

# Davenham Parish Council

## Minutes of Davenham Parish Council Meeting held on 24<sup>th</sup> April 2017 Held at Davenham Methodist Church Hall. Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm

<b>Present:</b>	Cllr. Cooper, Cllr. Hudson, Cllr. Mattinson (Chair), Cllr. Peel, Cllr. Ravenscoft, Cllr. Salt, Cllr. Watson (Vice Chair), Cllr. Wood, Parish Clerk Vicky Stock, Constable Meir, Cllr. Helen Weltman (CWAC Councillor).
<b>Apologies:</b>	Cllr. Carter
<b>1. Public Session</b>	Cllr. Mattinson opened the meeting. There were no members of the public present.
<b>2. PCSO Report</b>	<p><b><u>Crimes of note.</u></b> 28/03/2017 – Parcel stolen from outside address having been left in a “safe place,” by a courier. 01/04/2017 – Burglary at The Bulls Head public house. Offender enters via window and stole money from within a safe. 07/04/2017 – Theft (Drive off) from the Spar, London Road.</p> <p><b><u>Anti-social behaviour incidents of note.</u></b> 01/04/2017 – Report of youths smoking and drinking on the park near to Kensington Way. Youths located elsewhere in the village before being taken home to parents. 05/04/2017 – Report of Hawkers going door to door selling kitchen items. Moved on from the area by PCSOs. 08/04/2017 – Neighbour dispute over noisy BBQ.</p> <p>The possible abandoned vehicle (Vauxhall zafira) on Jack Lane – A letter is being posted out to the keeper today asking for it to be moved. It isn't a local keeper and has no current insurance so I assume it has been sold on and the keeper details not updated. If I get no joy from the previous keeper it will have to be a council referral for it to be moved.</p>
<b>3. Apologies for Absence and Declarations of Interest</b>	<p>Apologies for absence – Cllr. Carter (personal commitments).</p> <p>No declarations of interest.</p>
<b>4. Minutes</b>	
<b>4a. Approval of Minutes</b>	It was <b>RESOLVED</b> to approve the Parish Council Meeting Minutes (27 <sup>th</sup> March 2017). Proposed by Cllr. Mattinson. Seconded by Cllr. Watson. All in favour.
<b>4b. Recap and Update of actions from previous minutes</b>	<p>Action list re-capped on. Some items on-going.</p> <p>Update on 'Operation Shield DNA Marking kits' – Kits are no longer being matched funded. Cllrs decided to leave this for now and consider if the offer comes along again.</p>
<b>5. Finance</b>	
<b>5a. To approve the Financial Report and Monies for Payment</b>	<p>It was <b>RESOLVED</b> to approve Bank reconciliation and accounts for payment. Proposed by Cllr. Watson, Seconded by Cllr. Mattinson. All in favour.</p> <p>Reconciled Bank Balance as at 31<sup>st</sup> March 2017 - <b>£53,234.59</b> in credit.</p> <p><b><u>Receipts April 2017</u></b></p> <p><b>Precept Notification – £26,015.00</b> (Precept Amount £24,987 plus Council Tax Reduction Scheme Grant Lump Sum £1028).</p>

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## Payments for Approval April 2017

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS/POWER TO SPEND</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
4/4/17	Land registry	Fields In Trust – Butcher's Stile (LGA 1972, S 14, para 27)	DIRECT DEBIT	6.00	0	6.00
24/4/17	Monkey Business	Tree work at Davenham Village garden on 27 <sup>th</sup> January 2017 (LGA 1972 S137)	100270	450.00	90.00	540.00
24/4/17	CHALC	Affiliation Fee 2017-2018 (LGA 1972 S137)	100271	809.90	0	809.90
24/4/17	Footpath Society	Subscription 2017-2018 (LGA 1972 S137)	100272	8.00	0	8.00
24/4/17	Vicky Stock	Clerk Salary for April 2017 (includes hourly pay rate increase) (LGA 1972	100273	648.75	0	648.75
24/4/17	Vicky Stock	Clerk Expenses for April 2017 including Website hosting fee. (LGA 1972 S137 & S142)	100274	69.56	7.24	76.80
24/4/17	Playsafety Limited	Annual Inspection of Laburnum Road and Butcher's Stile (LGA 1972, S 14, para 27)	100275	133.00	26.00	159.60
<b>TOTAL EXPENDITURE APRIL 2017</b>						<b>£2,249.05</b>

## 6. Planning and Highways Matters

### 6a. Review details of Planning Applications received for consultation.

#### a) Applications Received for Consultation:

Item No.	Applicati on No	Proposal	Location	Comments by:
1.	<b>17/00545/ FUL</b>	Erection of 16 dwellings including 4 apartments, alteration of existing access and landscaping works and creation of informal open space	Land rear of 28 Church Street, Davenham	Originally 19 <sup>th</sup> April – but now extended to 26 <sup>th</sup> April 2017. Full response being put together by councillors.
2.	<b>17/01152/ FUL</b>	Single storey extension to both sides	Lanes End Bungalow Whatcroft Hall Lane Davenham CW9 7SG	25 <sup>th</sup> April 2017 – No concerns
3.	<b>17/01143/ FUL</b>	Change of use and conversion of a barn to provide two dwellings - amendment to application 15/04558/FUL	Shipbrook Road Farm Shipbrook Road Davenham Cheshire CW9 7SA	27 <sup>th</sup> April 2017 No concerns

### 6b. Notification of CWAC Planning Decisions

#### b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1.	<b>17/00216/FUL</b>	Two storey side and first floor side/ rear extension	15 Hartford Road Davenham	Approval

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				CW9 8JA	
	2.	<b>17/00398/FUL</b>	Single storey side and rear extension, dormer to rear and incorporation of part of former rear garden to 66 Hartford Road to 61 Green Avenue	61 Green Avenue Davenham CW9 8HZ	Approval
	3.	<b>17/00514/FUL</b>	First floor side extension, pitched roof to existing rear utility, and additional parking space to front garden	6 Grovemount Davenham CW9 8LY	Approval
	4.	<b>17/00747/FUL</b>	Demolition of existing garage and erection of replacement home office	219 Hartford Road Davenham CW9 8JP	Approval
	5.	<b>17/00434/S73</b>	Variation of condition 2 (plans) of planning permission 14/02759/FUL change of use of an existing barn building to residential unit to include extension and associated detached garage.	Land Adjacent To Whatcroft Hall Whatcroft Hall Lane Davenham	Approval
<b>6c. Neighbourhood Plan Update</b>	The Plan has now been submitted to Cheshire West and Chester (Regulation 15) for a 6 week public consultation. The Neighbourhood plan is now in the control of CWAC.				
<b>6d. Fountain Lane Development</b>	<p><b>Delegated Report from Cheshire West and Chester</b></p> <p>The clerk had written to Lyndsay Shinner (Planning Officer at CWAC) asking her to clarify a few details regarding the delegated report. Information has now been received from Ms Shinner.</p> <p>The clerk will write to Bellway to enquire about the Construction Management Plan as we have not heard anything to-date. <b>AP1</b></p>				
<b>6e. Update on Community Building</b>	None at present.				
<b>6f. Flashing Speed Sign Update</b>	<p>Up-to-date prices were received from CWAC regarding flashing speed signs.</p> <p>Councillors decided on an solar powered, round speed sign which alternates 20mph /Slow down. As the costs are so high, we can only look to purchase one at present. The price for this sign will cost £6,316.57 excluding VAT, £7,579.88 including VAT. There may be additional costs if extra posts, ducting or power supply are required. We have to purchase a sign via CWAC as the sign is being put on highways land and will then be managed by CWAC. We will be receiving some funding towards this from Ward Councillors Helen Weltman (£750) and Gaynor Sinar (£1,000). The clerk will re-ask Cllr. James Pearson if he will be able to contribute too. <b>AP2.</b></p> <p>We had allocated £7,000 in the budget for a flashing speed sign/signs and will therefore only be able to purchase one sign at present but will review this next year. The sign will cost £7595.88 less Ward Councillor Contribution of £1750 = £5,845.88 inc VAT.</p> <p>Proposed by Cllr. Mattinson, Seconded by. Cllr. Salt. All in favour.</p> <p>The clerk will go back to Carl and double check if there is a discount for more than one, if not then go ahead as above. Also double check when 20mph roundels are scheduled to be painted throughout the village <b>AP3.</b></p>				
<b>6g. A556 Slip road</b>	Notice of Proposal and Statement of Reasons have now been advertised by CWAC to close off the service road. Consultation period is until 19 <sup>th</sup> May.				
<b>7. Parish Council Managed Assets and Maintenance</b>					
<b>7a) Laburnum Road or</b>	<b>i) Drainage update for Laburnum Road</b>				

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<b>Butchers Stile</b>	<p>Cllr. Hudson has received a updated quotation from AJK for drainage at Laburnum Road. The price has increased from our last quotation over 1 year ago. As discussed in previous meetings due to trouble in gaining quotations it was <b>RESOLVED</b> to go ahead with AJK as they had done the previous work on the field. The quote for AJK is £8,751.60 including VAT. The council <b>RESOLVED</b> to go ahead with this quotation. Proposed by Cllr. Hudson, Seconded by Cllr. Hudson. All in favour.</p> <p>ii) <b>Gate Quotations for the ginnel</b> – Two quotations have been received for installing a gate on the path leading to/from Laburnum Road. One contractor advised against installing a gate at the Church St entrance due to it being too narrow to get a pushchair through once gate posts are installed. After discussion it was decided that a gate at any end would be very cumbersome for someone with a pushchair or a wheelchair. The clerk will look into having some fencing installed along the pavement of Laburnum Road to act as a barrier if a toddler ran out of the ginnel and potentially onto the road. <b>AP4</b></p> <p>iii) <b>Hedgerow and over-hanging tree branches.</b> We have received a quotation for some tree/hedge trimming on Laburnum Road of £196 plus VAT. Some concerns raised. Cllr. Watson will further view the area and re-visits this at a later meeting. Nothing can be done at present due to nesting season. <b>AP5</b></p> <p>iv) <b>Davenham Carnival</b> Volunteers are required to man the parish council stand as we need to get views on new Butcher’s Stile play equipment. Cllr. Watson, Cllr. Cooper, Cllr. Hudson, Cllr Peel, Cllr. Ravenscroft and the clerk. Cllr Salt will put together a questionnaire or we could put pictures up and then put sticky dots on blown on pictures. <b>AP6</b></p> <p>v) <b>Any other issues requiring attention</b> <b>Fishing Pits</b> – Not heard anything back from Davenham Angling Club or Northwich Angling Club or the contact at CWAC. The clerk to continue to chase this <b>AP7</b></p> <p>vi) <b>ROSPA Playground Inspection</b> One of the bouncers near to the swing needs a bolt tightening. The clerk to ask Cllr. Carter to look at this – <b>AP8</b></p>
<b>7b) Memorial Gate update – Laburnum Road</b>	One reply by email received saying they are unable to quote at present. No other replies received. Cllr. Mattinson has called all the supplier/contractors and most have said that they would like to quote. Cllr. Mattinson has extended the date for reply and so we need to just wait and see.
<b>7c) Fountain Restoration</b>	Quotations now received. Cllr. Watson will speak to Mark Simmons at CWAC to see what the next stage of the process is. <b>AP9</b>
<b>8) Correspondence</b>	
<b>8a) To review correspondence received</b>	<ul style="list-style-type: none"> <li>• An email was received from CWAC re: Electoral Review of Cheshire West and Chester</li> <li>• 1<sup>st</sup> Davenham Scouts, Davenham Bowling Club, Davenham Players and Davenham WI sent emails thanking the parish council for the grant money.</li> <li>• Letter received from Antoinette Sandbach in reply to a letter we send regarding Neighbourhood Planning.</li> <li>• Email received from CHAIN re: Incinerator</li> <li>• Email received from a resident re: Church St Development concerns.</li> </ul>
<b>9) To receive reports from Councillors on any external meetings of relevance to the council</b>	
<b>9a) Brief update on any meetings attended.</b>	None
<b>10. Urgent Matters</b>	
<b>10a) Urgent Matters brought to councils attention.</b>	None.
<b>11. Date of Next Meeting</b>	
<b>Date of Next Meeting</b>	Monday 22 <sup>nd</sup> May 2017

Part A of the Meeting of the Meeting closed at 8.45pm.