

Davenham Parish Council

Minutes of Davenham Parish Council Meeting held on 26th June 2017 Held at Davenham Methodist Church Hall. Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm

Present:	Cllr. Carter, Cllr. Cooper, Cllr. Hudson, Cllr. Mattinson, Cllr. Peel, Cllr. Salt, Cllr. Watson (Chair), Cllr. Wood, Parish Clerk Vicky Stock, Cllr. Helen Weltman (CWAC Councillor), Cllr. Andrew Cooper (Northwich Town Council), Sgt. Gary Weaver, 4 members of the public
Apologies:	Cllr. Ravenscroft
1. Public Session	<p>Cllr. Watson opened the meeting and welcomed everyone.</p> <p>Glynn Roberts from Davenham British Legion asking urgently for the public to help volunteer at the British Legion otherwise it is likely to fold. Glynn hasn't been well recently and organising the Remembrance Event is very hard work on his own. He has sent a flyer to the clerk who has forwarded this to members of the public on the email list and should also appear in the Northwich Guardian.</p> <p>Miss Bradbury attended the meeting to enquire why the fishing pits were on the agenda. The clerk explained after some concerns raised regarding children messing around at the pits we decided to talk to all parties concerned (Mr Bradbury and Davenham Angling Club) to see if anything can be done to make the pits safer but without spoiling anyones right of way or enjoyment. Early days as it has been difficult speaking to the angling club but the clerk will be in touch with Miss Bradbury when more information has been gathered and will arrange for everyone to meeting up to discuss further.</p> <p>Cllr. Andrew Cooper kindly provided a report on the recent Northwich Transport Strategy Workshop as no one from Davenham Council was in a position to attend. He raised on our behalf the Church St rat-run situation due to the Gadbrook Park traffic congestion.</p> <p>The clerk raised on behalf of a resident the issue of a speedbump on London Road – an on-going problem for over a year now. There have been on-going meetings and talks with CWAC but the issue is still not resolved. The clerk will ask highways this time to go inside the house in question to see for themselves the vibrations it is causing the house when a heavy vehicle goes over the bump and hits the grid.</p>
2. PCSO/Police Update	<p><u>Davenham Parish Council meeting. 26/06/17</u></p> <p><u>Police Update</u></p>
	<p><u>Davenham ASB/Crime figures</u> End of May Police received a number of reports of chalk marks left outside houses (London Rd / Green Lane area) and also permanent marker drawings being left on front doors. Chalk marks were found to be running club marking a route. Permanent markers have recorded as criminal damage by vandals; unfortunately no suspects were identified. 3rd June Parkside garage report drive off from fuel pump. Vehicle involved was on false plates. 9th June damage reported to the gates at St Wilfrid's church hall. No suspects identified and PC Mair has been given the location additional attention. Reports have been made regarding ASB on the Laburnum playing fields. Extra attention has been given to the area and Sgt Weaver has requested that this continue through the summer months.</p> <p><u>Update from previous month</u> A 19 year old male has been summonsed in relation to the theft of bike from Butchers Stile. He will be appearing at Chester Magistrates Court.</p> <p><u>Looking forward</u> The last week has seen incidents of ASB around BOWFELL CLOSE (new estate of A556). PC Mair will be liaising with construction firm and housing authority to address the issue.</p>
3. Apologies for Absence and Declaration of Interests	<p>Apologies for absence – Cllr. Ravenscroft</p> <p>Cllr. Carter announced that he would be resigning due to moving out of the area. Cllr. Carter said that he would still help out around the village – especially at Christmas for the Christmas</p>

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	Lights! Cllr. Watson thanked Cllr. Carter for all his hard-work on the council and that he had been a real asset. Cllr. Carter then left the meeting.																																																	
4. Minutes																																																		
4a. Approval of Minutes	It was RESOLVED to approve the Parish Council Annual Meeting Minutes and Parish Meeting Minutes (22 nd May 2017). Proposed by Cllr. Mattinson. Seconded by Cllr. Watson. All in favour.																																																	
4b. Recap and Update of actions from previous minutes	Action list re-capped on. Some items on-going.																																																	
5. Finance																																																		
5a. To approve the Financial Report and Monies for Payment	FINANCIAL REPORT Monday 26th June 2017																																																	
	<p><u>Bank Balances</u></p> <p>Reconciled Bank Balance as at 31st May 2017 - £75,721.43 in credit.</p> <p><u>Receipts June 2017</u></p> <p>None</p> <p><u>Payments for Approval June 2017</u></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;"><u>DATE</u></th> <th style="text-align: center;"><u>PAYEE</u></th> <th style="text-align: center;"><u>DETAILS</u></th> <th style="text-align: center;"><u>CHQ No</u></th> <th style="text-align: center;"><u>NET £</u></th> <th style="text-align: center;"><u>VAT £</u></th> <th style="text-align: center;"><u>GROSS £</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">26/6/17</td> <td>Vicky Stock</td> <td>Clerk Salary for June 2017</td> <td style="text-align: center;">100283</td> <td style="text-align: right;">648.75</td> <td style="text-align: center;">0</td> <td style="text-align: right;">648.75</td> </tr> <tr> <td style="text-align: center;">26/6/17</td> <td>HMRC</td> <td>Clerk Tax and NI for June 2017</td> <td style="text-align: center;">100284</td> <td style="text-align: right;">475.70</td> <td style="text-align: center;">0</td> <td style="text-align: right;">475.70</td> </tr> <tr> <td style="text-align: center;">26/6/17</td> <td>Vicky Stock</td> <td>Clerk Expenses for June 2017</td> <td style="text-align: center;">100288</td> <td style="text-align: right;">89.00</td> <td style="text-align: right;">6.97</td> <td style="text-align: right;">95.97</td> </tr> <tr> <td style="text-align: center;">26/6/17</td> <td>Northwich Town Council</td> <td>Grass Cutting for May 2017 Butchers Stile and Laburnum Rd (2 cuts each)</td> <td style="text-align: center;">100286</td> <td style="text-align: right;">245.00</td> <td style="text-align: right;">49.00</td> <td style="text-align: right;">294.00</td> </tr> <tr> <td style="text-align: center;">26/6/17</td> <td>Davenham Methodist Church</td> <td>Room Hire Jan – June 2017</td> <td style="text-align: center;">100287</td> <td style="text-align: right;">111.00</td> <td style="text-align: center;">0</td> <td style="text-align: right;">111.00</td> </tr> <tr> <td colspan="6" style="text-align: right;">TOTAL EXPENDITURE June 2017</td> <td style="text-align: right;">£1625.42</td> </tr> </tbody> </table>	<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>	26/6/17	Vicky Stock	Clerk Salary for June 2017	100283	648.75	0	648.75	26/6/17	HMRC	Clerk Tax and NI for June 2017	100284	475.70	0	475.70	26/6/17	Vicky Stock	Clerk Expenses for June 2017	100288	89.00	6.97	95.97	26/6/17	Northwich Town Council	Grass Cutting for May 2017 Butchers Stile and Laburnum Rd (2 cuts each)	100286	245.00	49.00	294.00	26/6/17	Davenham Methodist Church	Room Hire Jan – June 2017	100287	111.00	0	111.00	TOTAL EXPENDITURE June 2017						£1625.42
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6. Planning and Highways Matters																																																		
6a. Review details of Planning Applications received for consultation.	None received.																																																	
6b. Notification of CWAC Planning Decisions	<p>b) CWAC Planning Decisions:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;">Item No.</th> <th style="text-align: center;">Application No</th> <th style="text-align: center;">Proposal</th> <th style="text-align: center;">Location</th> <th style="text-align: center;">Decision</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td style="text-align: center;">17/01887/FUL</td> <td>Demolition of existing conservatory. Erection of new single storey rear extension, together with new garden wall and covered seating area and front porch.</td> <td style="text-align: center;">215 Hartford Rd, Davenham</td> <td style="text-align: center;">Approval</td> </tr> <tr> <td style="text-align: center;">2.</td> <td style="text-align: center;">17/01427/LBC</td> <td>Install a fixing at water level to keep boom to sluice channel secure</td> <td style="text-align: center;">Sluice Vale Royal Locks, Davenham</td> <td style="text-align: center;">Approval</td> </tr> <tr> <td style="text-align: center;">3.</td> <td style="text-align: center;">17/01695/LDC</td> <td>Detached garage, rear conservatory and conversion of integral garage to bedroom and utility rooms</td> <td style="text-align: center;">589 London Road Davenham CW9 8LN</td> <td style="text-align: center;">Approval</td> </tr> </tbody> </table>	Item No.	Application No	Proposal	Location	Decision	1.	17/01887/FUL	Demolition of existing conservatory. Erection of new single storey rear extension, together with new garden wall and covered seating area and front porch.	215 Hartford Rd, Davenham	Approval	2.	17/01427/LBC	Install a fixing at water level to keep boom to sluice channel secure	Sluice Vale Royal Locks, Davenham	Approval	3.	17/01695/LDC	Detached garage, rear conservatory and conversion of integral garage to bedroom and utility rooms	589 London Road Davenham CW9 8LN	Approval																													
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<p>6c. Neighbourhood Plan Update</p>	<p>The Examiners has now written to CWAC with comments on the Neighbourhood Plan. Davenham Parish Council will be putting together a response to the Examiner. All letters to-date are on the website.</p>
<p>6d. Fountain Lane Development</p>	<p>No update at present.</p>
<p>6e. Update on Community Building</p>	<p>None at present.</p>
<p>6f. Flashing Speed Sign Update</p>	<p>The clerk has further investigated costs of using a private supplier for the flashing speed signs. The report was presented to the council and in conclusion it would be more costly to use a private supplier when all the extra civil engineering works are taken into consideration see Appendix A.</p> <p>It was proposed to purchase two flashing speed signs for the time being with a view to either moving them around the village (if possible) each year or potentially buying another one or two in the future if deemed necessary. It was therefore RESOLVED to purchase two signs (costs below) Proposed by Katie Mattinson. Seconded by Cllr. Watson.</p> <p>One to be positioned on London Road between Grovemount and Fulton Grove and the other installed on Church St at the lamppost outside Davenham Players Theatre.</p> <p>Speed Limit Roundel – Alternating ‘slow down’ message (Mains Powered) Total cost excluding VAT = £5,050.77 per sign Total cost including VAT = £6,060.93 per sign</p> <p>The clerk will go ahead and order the signs as discussed AP1.</p>
<p>6g. Dog Fouling Signs</p>	<p>It was discussed that we reproduce some of the signs and put some along Green Lane /Green Avenue which seems to have very high instances of dog fouling problems. Cllr. Salt will look further into costs. AP2.</p>
<p>7. Parish Council Managed Assets and Maintenance</p>	
<p>7a) Laburnum Road or Butchers Stile</p>	<p>i) Drainage update for Butcher’s Stile/Laburnum Road Laburnum Road drainage has now been completed. Cllr. Hudson is happy with the work carried out. AJK are going to look into Butcher’s Stile to do a specification for draining works for Butcher’s Stile.</p> <p>ii) Laburnum Road - Barrier update The clerk was asked to see if a barrier could be installed on Church St at the kerbside to prevent children running onto the road. CWAC said they would not be able to do this as it would make the pavement narrower for pushchairs or wheelchairs and would also cause problems for the adjacent household turning into the driveway. As all options seem to have been exhausted for the time being this item will be shelved unless anyone can think of an alternative solution to the barriers.</p> <p>iii) Laburnum Road - Hardstanding/village parking This item will be carried forward to the next meeting due to time constraints.</p> <p>Village Parking Update Cllr. Salt has spoken to the Spar to see if the parking around the back of the Spar could be more obviously advertised. However the spaces are used mainly for staff and there is an additional problem of the Spar lorries that come along each day and would block someone in for around 45 minutes.</p> <p>Cllr. Salt has also spoken to Sarah Wadding at Green King regarding the parking at the Bull’s Head and they are going to get back in touch with Cllr. Salt once they have spoken to the landlord. As the car park is closed at night this is causing further parking problems in the village as people driving to the pub at night and leaving cars there do not want to be blocked in so now park in the centre of the village.</p> <p>iv) Fishing Pits</p>

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	<p>The clerk now has the contact name and number for Davenham Anglers and will be ringing tomorrow.</p> <p>V) Feedback from Butcher's Stile Play consultation 84 responses to the consultation were received – Zip Wire, Rota Glide swing, Climbing Until and Basket swing most popular choice. Wooden design. Items will be decided on in due course based on suitability for site and cost.</p> <p>This will be looked at further when we have a clearer picture on the drainage of the field and receive further information on S106 money.</p> <p>Cllr. Hudson will arrange for a consultant to come along and talk to us to give us advice on the best use and design of the field. AP3.</p>
7b) Memorial Gate update – Laburnum Road	Currently still not received any further quotations for the gate work other than the one received for building work (still unopened). Cllr. Mattinson has the names of a few contractors to contact next. Cllr. Wood has a new contact that he has sent all the gate details too and will report back once he receives information back.
7c) Fountain Restoration	This is on-hold now as the S106 money cannot be used on the existing art but needs to be a new piece of art. The terms of the conditions on the money in Cllr. Watson's view do not seem to specify this so he will put together a letter to CWAC to investigate this further. AP4
8) Correspondence	
8a) To review correspondence received	<ul style="list-style-type: none"> • Letter received from David Keene, Police and Crime Commissioner to invite the parish council to a meeting on Tuesday 25th July • An email was received from a Fountain Lane resident informing us of a number of thefts of plants from the Fountain Lane Garden which is maintained by residents who also provide the bedding plants. • An email was received from St. Wilfrids Church informing all of a special on Sun 9th July@ 3.30pm to reflect on the recent terrible events and to express gratitude for work done by the emergency services. • A letter was received from Mr & Mrs Betts regarding closing down the Fountain Lane Network Group and to thank various people including the parish council for their support in the fight against the Fountain Lane development. • A card was received from 1st Davenham Brownies thanking the parish council for the grant towards a banner for local and guiding events.
9) To appoint members to committees and working groups.	
9a) Working Groups Committees	Councillors to remain in current Working Groups/committees.
10) To receive reports from Councillors on any external meetings of relevance to the council	
10a) Brief update on any meetings attended.	None
11. Urgent Matters	
11a) Urgent Matters brought to councils attention.	None.
12. Date of Next Meeting	
Date of Next Meeting	Monday 31 st July 2017 7.15pm at Davenham Methodist Church

Part A of the Meeting of the Meeting closed at 9.24pm.

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APPENDIX A					
SUPPLIER	COST	Warranty included	installation	Other	Additional Costs required
Unipart Dorman sign x 4 SOLAR	17,512.00 plus VAT = £21014 1 plus 6 years warranty Could be a similar price when all additional costs are in	1 year plus 6 years need Have asked how much 10 year warranty would be. Cannot do 10 yr. Not covered if vandalised	Free but additional costs will apply – see end column	Price includes bluetooth and data collection (if don't need this then it will be £1328 cheaper	Cannot be mounted on current lampposts. We would need to get a pole and get this fitted at an approximate cost of £97.50 per pole. We would have to find a 'highways approved' contractor and pay them to do the installation of the post on the highways land. If we can find a private piece of land then this wouldn't apply. = Cost not available at present. £912 per site plus £864 per site. If a footpath needs digging up then a notice of closure would need to be applied for (not sure if cost involved yet) and then we would have to get a traffic management company in to divert the footpath and possibly include traffic lights. £540 per site. Footpath would need to be dug up in all 3 or 4 locations. Contractors would also need to apply to see what utilities are underneath the path before they dig which may incur an extra cost. TOTAL COST FOR 4 SIGNS INCLUDING SOME ADDITIONAL COSTS = £28,076 PLUS if need to relay tarmac £1404 Plus more work for clerk to sort out but that would not cost too much – say 10hrs max?? x £11.42= £114.20. PLUS IT WILL COST MORE FOR 10 YEAR WARRANTY – only 5 at present. DISCOUNTS DO NOT KICK IN UNTIL 5 are ordered! Cost of 1 is simply divided by 4.
Unipart Dorman sign x 1 SOLAR	£5253 inc VAT plus additional costs	7 years warranty will not fix if vandalised	Included but extra costs as in final column	Includes data collection £332 for 1	Total with all above costs £7666.50 plus additional £1404 for hot lay tarmac if needed.
SUPPLIER	COST	Warranty included	installation	Other	Additional Costs required
Cheshire West Sign x 1 MAINS	6060.93 including VAT	10 years including any maintenance. Will fix if vandalised. Includes regular inspection.	Included	Data collection extra	None
Cheshire West	£24,244	10 years including any	Included	Data collection	None

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Sign x 4 MAINS	including VAT	maintenance. Will fix if vandalised. Includes regular inspection.		extra	Total £24,244 does not include data logging (I don't think!) so without data logging Unipart approx £2344 more expensive but get an extra 3 years warranty with CWAC.
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- CWAC option best to be mains powered - no extra electricity costs
- With Unipart would be better to be solar powered otherwise extra £700 ish for United Utilities to sort out and would most probably also get an electricity bill.
- **Member Contribution** = Helen confirmed £750, Gaynor confirmed £500 per year until the next election, so that should be £1000 between now and May 2019 which we will have by May 2018., James £TBC has agreed to contribute but awaiting final figures.
- Do we want data collection?
- Do we want 10 year warranty?