

# Davenham Parish Council

**Minutes of Davenham Parish Council Meeting held on 29<sup>th</sup> April 2019**  
**Held at Davenham Methodist Church Hall.**  
**Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm**

<b>Present:</b>	Cllr. Salt (Chair), Cllr. Hudson (Vice-Chair), Cllr Ravenscroft, Cllr. Spare, Cllr Sinfield, Cllr Ryder, Cllr Watson, Cllr Mattinson, Paul Lee (Observer) Elaine Hamlett (clerk), Helen Weltman (CWAC)
<b>1. Public Session</b>	<p>Cllr. Salt opened the meeting.</p> <p>There was one member of the Public present.</p> <p>They wished to ask about the X29 Bus (nightlife express) The Clerk would make the enquiries and get the information regarding this service and pass them on the next day. This route was set up by Cheshire West and Chester Council to support small villages and enable them to come into the Northwich Town Centre at the weekends. This information would then be circulated to the DPC resident's mailing list.</p> <p>The member of public also asked if the No Access sign could be uncovered by the tree growth on Allen Drive as this was no obscured. The Village Gardener would be asked to look at this immediately.</p> <p>Two members of the Public emailed their request for the removal of old railing stumps on the footpath along the new development on Church Street as they were tripping hazards. This was done by the Village Gardener. Also a request for a further street light to be placed on the corner of the pathway that emerges from Church Street onto the Laburnum field. Council to look into this with CWAC.</p> <p>Request for a fitness taster session on Laburnum Field. Agreed by Council that the instructor should contact the local residents for their opinion, it did not start before 7.30 am and that all participants were aware that there is no parking on the road leading to the field.</p>
<b>2. PCSO/Police Update</b>	<p><b><u>Davenham Parish Council meeting. 29/4/19</u></b></p> <p><b><u>PCSO Update</u></b></p> <p><b><u>ASB</u></b></p> <ul style="list-style-type: none"> <li>- No Reports Received.</li> </ul> <p><b><u>Theft (including shoplifting).</u></b></p> <ul style="list-style-type: none"> <li>- Theft of Bacon from the Spar.</li> </ul> <p><b><u>Burglary</u></b></p> <ul style="list-style-type: none"> <li>- No Reports Received</li> </ul> <p><b><u>Vehicle / bicycle theft</u></b></p> <ul style="list-style-type: none"> <li>- No Reports Received</li> </ul> <p><b><u>Parking/Highway disruptions</u></b></p> <ul style="list-style-type: none"> <li>- No reports received. A number of checks regarding parking problems/obstructions, tickets have been issued when necessary.</li> </ul> <p><b><u>Other –</u></b></p> <ul style="list-style-type: none"> <li>- Two sessions of Speed Monitoring have taken place, Church Street and Hartford Road, which has resulted in 30 letters advisory letters being sent out to motorists reminding them of the 20mph speed limit. Highways have been requested to carry out a formal traffic survey for Church Street following on from the monitoring that has taken place, to establish if further action is needed (Traffic calming or improvements to make the road suitable for enforcement).</li> </ul> <p><b><u>Surgeries to be held at Weaver Hall Museum, London Road, Northwich</u></b></p> <ul style="list-style-type: none"> <li>- Friday 3/5/19 between 11am-12pm</li> <li>- Wednesday 8/5/19 between 3pm-4pm</li> <li>- Thursday 16/5/19 between 2pm-3pm</li> <li>- Wednesday 22/5/19 between 11am-12pm</li> <li>- Tuesday 28/5/19 between 3pm-4pm</li> </ul>
<b>3. Apologies for Absence and Declaration of Interests</b>	<p>No Apologies</p> <p>Declaration of Interest</p> <p>None</p>
<b>4. Minutes</b>	
<b>4.a. Approval of Minutes</b>	It was <b>RESOLVED</b> to approve the Parish Council Meeting Minutes of the meeting held 25 <sup>th</sup> March 2019. Proposed by Cllr. Watson, Seconded by Cllr. Hudson. All in favour.
<b>4.b. Recap and Update of actions from previous minutes</b>	Action list up-to-date

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## 5. Bank Balances

### Bank Balances

Reconciled Bank Balance as at 31<sup>st</sup> March 2019 - **£42,964.56** in credit.

### Payments for Approval March 2019

DATE	PAYEE	DETAILS	CHQ No	NET £	VAT £	GROSS £
28/03/19	Gleave	Quantity Surveying Report	100438	1450.00	290.00	1740.00
<b>TOTAL REMAINING EXPENDITURE March 2019</b>						<b>£1740.00</b>

Reconciled Bank Balance as at 31<sup>st</sup> March 2019 (After all cheques cleared for 18/19) - **£39838.36** in credit.

### Receipts April 2019

Date	From	Details	Amount
11/4/19	CWAC	Precept 19/20	26682.00

### Payments for Approval April 2019

DATE	PAYEE	DETAILS	CHQ No	NET £	VAT £	GROSS £
29/4/19	Mid-Cheshire Footpath Society	19/20 Subscription	100439	8.00		8.00
29/4/19	CHALC	19/20 Subscription	100440	833.04		833.04
29/4/19	Cheshire Tree Surgeons	Invoice 1746 Tree cutting fee	100441	910.	182.0	1092.
29/4/19	Elaine Hamlett	April Salary 2019	100442	636.40		636.40
29/4/19	Elaine Hamlett	April 2019 Expenses	100443	111.62		111.62
29/4/19	Neil Pattullo	Village Gardener Invoice	100444	130.00		130.00
<b>TOTAL EXPENDITURE APRIL 2019</b>						<b>£4551.06</b>

5c. Council reviewed the end of year accounts. Funding would be available for the Butchers Stile Drainage from present funds and work would begin immediately to secure S106 monies for Equipment and landscaping. Arts Strategy to be compiled to submit for funding. Consultant to be approached.

5d Approval of Annual Return

Section 1 – Annual Governance Statement 2018/19 was considered and duly signed

Section 2 Accounting Statement 2018/29 was reviewed and duly signed

All Finance Agreed. Proposed by Cllr Salt and Seconded by Cllr Mattinson All in Favour

### a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
1	19/0109/FUL	Single storey Rear Extension	209 Hartford Road, Davenham CW9 8JP	Submitted
2	19/00947/FUL	Single Storey Rear Extension	187 Hartford Road Davenham CW98JP	Submitted
3	19/01168/FUL	Single Storey Rear Extension. Proposed pitched roof over side bay window	2 The Oaks Davenham CW9 8SL	Submitted
4	19/01383/CAT	Fell Silver Birch Tree to low stump due to roots lifting pavement and interference with phone lines	65 Church Street, Davenham CW9 8NF	18 <sup>th</sup> May 2019
5.	19/00935/FUL	Increase part of boundary wall from 1.82m to 2.38m	67 Church Street, Davenham, CW8 9NF	18 <sup>th</sup> May 2019

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<b>6b) CWAC Planning Decisions:</b>				
Item No.	Application No	Proposal	Location	Decision
1	<b>18/02017/FUL</b>	Erection of one low-energy dwelling	1 Fountain Lane, Davenham, CW9 8LT	APPEAL
2	<b>18/02583/LBC</b>	Replacement of existing single storey lean to structure and replacement windows throughout the property - amendment to application	65 Church Street, Davenham	Awaited
3	<b>18/02445/FUL</b>	Proposed two storey and Single storey side/rear extension and associated alterations	20 Fairholme Road, Davenham	Awaited
4	<b>18/03848/FUL</b>	Demolition of conservatory erection of single story rear and front extension	38 Grovemount Davenham	Awaited
5	<b>18/04700/CAT</b>	T1 Beech – reduce crown by approx 1.5-2mtr T2 Yew – fell to low stump	40B Church Street, Davenham	Awaited
6	18/04574/FUL	Dropped Kerb	33 Church Street Davenham CW9 8NE	APPROVAL
7	18/04638/S73	Amendment to 14/0213/OUT update boundary toplot1-20 49-70	Land surrounding Fountain Lane Farm, Fountain Lane, Davenham	Awaited
8	<b>19/00174/FUL</b>	Proposed conversion of barn to residential dwelling	Mount Pleasant Farm, Davenham	Awaited
9.	<b>19/00175/LBC</b>	Proposed conversion of barn to residential dwelling	Mount Pleasant Farm, Davenham	Awaited
10.	<b>18/03652/FUL</b>	Erection of one dwelling and detached garage	Davenham Tennis Club, London Road Davenham	APPEAL
11	<b>19/00647/FUL</b>	Single storey extension	33 Church Street Davenham	APPROVED
12	<b>19/00739/FUL</b>	Single storey rear extension. Dormer to 1 <sup>st</sup> floor . Replace front porch canopy and new canopy to rear. Drop kerb front driveway	20 Church Street Davenham	Awaited
<b>6.d. Update on Community Building</b>		Report from Cllr Ryder. Survey now completed and a meeting scheduled to speak with the PCC. Alternative discussions also underway with the British Legion as another potential site for the Community Building. Meeting to discuss in greater details after details of their lease is known in two weeks.		
<b>7. Parish Council Managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden</b>				
<b>7a. To receive an update from the Village Gardener</b>		<p><b>Work completed/undertaken since last monthly report.</b></p> <ol style="list-style-type: none"> <li>1. Cleaned and cleared cenotaph of last year's unwanted wreaths. Kept those requested by members of the public (Scouts etc.).</li> <li>2. Began repair on cenotaph cobbles and bought 25kg bag of mortar to complete. (before and after pictures below)</li> <li>3. Bought Eco-friendly weed killer and sprayed cenotaph cobbles, paths and pavements in vicinity of the cenotaph and area around sign board and around the Oddfellows Arms Public House.</li> <li>4. Following a complaint from the public I proceeded to remove cast iron gate and submerged fittings that were proving to be a trip hazard on the footpath between new builds on Church Street and London Road. See below.</li> <li>5. Removed some of the wood remains from the Laburnum park area following recent work by tree surgeons</li> </ol> <p><b><u>Work to be completed this weekend (27<sup>th</sup> &amp; 28<sup>th</sup> April).</u></b></p> <p>Intend to weed and respray weed-killer around the cenotaph on Sunday 28<sup>th</sup> Returning to footpath to dig out further metal remains following issue raised by general public on Sunday 28<sup>th</sup>. Further work may arise following usual weekly weekend tour of the village (usually on a Sunday morning). Will check and see if any further logs need removing from Laburnum park area. Any other work as requested.</p>		

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<b>7.b. To receive updates on PC Managed Assets</b>	Quotes were being sought for the drainage of Butchers Stile. Focus Group to pursue these quotes as work needs to commence as soon as possible. Focus Group to seek help on constructing and Art Strategy. Contact to be made with Hazel Colquhoun a Curator who may be able to help. The new lease for the Davenham Cricket Club was discussed and the cost of renewing the lease. It was agreed that an update may be more suitable and a great deal less expensive.
<b>8. To receive reports from Councillors on any external meetings of relevance to the Council</b>	
	The Council were unhappy that the local map now shows the boundary between Davenham and Bostock had been changed since it completed it Neighbourhood Plan and they were not informed. The plans used for the Neighbourhood Plans were those provided by Cheshire West and Cheshire. These Plans now differ from those used today by the Electoral Services. A letter was to be sent expressing the Councils concerns.
<b>9. Urgent Matters</b>	
	None
<b>10. Date of next meeting</b>	
	To note date of next meeting – 20 <sup>th</sup> May AGM/APM 2019
<b>11. Closure of Public Meeting</b> 8.30pm	

Part B Confidential Matters