

# Davenham Parish Council

## Minutes of Davenham Parish Council Meeting held on 30<sup>th</sup> January 2017 Held at Davenham Methodist Church Hall. Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm

<b>Present:</b>	Cllr. Cooper, Cllr. Mattinson (Chair), Cllr. Ravenscroft, Cllr. Salt, Cllr. Watson( Vice Chair), Parish Clerk Vicky Stock, Helen Weltman (CWAC Ward Councillor), 1 member of the public.
<b>Apologies:</b>	Cllr. Carter, Cllr. Hudson
<b>1. Public Session</b>	1 member of the Scouts group attended to say that they are still looking for a location for Scouts/Guides/Youth groups and have attempted to speak to Belway and the Church with no further progress. The parish council recently had a meeting with Belway to look at the Fountain Lane plans in more depth and did ask about an area being given for a community building however Belway were adamant that this would not happen. The parish council are no further along with regards to providing a community building as a suitable plot of land needs to become available before we could even consider going forward with applying for funding. Butcher's Stile or Laburnum Road are not suitable sites for a community building and we have taken advice from CWAC on this last year.
<b>2. PCSO Report</b>	<p><b>Report by email by Sergeant Gary Weaver:</b></p> <p>Petrol station has recorded 3 thefts consisting of one shoplifting and 2 drive-offs. PC Cameron Mair starts this week as the new PC for the area and I'll be getting him to look at doing some work with the garage.</p> <p>CRIMINAL DAMAGE – Green Lane, Davenham Incident on 28/12/2016 Kitchen glass window broken. No suggestion on how this was caused.</p> <p>THEFT – Spar, 485 London Road, Davenham Incident on 30/12/2016 Theft of diesel.</p> <p>Spar, 485 London Road, Davenham incident on 16/1/2017 Theft of wine</p> <p>Spar, 485 London Road, Davenham incident on 16/1/2017 Theft of diesel.”</p>
<b>3. Apologies for Absence and Declarations of Interest</b>	Apologies for absence – Cllr. Hudson (attending a CWAC planning meeting) Cllr. Carter (prior plans).  No declarations of interest,
<b>4. Minutes</b>	
<b>4a. Approval of Minutes</b>	It was <b>RESOLVED</b> to approve the Parish Council Meeting Minutes (28 <sup>th</sup> November 2016). Proposed by Cllr. Cooper. Seconded by Cllr. Salt.
<b>4b. Recap and Update of actions from previous minutes</b>	Action list re-capped on. Some items outstanding/on-going.
<b>5. Finance</b>	
<b>5a. To approve the Financial Report and Monies for Payment</b>	<p>It was <b>RESOLVED</b> to approve Bank reconciliation and accounts for payment. Propsed by Cllr. Mattinson, Seconded by Cllr. Salt. All approved.</p> <p><b><u>Bank Balances</u></b></p> <p>Reconciled Bank Balance as at 31<sup>st</sup> December 2016 - <b>££57,421.65</b> in credit.</p> <p>Cheque received from Cheshire Constabulary re: PCSO refund. £5959.00. (Potentially refunded £59 too</p>

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much – need to double check with Cheshire Police and Moulton PC).

## Payments for Approval December 2016 & January 2017

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
30/01/17	Vicky Stock	Clerk Salary December 2016	100240	620.10	0	620.10
30/01/17	HMRC	Clerk Tax	100241	393.63	0	393.63
30/01/17	Play Inspection & Maintenance Services	December 2016 operational inspection – Laburnum Rd and Butcher's Stile play areas.	100242	60.00	12.00	72.00
30/01/17	St John Ambulance	1 <sup>st</sup> aid Cover for Christmas Light Switch on	100243	70.40	14.08	84.48
30/01/17	Vicky Stock	Clerk Salary January 2017	100244	620.10	0	620.10
30/01/17	Vicky Stock	Clerk Expenses December 2016	100245	39.59	1.25	40.84
30/01/17	Vicky Stock	Clerk Expenses January 2016.includes website hosting £35.96, stationery and storage box	100246	75.94	10.34	86.28
30/01/17	Northwich Town Council	Grass Cutting Laburnum and Butcher's Stile November – extra cut	100247	122.50	24.50	147.00
30/01/17	The Hollies	Christmas Tree for village garden and rooted 5ft Fir Tree for planting in the village garden.	100248	305.00	61.00	366.00
30/01/17	Moulton Parish Council	½ PCSO refund.	100249	2950.00	0	2950.00
30/1/17	John Price	Village gardener April 2016 – end of Jan 2017 (10 months)	100250	1250	0	1250
<b>TOTAL EXPENDITURE Dec/Jan</b>						<b>£6630.43</b>

### 5b. Grant request recap

Accounts were received for one grant application which was delayed due to being at the accountants. Councillors wish to compare with a similar commercial organisation before proceeding with a decision. To be added to next month's agenda.

### 5c. To approve the precept figure and budget for 2017/2018

The budget figures have changed somewhat since November due to the parish council deciding not to go forward with PCSO funding (see below) however verges do need to be budgeted for rather than take all this money out of reserves. Instead of an increase the parish council **RESOLVED** to keep the precept figure as it is a present for the year 2017/18. This figure is £24987 same as last year and will now include an allocation for grassed verges. On the Council Tax bill this will reflect as a 0.3% increase/6p increase per year on Band D properties even though the amount of precept received is the same due to CWAC's tax calculation.

### 5d. Council Tax Reduction Scheme.

It was **RESOLVED** to approve the Council Tax Reduction Scheme to be received in one lump sum of £1028. Proposed by Cllr. Mattinson. Seconded by Cllr. Watson.

### 5e. To consider

It was **RESOLVED** that we will not fund a PCSO in 2017/2018. This partly being due to the problems experienced however we will still continue to receive PCSO coverage and this will be charged to each

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<b>PCSO funding for 2017/2018.</b>	household under the 'special expenses' section of the council tax bill. This will work out slightly cheaper for residents for what we expect to receive more or less the same level of cover. This will be reviewed for 2018/2019. We will review the situation towards the end of the year to see how this is working. Proposed by Cllr. Mattinson. Seconded by Cllr. Watson.
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<b>5f. To discuss going 'paperless'</b>	Trialled this evening and the majority of councillors were happy how this worked. Councillors can request paper copy if required.
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## 6. Planning and Highways Matters

<b>6a. Review details of Planning Applications received for consultation.</b>	<b>a) Applications Received for Consultation:</b>				
	Item No.	Application No	Proposal	Location	Comments by:
	1.	16/05156/PDC	Change of use of the ground floor from existing Hairdressers (A1) to a Coffee Shop (A3).	500-502 London Rd Davenham CW9 8HS	16 <sup>th</sup> December 2016 (objection re highways concerns)
	2.	16/05116/DPC	Demolish existing single storey rear kitchen and construction single storey rear kitchen and dining room	592 London Rd, CW9 8LW	20 <sup>th</sup> December 2016 (no objection in principle but somewhat overbearing on neighbouring property)
	3	16/05373/FUL	Replacement shop front	500-502 London Rd CW9 8HS	2 <sup>nd</sup> January 2017 (asked to reconsider upvc windows/doors).
	4.	16/05253/FUL	Front Porch	93 Hartford Rd. CW9 8JF	21 <sup>st</sup> December 2016 (no objection)
	5.	16/05459/FUL	First floor side and rear single storey extensions	116 Mount Pleasant Rd, CW9 8JH	9 <sup>th</sup> January 2017 – No objection provide sufficient parking space
	6.	17/00189/FUL	Single storey rear/side extension and internal alterations to form dining room, utility and WC, together with section of existing roof finish to be replaced.	Sunnyside 21 Jack Lane Davenham Northwich CW9 8LA	10 February 2017
	7.	17/00216/FUL	Two storey side and first floor side/ rear extension	15 Hartford Road Davenham Northwich Cheshire CW9 8JA	14 <sup>th</sup> February 2017

<b>6b. Notification of CWAC Planning Decisions</b>	<b>b) CWAC Planning Decisions:</b>				
	Item No.	Application No	Proposal	Location	Decision
	1.	16/05156/PDC	Change of use of the ground floor from existing Hairdressers (A1) to a Coffee Shop (A3).	500-502 London Rd, Davenham CW9 8HS	Approval
	2.	16/03726/FUL	Single storey front / side extension	The Barn Fountain Lane Farm Fountain Lane CW9 8LU	Approval
	3.	16/05253/FUL	Front Porch	93 Hartford Rd. CW9 8JF	Approval
	4.	16/05373/FUL	Replacement shop front	500-502 London Rd CW9 8HS	Approval

<b>6c. Neighbourhood Plan Update</b>	Richard Thresh still needs to complete the 'Basic Conditions Statement'. Cllr. Mattinson and Cllr. Salt are working through the Consultation report. The actual document itself is complete.
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<b>6d. Fountain Lane Development</b>	The parish council recently met with Belway go through the Fountain Lane plans in depth. They have kept with the numbers (70) and will contain some £500-£600,000 5 bed houses. Belway
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	said they could have provided an extra 6 or 7 houses but have opted for bigger plots instead. We raised residents' concerns with them with regards to some plots of concern (Fountain Lane and Whittington Gardens). CWAC have asked Belway to change one of the houses that overlooks a Fountain Lane residence. There are to be no bungalows and no small one bedroom type houses in the scheme at all despite requests and despite this being a requirement in our Neighbourhood Plan. A response is being finalised by DPC and will be submitted to the planning officer on 1 <sup>st</sup> Feb as agreed with CWAC planning officer Lyndsay Shinner. Cllr. Watson will speak to Lyndsay Shinner regarding some further concerns and allocation of open space <b>AP1</b>
<b>6e. Update on Community Building</b>	No further update.
<b>6f. Flashing Speed Sign Update</b>	Despite finding a reasonable price for speed signs, Cheshire West have told us that we can only use their supplier so we are back to square one. The parish council are not happy that there is only one supplier that we or indeed CWAC can choose from. <b>AP2</b>
<b>6g. Grassed verges – Mount Pleasant Road</b>	Two verges identified as requiring the most urgent work were identified by Cllr. Watson and Cllr. Ravenscroft. A price of <b>£2400 (plus VAT)</b> has now been received from CWAC. It was <b>RESOLVED</b> to go ahead with the work. Proposed by Cllr. Mattinson. Seconded by Cllr. Watson. <b>AP3</b>
<b>6h. Firthfields</b>	A request was received from a resident concerning double yellow lines on both corners of Firthfields. Cllr Wood also pointed out that the bend is also a hazard. The clerk will ask CWAC to come and have a look and consider this. <b>AP4</b>
<b>6i. HS2 Consultation</b>	Cllr. Salt and Cllr. Peel recently attended a Consultation evening on HS2. The route passes right through Pear Tree Cottages Whatcroft. Comments are due by 9 <sup>th</sup> March. Cllr. Salt and Cllr. Peel will work on a response and arrange to meet further with HS2 planners. <b>AP5&amp;AP6</b>
<b>7. Parish Council Managed Assets and Maintenance</b>	
<b>7a) Laburnum Road or Butchers Stile</b>	<p><b>i) Fields In Trust Update</b></p> <p>A plaque has been received for Laburnum Road as this is now has Fields in Trust status. Cllr. Salt will arrange for this to be displayed. <b>AP7</b></p> <p>It was <b>RESOLVED</b> that Cllr. Salt should go ahead and apply for Butcher's Stile (including the Cricket Club area) to be protected by Fields In Trust. <b>AP8</b></p>
<b>7b) Memorial Gate update – Laburnum Road</b>	Cllr. Wood advised that the drawings and specification are in the last stages and should be ready to go out to tender within the next few weeks. Cllr. Wood to pass the information to the clerk ASAP. <b>AP9</b>
<b>7c) Fountain Restoration/S10 6 money update</b>	Cllr. Watson has received a list of approved architects/consultants who deal with historic buildings and structures. Cllr. Watson to draft a letter and pass to the clerk along with the identified consultants for pricing. <b>AP6</b>
<b>8. Christmas Light Switch-on Event 2016 Review</b>	
<b>Christmas Light Switch-on Event</b>	It was <b>RESOLVED</b> that this item be postponed to February meeting due to time restraints.
<b>9. Correspondence</b>	
<b>9a. Correspondence review</b>	<ul style="list-style-type: none"> <li>• An email was received from Jez Taylor Cheshire Police asking to arrange a meeting with Chief Superintendent Andy Southcott. As we have now made our decision and discussed this an awful lot over the last few months, it was decided that a further meeting is not required.</li> <li>• An email was received from a gentleman hoping to buy a property in Davenham but who had concerns on HS2 impact. The clerk replied back explaining that it is still early days for us and we are still gathering information but that we would update the website with our response when complete.</li> <li>• An email was received from CWAC regarding HS2 consultation, a meeting Tuesday 31<sup>st</sup> January. No-one is available to attend however Cllr. Peel is asking a consultant to attend our next meeting to discuss concerns in more depth. Cllr. Peel and Cllr. Salt to put together a response with our comments on HS2 once all information has been gathered. <b>AP5</b></li> <li>• An email was received from the carnival committee asking for use of Butcher's Stile field on 10<sup>th</sup> June 2017 and that the grass is cut on 8<sup>th</sup> June. It was <b>RESOLVED</b> that this was all in</li> </ul>

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	<p>order. The email also asked for help on some costs. Unfortunately the grant application period is finished now until October 2017 at which time the committee are very welcome to apply for a grant to cover some costs associated with the carnival. We have reminded the carnival committee to apply for grants in the past but we are unable to help outside the grant process. They have also asked for support in running the event. On the day itself the councillors available are hoping to run a stall asking for views on the improvement of Butcher's Stile playing area. It would be a good idea for someone to be available to help and the Chair asked everyone to consider this. It was pointed out that the councillors are volunteers in the village already and have enough work to do on behalf of the village at present. Other help is required from other people in the village but there may be one or two of the council who are able to help on the day. If the carnival committee set up a meeting with several other groups the parish council will attend and offer ideas and support in anyway it can. The clerk will respond to the Carnival Committee. <b>AP10</b></p> <ul style="list-style-type: none"> <li>• An email was received from Cheshire West and Chester regarding The Electrol Review briefing on 1<sup>st</sup> Feb.</li> <li>• An email received from Mid Cheshire Against HS2. We are currently doing our own consultation response.</li> <li>• Northwich Town Council offered an invite for a charity lunch £20 per ticket if anyone can attend.</li> <li>• A PCSO meeting has been arranged for 14<sup>th</sup> February at Police HQ in Winsford.</li> <li>• An email was received from a resident regarding the ginnel between Firthfields and Charles Avenue. The last information we received from CWAC was unadopted. Cllr. Salt will do a land registry search to try and see exactly who owns this land. <b>AP11</b></li> <li>• An invite was received from Manchester Airport. Cllr. Wood to attend.</li> <li>• An email was received from two seperate residents regarding concerns with the slip road 60mph signs, cars exiting via the slip road to avoid traffic lights, and the requirement of grit bins. The clerk is already in correspondence with CWAC regarding slip road and will look into grit bin costs. <b>AP12</b></li> </ul>
<b>10. Councillors to update on any external meetings attended.</b>	
<b>10. Brief update on any meetings attended.</b>	None
<b>11. Urgent Matters</b>	
<b>Urgent Matters brought to councils attention.</b>	None
<b>12. Date of Next Meeting</b>	
<b>Date of Next Meeting</b>	Monday 27 <sup>th</sup> February 2017
	PART A of the meeting closed at 9.31pm