

# Davenham Parish Council

**Minutes of Davenham Parish Council Meeting held on 27<sup>th</sup> November 2017**  
**Held at Davenham Methodist Church Hall.**  
**Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm**

<b>Present:</b>	Cllr. Cooper, Cllr. Hudson, Cllr. Mattinson (Second half of the meeting), Cllr. Ravenscroft, Cllr. Ryder, Cllr. Salt (Vice-Chair), Cllr. Watson (Chair), Cllr. Wood, Vicky Stock (clerk), 4 members of the public, Cllr. Gaynor Sinar (CWAC), PCSO Beth George and colleague.
<b>Apologies:</b>	Cllr. Peel (work commitments), Cllr. Mattinson (first half of the meeting due to school Governors meeting)
<b>1. Public Session</b>	<p>Cllr. Watson opened the meeting and welcomed everyone.</p> <p>Issues raised by members of the public:</p> <p>Hallogen Lights – Was there any update on them as to some people they are considered a much better option. The council have heard no further responses but some light bulbs have been covered by a filter if requested by specific households.</p> <p>Public rights of Way/Permissive rights of way – one resident asked about particular pathways from the village to the Organic Farm. Some gates have been locked and the resident wondered if these paths were public rights of way or permissive paths. The clerk will look into this. AP1</p> <p>Parking on pavements/dropped kerbs – the PCSO will look at this issue.</p>
<b>2. PCSO/Police Update</b>	<p><b><u>Davenham Parish Council meeting</u></b>  <b><u>Police Update</u></b></p>
	<p>1x House burglary, Jack Lane. This happened during the day, ongoing enquiries and linked to other daytime burglaries in the Northwich area. Keep properties safe, cctv, lighting and don't have large quantities of cash in the house. We have been providing extra passing attention to the area and will continue to do so.</p> <p>1X Shoplifting from Well Pharmacy. Perfume stolen from counter whilst staff in the back. Male offender seems to have targeted other Well pharmacies.</p> <p>1x Environmental ASB . Complaints of a quad bike with no VRM plates causing a nuisance in the area. No lines of enquiry but extra passing attention has been provided.</p> <p>Complaints about speeding on a number of roads around the village. Speed Indicator device has been used on 13<sup>th</sup> November on London Road, checks will be continue on a regular ad-hoc basis and this hopefully will remind drivers of the limit.</p>
<b>3. Apologies for Absence and Declaration of Interests</b>	<p>Apologies for absence – as above.</p> <p>Declaration of Interest – None. .</p>
<b>4. Meet with Bellway Construction Manager – Ian Hopkins</b>	
<b>4.a To discuss Construction Management Plan and to discuss way forward with Davenham Parish Council's proposal to set-up a Resident's Committee</b>	<p>The parish council have had concerns about activity on site. CWAC enforcement officers have attended site and agreed that all was in order and Bellway could proceed. Ian Hopkins explained to the council where they are up to at present. Bellway will try their best to limit disruption but admitted that the first few months of construction will be very disruptive to residents. Even though deliveries/workers may arrive on site before 8am, Bellway assured the council that no work would commence before 8am.</p> <p>Bellway raised safety concerns over the public footpath that is being allowed to stay open and asked for the councils support to close this temporarily.</p> <p>Bellway are in negotiations to try and gain London Road access to the site.</p> <p>Drainage – the conditions have been delayed due to CWAC and this should hopefully be resolved soon.</p> <p>Bellway will not agree to set up a residents committee but will be happy to meet in conjunction with the parish council once every 3-6 months to meet residents.</p> <p>Wheel washing and road cleaning – will do their very best to keep the roads as clear as possible. Again winter months will be the worst time.</p>

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	Start date – hopefully the handover will be 2 <sup>nd</sup> week in January for construction to commence. Customer care email address and telephone number was provided.																																																																													
<b>5. Minutes</b>																																																																														
<b>5.a. Approval of Minutes</b>	It was <b>RESOLVED</b> to approve the Parish Council Meeting Minutes of the previous meeting held on 23 <sup>rd</sup> October 2017.																																																																													
<b>5b. Recap and Update of actions from previous minutes</b>	Action list re-capped on. Some actions still ongoing.																																																																													
<b>5.c. To approve the Finance Meeting Minutes (20<sup>th</sup> Nov 2017) if available</b>	Unavailable until the January meeting.																																																																													
<b>5.d. To approve the Joint Meeting Minutes (8<sup>th</sup> Nov 2017) if available</b>	Unavailable until the January meeting.																																																																													
<b>6. Finance</b>																																																																														
<b>6.a. Financial Report</b>	<p style="text-align: center;"><b>FINANCIAL REPORT</b> <b>Monday 27<sup>th</sup> November 2017</b></p> <p><b>Bank Balances</b> Reconciled Bank Balance as at 31<sup>st</sup> October 2017 - <b>£59,735.22</b> in credit.</p> <p><b>Receipts October 2017</b> HMRC – Credit £994.78 (vat reclaim 31/10/17)</p> <p><b>Receipts November 2017</b> Ward Members budget £2000 towards Vehicle Activated Signs (£1250 due May 2018)</p> <p><b>Payments for Approval October 2017</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>DATE</th> <th>PAYEE</th> <th>DETAILS</th> <th>CHQ No</th> <th>NET £</th> <th>VAT £</th> <th>GROSS £</th> </tr> </thead> <tbody> <tr> <td>24/10/17</td> <td>Land Registry</td> <td>Land Registry check</td> <td>DD</td> <td>6.00</td> <td>0</td> <td>6.00</td> </tr> </tbody> </table> <p><b>Payments for Approval November 2017</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>DATE</th> <th>PAYEE</th> <th>DETAILS</th> <th>CHQ No</th> <th>NET £</th> <th>VAT £</th> <th>GROSS £</th> </tr> </thead> <tbody> <tr> <td>27/11/2017</td> <td>Defib Store</td> <td>Stainless Steel Defib Store</td> <td>100316</td> <td>595.00 plus £15 carriage</td> <td>122.00</td> <td>732.00</td> </tr> <tr> <td>27/11/2017</td> <td>Cheshire West and Chester</td> <td>2 x 20mph vehicle activated signs</td> <td>100317</td> <td>9594.88</td> <td>1918.98</td> <td>11513.86</td> </tr> <tr> <td>27/11/2017</td> <td>Northwich Town Council</td> <td>October Grass Cutting for Laburnum and Butcher's Stile (1 final cut each)</td> <td>100318</td> <td>122.50</td> <td>24.50</td> <td>147.00</td> </tr> <tr> <td>27/11/2017</td> <td>Amberon</td> <td>Traffic Management for Christmas Light Switch On Thursday 7<sup>th</sup> December 2017</td> <td>100319</td> <td>300.00</td> <td>60.00</td> <td>360.00</td> </tr> <tr> <td>27/11/2017</td> <td>Davenham Royal British Legion Social Club</td> <td>Room hire for Defibrillator Training Session held in September</td> <td>100320</td> <td>30.00</td> <td>0</td> <td>30.00</td> </tr> <tr> <td>27/11/2017</td> <td>Vicky Stock</td> <td>Clerk Salary for November 2017</td> <td>100321</td> <td>759.35</td> <td>0</td> <td>759.35</td> </tr> <tr> <td>27/11/2017</td> <td>Vicky Stock</td> <td>Clerk Expenses for November 2017</td> <td>100322</td> <td>77.35</td> <td>5.61</td> <td>82.96</td> </tr> <tr> <td>27/11/2017</td> <td>Land Registry</td> <td>Land Registry check</td> <td>DD</td> <td>9.00</td> <td>0</td> <td>9.00</td> </tr> </tbody> </table>	DATE	PAYEE	DETAILS	CHQ No	NET £	VAT £	GROSS £	24/10/17	Land Registry	Land Registry check	DD	6.00	0	6.00	DATE	PAYEE	DETAILS	CHQ No	NET £	VAT £	GROSS £	27/11/2017	Defib Store	Stainless Steel Defib Store	100316	595.00 plus £15 carriage	122.00	732.00	27/11/2017	Cheshire West and Chester	2 x 20mph vehicle activated signs	100317	9594.88	1918.98	11513.86	27/11/2017	Northwich Town Council	October Grass Cutting for Laburnum and Butcher's Stile (1 final cut each)	100318	122.50	24.50	147.00	27/11/2017	Amberon	Traffic Management for Christmas Light Switch On Thursday 7 <sup>th</sup> December 2017	100319	300.00	60.00	360.00	27/11/2017	Davenham Royal British Legion Social Club	Room hire for Defibrillator Training Session held in September	100320	30.00	0	30.00	27/11/2017	Vicky Stock	Clerk Salary for November 2017	100321	759.35	0	759.35	27/11/2017	Vicky Stock	Clerk Expenses for November 2017	100322	77.35	5.61	82.96	27/11/2017	Land Registry	Land Registry check	DD	9.00	0	9.00
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27/11/2017	SLCC	Membership to Society of Local Council Clerks	100323	131.00	0	131.00
27/11/2017	John Price	Village Gardener April – November 2017 inclusive	100324	1000.00	0	1000.00
<b>TOTAL EXPENDITURE November 2017</b>						<b>£14,765.17</b>
<b>Post-dated for December 2017</b>						
<b>DATE</b>	<b>PAYEE</b>	<b>DETAILS</b>	<b>CHQ No</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
22/12/2017	Vicky Stock	Clerk Salary for December 2017 (post-dated cheque)	100325	759.35	0	759.35

## 7. Planning and Highway Matters

### 7a. Review details of Planning Applications received for consultation.

#### a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
1.	17/04593/FUL	Atrium to rear of property	38 Hartford Road Davenham Northwich Cheshire CW9 8JE	23 <sup>rd</sup> November 2017 (no concerns)
2.	17/04020/FUL	Detached double garage to front of property	551 London Road Davenham Northwich Cheshire CW9 8LN	30 <sup>th</sup> November 2017 (concerns raised)
3.	17/04843/FUL	Two storey side and rear extension	652 London Road Davenham Northwich Cheshire CW9 8LG	7 <sup>th</sup> December 2017

### 7.b. Notification of CWAC Planning Decisions

#### b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1.	17/03508/FUL	Two storey side and rear extension	233 Hartford Road Davenham Northwich Cheshire CW9 8JT	Refusal
2.	17/04372/FUL	Single storey extensions to rear	30 Firth Fields Davenham Northwich Cheshire	Approval

### 7.c. Update on Community Building

Cllr. Ryder gave an informative update and provided a report on his and Cllr. Hudson's research on the viability of a potential community building. Decisions and arranging meeting with key users will be postponed now until the January meeting due to the Referendum and other factors.

## 8. Parish Council Managed Assets and Maintenance (Laburnum Road Field, Butcher's Stile field, War Memorial, Fountain or Village Garden

### 8.a. To receive an update from the Village Gardener

Village garden leaf collect (littered with dog poo), War memorial tidy up, Alleyway between Church St and Laburnum Road was cleared, Ivy cut back and pathway weeded, dog muck cleared up and overhanging branches cut back. Rubbish collected from Laburnum road field, paving in village garden particularly slippery. The clerk has reported this to CWAC for jet-washing.

### 8.b. To discuss any further maintenance required to any village assets

Laburnum Road branches/debris need clearing from Laburnum Road. **AP2**

Cllr. Hudson provided councillors with a report from the Landscape Architect with regards to the Butcher's Stile field project. The Architect will attend the meeting in January to discuss in more detail and decisions can then be made to progress this.

### 8.c. To receive any further quotations for work on the Memorial Gates and make a decision based on all quotations received.

Cllr. Wood needs to speak further to the builder to clarify costs and details. This can then progress if all in order.

# Davenham Parish Council

<b>9. To discuss the future of Bostock Parish Council</b>	
<b>9.a. To discuss Bostock's suggestion of merging with either Davenham or Moulton Parish Council</b>	Feedback from the meeting was given to councillors. It was <b>RESOLVED</b> that Davenham Councillors are happy to support Bostock in merging if that is the option Bostock residents vote for. 6 votes for. 2 abstained.
<b>10. Christmas Light Switch-on Thursday 7<sup>th</sup> December 2017</b>	
<b>10.a. To discuss any final details</b>	The clerk gave details of details on the night for councillors to check they are happy with.
<b>11. To receive reports from Councillors on any external meetings of relevance to the council</b>	
<b>11.a Brief update on any meetings attended.</b>	None.
<b>12. Urgent Matters</b>	
<b>12.a. Urgent Matters brought to councils attention.</b>	None
<b>13. Date of next meeting</b>	Monday 29 <sup>th</sup> January 2018.

Part A of the Meeting of the Meeting closed at 9.05pm