Street, Davenham CW9 8NF	Awaited
7	19/02155/CAT	Group of self set Ash, Holly, Sycamore and Elder(G1)- Fell to low stump due to adjacent wall movement	17 Church Street, Davenham, CW9 8NE	Awaited
8	19/01977/S73	Variation of condition 2 of planning permission 17/01937/REM to amend approved design to be more in keeping with adjacent properties	Land to rear of 10 Fairholme Road, Davenham	Awaited

6d Update on New Community Building

Cllr Ryder sent an update regarding the last meeting with RBL and are analysing the financial papers given to them and summarising

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them. The Councillors now need to split into groups to organise the different aspects of the move forward on securing the Community Hub.

7. Parish Council Managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden

7a. To receive an update from the Village Gardener	<p>Report for Davenham Parish Council (September 2019).</p> <p>Works completed/undertaken on behalf of Davenham Parish Council since previous report (unfortunately cannot upload photographs of works undertaken at this time).</p> <ol style="list-style-type: none"> 1. Cleared and weeded the area around Davenham cenotaph and square planters. Cut and squared off the overgrown bushes in the cenotaph. Sprayed weed-killer across the cenotaph paved area. Cleared area by sign board by the side of the Oddfellows. 2. Sprayed and cleared footpath between Church Street and Remembrance Field x 2 applications. 3. Cleared the footpath/dog-walk from Church Street to London Road. Sprayed weed-killer x 2 along full length of path. 4. Sprayed the area by stump x2 by the village mural with weed-killer and cleared dead growth. 5. Continued usual works and visual checks of various common areas around the village (usually on a Saturday or Sunday morning, weather permitting). 6. Started cutting the undergrowth between the Bulls Head and Oddfellows though couldn't complete due to poor weather. 7. Other planned works were curtailed by poor weather. <p>Planned works: Jet-wash the paves by the Cenotaph and remove rest of moss when dry. Assist Dave in the planting of bulbs. Clear dead fall and leaves beneath trees by the Oddfellows fence.</p>
7.b. To receive updates on PC Managed Assets	<p>Laburnum Field Still awaiting contact from Playdale re repair to equipment.</p> <p>Butchers Stile Mosaic meeting to progress plans further was to be arranged and further plans for Butchers Stile funding discussed.</p> <p>DCC Still awaiting response regarding a meeting date with Councillors to discuss the rear of the property, the lease and any other items they wish to discuss. Cllr Salt to contact them.</p>

8. To receive reports from Councillors on any external meetings of relevance to the Council

	<p>Moulton Councillors reported on their meeting tomorrow at the British Legion in Moulton. The meeting was an opportunity for Moulton parishioners to look at the plans for Regent Street and Whitlow Lane developments. Cllrs informed that the development would including a Council Office and extra parking. Discussion took place on their plans and also their means of informing their parishioners via their Facebook Page which is something that interested the DPC.</p>
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9. Urgent Matters

	<p>Discussion regarding the Christmas Light Switch on. Agreed that it would be 5th December 2019 and plans to be put in place immediately to secure road management, tree and PA system.</p>
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10. Date of next meeting

	<p>To note date of next meeting 21st October 2019</p>
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11. Closure of Public Meeting 21.06pm

Part B Confidential Matters