

Davenham Parish Council

Minutes of Davenham Parish Council Meeting held on 25th March 2019
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm

Present:	Cllr. Salt (Chair), Cllr. Hudson (Vice-Chair), Cllr Ravenscroft, Cllr. Spare, Cllr Sinfield, Cllr Ryder, Cllr Watson, Cllr Mattinson, Elaine Hamlett (clerk), Helen Weltman (CWAC)		
1. Public Session	Cllr. Salt opened the meeting. There was one member of the Public present. They wished to observe the meeting		
2. PCSO/Police Update	<p><u>Davenham Parish Council meeting. 25/3/19</u> <u>PC SCOTT update</u></p> <p><u>ASB</u> Nothing to report.</p> <p><u>Theft (including shoplifting).</u> .19/03/19 Vehicle drove off from Parkside garage without paying for fuel.</p> <p><u>Burglary</u> 20/03/19 Burglary at Turturici restaurant, Church St.</p> <p><u>Vehicle / bicycle theft</u> Nothing to report</p> <p><u>Parking/Highway disruptions</u> 28/02/19 Obstruction of the pavement reported at Fulton Grove by a builder's wagon, vehicle had already left when Police attended.</p> <p><u>Other –</u> Complaint of vehicles speeding on Church Street. PCSO Hambleton made aware. Although not in Davenham, there have been work vehicles broken into in Leftwich and tools stolen. Just a reminder that vehicles need to be secured and any valuables including tools removed overnight.</p>		
3. Apologies for Absence and Declaration of Interests	<p>Apologies received from Cllr Storey. Resignation e-mail received.</p> <p>Declaration of Interest Cllr Salt, Rainbows Grant Cllr Ravenscroft Davenham Athletic FC Grant</p>		
4. Minutes			
4.a. Approval of Minutes	It was RESOLVED to approve the Parish Council Meeting Minutes of the meeting held 25 th March 2019. Proposed by Cllr. Watson, Seconded by Cllr. Hudson. All in favour.		
4.b. Recap and Update of actions from previous minutes	<p>Action list up-to-date</p> <p>Council agreed to form a Focus Group to work on both fundraising and future plans for Butchers Stile. This meeting would take place at Davenham Cricket Club on Monday 15th April at 7 pm. Group members are Elaine Hamlett, Cllr Watson, Cllr Hudson, Cllr Salt, Cllr Ryder and Cllr Ravenscroft.</p>		
5. Bank Balances			
Reconciled Bank Balance as at 28 th February 2019 - £45,195.60 in credit.			
Receipts March 2018			
Date	From	Details	Amount
Invoices Sent March 2019	To	Details	Amount

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Payments for Approval March 2019

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
25/3/19	Davenham Bowling Club	Grant Award	100432	200.00		200.00
25/3/19	1 st Davenham Rainbows	Grant Award	100431	100.00		100.00
25/3/19	1 st Davenham Scouts	Grant Award	100430	300.00		300.00
25/3/19	Davenham WI	Grant Award	100433	100.00		100.00
25/3/19	Davenham Athletic FC	Grant Award	100434	200.00		200.00
25/3/19	Davenham Cricket Club	Grant Award	100435	200.00		200.00
25/3/18	Elaine Hamlett	Clerk Salary March 19	100428	616.05		616.05
25/3/19	Elaine Hamlett	Clerk Expenses March 19	100427	43.84		43.84
25/3/19	CDT	Payroll Services	100426	140.00	28.00	168.00
25/3/19	HMRC	Feb-Apr PAYE	100429	530.14		530.14
25/3/19	Neil Pattullo	Village Gardener fee	100437	60.00		60.00
25/3/19	Simon Roberts	Spring Newsletter printing	100436	158.00		158.00
TOTAL EXPENDITURE March 2019						£2676.03

- a. Clerk Pay rise agreed as per NALC pay award. Proposed Cllr Salt, Seconded Cllr Sinefield all in favour**
b. Audit for ye 31/3/19 books have been requested from internal auditor by 10th May 2019

6 PLANNING

a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
1	19/00647/FUL	Single storey extension	33 Church Street Davenham	Comments submitted
2	19/00739/FUL	Single storey rear extension. Dormer to 1 st floor . Replace front porch canopy and new canopy to rear. Drop kerb front driveway	20 Church Street Davenham	Comments by 11 th April

6b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1	18/02017/FUL	Erection of one low-energy dwelling	1 Fountain Lane, Davenham, CW9 8LT	REFUSAL
2	18/02583/LBC	Replacement of existing single storey lean to structure and replacement windows throughout the property - amendment to application	65 Church Street, Davenham	Awaited
3	18/02445/FUL	Proposed two storey and Single storey side/rear extension and associated alterations	20 Fairholme Road, Davenham	Awaited
4	18/03848/FUL	Demolition of conservatory erection of single story rear and front extension	38 Grovemount Davenham	Awaited
5	18/04700/CAT	T1 Beech – reduce crown by approx 1.5-2mtr T2 Yew – fell to low stump	40B Church Street, Davenham	Awaited
6	18/04574/FUL	Dropped Kerb	33 Church Street Davenham CW9 8NE	APPROVAL
7	18/04638/S73	Amendment to 14/0213/OUT update boundary	Land surrounding	Awaited

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		toplot1-20 49-70	Fountain Lane Farm, Fountain Lane, Davenham	
8	19/00174/FUL	Proposed conversion of barn to residential dwelling	Mount Pleasant Farm, Davenham	Awaited
9.	19/00175/LBC	Proposed conversion of barn to residential dwelling	Mount Pleasant Farm, Davenham	Awaited
6.d. Update on Community Building		Report from Cllr Ryder. There had been a further meeting with the PCC last week and some progress was being made and further discussions were planned to ascertain their commitment to the project and clarify is now required to move forward. A Survey Report has now been requested and underway		
7. Parish Council Managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden				
7a. To receive an update from the Village Gardener		<p>Report for Davenham Parish Council (February to Marsh 2019).</p> <p>Much of my duties in behalf of the Parish Council have been curtailed by recent inclement seasonal weather.</p> <p>Though in addition to regular inspections (usually on a Sunday and Monday morning) I have begun preparation for the replacement of stones around the cenotaph (opposite the Oddfellows public house) and have procured replacement matching stones and mortar etc. I am awaiting a dry spell to get this completed (for the mortar to dry etc.).</p> <p>Over the previous inspections I have removed some large branches and windfall across the village green and, upon request from a member of the public, cleared what appeared to be building waste and dog fouling along Green Lane (the latter a regular complaint I have found).</p> <p>I have also made a start of clearing leaves, windfall and debris left behind the trees by the Parish Sign Board (by Oddfellows fence) and intend to complete by the end of next week.</p> <p>Planned/proposed works on behalf of Davenham Parish Council March/April.</p> <ol style="list-style-type: none"> 1. To clean (probably jetwash) and treat the seating benches opposite the Bulls Head so to be more appealing to the public. Also jet-wash the paves and area to be easier to maintain. 2. As above mortar in the stones around the cenotaph. 3. Lop the trees and overhanging braches by the Parish Sign Board and clear away any subsequent waste etc. 4. Weed and clear cenotaph area. <p>I have always had the highest regard for the Parish Council and believe, thus far, that I could benefit from feedback and clearer suggestions/direction from the Council in regard to what is required.</p> <p>I am always available to contact by phone or email if urgent or specific work is required across the Parish as raised by the community etc. I will endeavour to make sure that any such requests are dealt with promptly, so that I can fulfill my remit fully.</p>		
7.b. To receive updates on PC Managed Assets		Quotes were being sought for the drainage of Butchers Stile Quotes received for the renewal of the DCC Lease.		
8. To receive reports from Councillors on any external meetings of relevance to the Council				
		None		
9. Urgent Matters				
		Parking was to be addressed again with the under 6 Football Organisers. All Cllrs were given copies of the Newsletter and a distribution list to enable them to circulate asap.		
10. Date of next meeting				
		To note date of next meeting – 29 th April 2019		
11. Closure of Public Meeting		8.15pm		

Part B Confidential Matters