

Davenham Parish Council

Minutes of Davenham Parish Council Meeting held on 27th February 2017 Held at Davenham Methodist Church Hall. Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm

Present:	Cllr. Carter, Cllr. Cooper, Cllr. Salt, Cllr. Watson(Vice Chair), Parish Clerk Vicky Stock,) Constable Meir, John Akinson (HS2), 2 members of the public.																					
Apologies:	Cllr. Hudson, Cllr. Mattinson, Cllr. Ravenscroft (Chair), Helen Weltman (CWAC Ward Councillor)																					
1. Public Session	<p>Cllr. Watson opened the meeting.</p> <p>Two members of the public came along to the meeting to discuss a request to use Butcher's Stile Field for a charity event. The event will be held on Sunday 30th April 2017 12 – 8pm. The event will be a family fun day to raise money for charity and will include live music, children's fun fair and specialist beers. A plan of the day was given to councillors. The event organisers will notify all the residents who back onto the field. Councillors were to discuss further later in the meeting and get back will a decision asap.</p>																					
2. PCSO Report	<p>Spar – number of drive offs Theft of Motor vehicle from Jack Lane 3 burglaries in the area – one suspect arrested and now on bail. Parking Issues London Road – Will monitor and take action were appropriate A556 traffic lights – cars skipping lights, using the slip road, will keep an eye on this area especially with pedestrian crossing and potentially look at installing a speed camera in this location. HGV's through the village – being monitored and will station an unmarked police car.</p>																					
3. Apologies for Absence and Declarations of Interest	<p>Apologies for absence – Cllr. Hudson (work commitments) Cllr. Mattinson and Cllr. Ravenscroft (prior plans).</p> <p>Cllr Cooper declared an interest in respect of an expenses payment (agenda item 5).</p>																					
4. HS2 Presentation																						
4a. John Atkinson from HS2 presentation	John Atkinson came along to answer any questions the councillors had to help clarify a few points ready for our consultation comments due 9 th March.																					
4b. HS2 Discussion/Feedback	Cllr. Salt and Cllr. Peel are currently working on a response.																					
5. Minutes																						
5a. Approval of Minutes	It was RESOLVED to approve the Parish Council Meeting Minutes (30 th January 2017). Proposed by Cllr. Cooper. Seconded by Cllr. Salt.																					
5b. Recap and Update of actions from previous minutes	Action list re-capped on. Some items outstanding/on-going.																					
6. Finance																						
6a. To approve the Financial Report and Monies for Payment	<p>It was RESOLVED to approve Bank reconciliation and accounts for payment. Proposed by Cllr. Carter, Seconded by Cllr. Wood. All approved.</p> <p>Bank Balances Reconciled Bank Balance as at 31st January 2017 - £56,750.22 in credit.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;"><u>DATE</u></th> <th style="text-align: left;"><u>PAYEE</u></th> <th style="text-align: left;"><u>DETAILS</u></th> <th style="text-align: left;"><u>CHQ No</u></th> <th style="text-align: right;"><u>NET £</u></th> <th style="text-align: right;"><u>VAT £</u></th> <th style="text-align: right;"><u>GROSS £</u></th> </tr> </thead> <tbody> <tr> <td>27/02/17</td> <td>Vicky Stock</td> <td>Clerk Salary February 2017</td> <td>100251</td> <td style="text-align: right;">620.10</td> <td style="text-align: right;">0</td> <td style="text-align: right;">620.10</td> </tr> <tr> <td>27/02/17</td> <td>Vicky Stock</td> <td>Clerk Expenses February 2017</td> <td>100252</td> <td style="text-align: right;">46.19</td> <td style="text-align: right;">1.25</td> <td style="text-align: right;">47.44</td> </tr> </tbody> </table>	<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>	27/02/17	Vicky Stock	Clerk Salary February 2017	100251	620.10	0	620.10	27/02/17	Vicky Stock	Clerk Expenses February 2017	100252	46.19	1.25	47.44
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27/02/17	Scottish Power	Electricity Charge for Christmas Lighting	100253	46.20	2.31	48.51
27/02/17	Cllr. Rebecca Cooper	Expenses for drinks/lollies for Children at Christmas Light Switch-on Event	100254	14.20	2.84	17.04
27/02/17	Land Registry	Search fees for ownership of path between Firthfields/Charles Ave	Direct Debit	6.00	0	6.00
27/02/17	Moulton Parish Council	Refund of PCSO cost for 2016	100255	59.00	0	59.00
TOTAL EXPENDITURE Feb						£798.09

6b. Grant request recap
 After reviewing again it was **RESOLVED** that we go ahead and approve the grant for Davenham Players for £200 (carried over from previous meetings). Proposed. Cllr. Cooper. Seconded Cllr. Watson.

6c. To approve Audit Training Course for clerk to attend
 It was **RESOLVED** that the clerk is to attend an Audit and Transparency Training at a cost of £45 on 13th March. Proposed by Cllr. Carter. Seconded by Cllr. Salt

7. Planning and Highways Matters

7a. Review details of Planning Applications received for consultation.

a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
1.	16/04840/FUL	Single Rear Extension	482 London Rd, Davenham CW9 8HW	22nd February 2017 (PAPER)
2.	17/00398/FUL	Single Storey side and rear extension, dormer to rear and incorporation of part of former rear garden to 66 Hartford Rd, to 61 Green Avenue	61 Green Ave, Davenham, CW9 8HZ	3rd March 2017 (ONLINE ONLY)
3	17/00434/S73	Variation of condition 2 (plans) of planning permission 14/02759/FUL for change of use of an existing barn building to residential until to include extension and associated detached garage.	Land adjacent to Whatcroft Hall,	7th March 2017 (ONLINE ONLY)
4.	17/00514/FUL	First Floor extension to side, alterations to roof on rear elevation and additional parking space	6 Grovemount Davenham CW9 8LT	17th March 2017 (ONLINE ONLY)

7b. Notification of CWAC Planning Decisions

b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1.	16/05459/FUL	First floor side and rear single storey extensions	116 Mount Pleasant Road, CW9 8JH	Approval

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7c. CWAC – Planning Applications online/no paper copies	Planning applications are now sent to the council in online format only not paper copies. We have raised some concerns but will just monitor and see how it works.
7d. Neighbourhood Plan Update	Richard Thresh still needs to complete the 'Basic Conditions Statement'. Need to keep chasing Richard Thresh for this.
7e. Fountain Lane Development	Lots of emails have come in today regarding activity on-site from 8am this morning when as part of the considerate contractors scheme they were not supposed to have any heavy vehicles around school hours. Cllr. Watson will speak to Belway regarding conditions of construction and green space allocation. AP1 Emails will be kept for information when speaking to Belway in the future. The work that has started has been around the entrance which is the only area that has been given approval to date.
7f. Update on Community Building	No further update. Cllr. Mattinson and the clerk have a meeting with Rob Iveson to see if there is any progress/decision making concerning the church hall.
7g. Flashing Speed Sign Update	<p>Having previously agreed on a supplier for flashing speed signs we were informed by CWAC that these would have to be installed on private land and we wouldn't have any comeback if anything went wrong. Further prices have been received by CWAC as follows:</p> <p>Per sign Mains Powered £5800 Solar Powered £6900 Plus £400 per sign if we wish it to flash 'Slow Down' as well as '20'.</p> <p>Includes installation, staff time and future maintenance (8-10yrs). If we go direct with another supplier, signs must be installed on private land so this really isn't a viable option.</p> <p>The signs will cost in the region £14,600 for two signs which is considerably more costly than we originally thought.</p> <p>The clerk will ask the ward councillors to potentially help with funding. AP2</p>
7h. Grit Bins for Hartford Road Service Road	Last month residents asked the council to look at the possibility of installing a Grit Bin at Hartford Rd slip road. This part of the road is missed by gritters but is on an incline with many pedestrians/cyclists along route. This request has been brought up in the past but does not meet the gradient requirements. It was RESOLVED to purchase a Grit bin for this location at a cost of £325 including installation. Proposed by Cllr. Salt. Seconded by Cllr. Watson. AP3
7i. Parking Issues on London Road	Several residents have highlighted parking problems along London Road such as parking on pavements, no room for residents to park outside their own homes etc. As the parish council have no power over this and it is a highways/police concern all we can do is keep mentioning this in our newsletters and reporting to the relevant powers.
7j. 20mph Zone Phase 2 – Wheelie Bin Stickers	A number of stickers were still left over from the phase 1 20mph zone. The clerk asked whether we plan to buy more and do door-to-door at a cost of £220 or just put an email out /put in newsletter asking residents to ask if they want them. It was pointed out that not everyone used them last time so for now just to put an email out. AP4
7k. A556 Slip Road Update	Cllr. Watson and Cllr. Peel are to meet with highways on Wednesday to discuss the junction further. CWAC have now agreed to block off the slip road and fund this. No date has been given to-date. Cllr. Weltman had previously mentioned to Cllr. Peel sending out an email asking if any residents had any expertise to help us to independently survey the safety of the new junction. AP5
8. Recent 'Meet your MP' Meeting with Antoinette Sandbach	
a) Future meetings	The clerk has written to Antoinette's office and asked that the parish council are informed of any future 'Meet your MP' meetings as the last one was poorly advertised and the parish council were not informed at all. The clerk has not heard anything back to-date.
9. Parish Council Managed Assets and Maintenance	
9a) Laburnum Road or Butchers Stile	i) To discuss use of Butcher's Stile for potential Sepsis Charity Event The organisers seem to have thought of everything in detail and the timings of the event seem very fair in terms of a noise level. The event will be capped at 499 people in accordance with Temporary Event Notice restrictions. Councillors were all in favour. Proposed by Cllr. Watson. Seconded by Cllr. Carter. The clerk to send out the Field Use agreement and request

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	insurance and risk assessment details and request they send us any feedback from residents to mitigate any concerns. AP6
9b) Memorial Gate update – Laburnum Road	Cllr. Wood drawings and specification now done. Needs to finish drafting the tender letters to pass to the clerk.
9c) Fountain Restoration/S106 money update	Letters have been sent to contractors over a week ago. Two responses back to date and just waiting for further information. The clerk enclosed S106 money allocation for councillors to view.
10. Correspondence	
a) To review correspondence received	<ul style="list-style-type: none"> • An email was received from Cameron Mair (beat Manager at Cheshire Police regarding Operation Shield – DNA liquid marking system. Kits £10 each – It was decided to add this to the agenda next month. • Several emails received from Fountain Lane residents regarding works to the entrance of the site. Logged for future Belway discussions • An email was received from a resident regarding disabled access to the field. The clerk has written back to say that this will be rectified when the new memorial gates are installed. • An email was received from CWAC regarding Neighbourhood Planning for councillors to review • An email was received from Cassiobury Court asking for a link to the organisation on our website (raises awareness about addiction amongst veterans). Councillors are happy for the link to be added. • An email was received regarding the polling station review. The clerk to write to ask that an alternative location is sought other than the primary school which has to close on election days. AP7
11. Urgent Matters	
Urgent Matters brought to councils attention.	None
12. Date of Next Meeting	
Date of Next Meeting	Monday 27 th March 2017

Part A of the Meeting of the Meeting closed at 9.59pm.

