

DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 5th September 2016
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm**

Present Cllr. Carter Cllr. Hudson
Cllr. Mattinson (Chair) Cllr. Ravenscroft
Cllr. Salt Cllr. Watson
Cllr. Wood

Parish Clerk Vicky Stock

Helen Weltman (CWAC Ward Councillor)
4 members of the public

Apologies: Cllr. Cooper, Cllr Peel

1) Public Session

Cllr. Mattinson opened the meeting and welcomed all present.

One London Road resident raised the following highways concerns:

Increasing speeding traffic and at times dangerous driving – the clerk will speak to the PSCO regarding this.

Cars parking fully on the pavement – Pedestrians have to walk on the road instead of the pavement and no access for wheelchairs and pushchairs. – the clerk will ask the PCSO to monitor

The state of the pavement on London Road. A neighbour of the resident has fallen twice – the clerk will speak to highways. **AP1**

Grass Verges parked on –could these be tarmacked over. This is to be discussed later in the meeting.

Speed Indicator signs – could we consider some? Again this is on the agenda for further discussion.

Hartford Road Junction – Hartford Road is now becoming a rat run and a suggestion was made to turn the end of Hartford Rd into a cul-de-sac. We raised concerns at the planning application and appeal stage. We carried out a traffic survey just before the new junction opened up and we will do a further one at a later date so we have evidence of the impact the new junction has had on the village.

A resident from Pear Tree Cottages raised concerns on behalf of all the residents regarding the Local Plan Part 2. In the plan it mentions extending Gadbrook Park into the Davenham open countryside. The council will be discussing the Local Plan Part 2 later in the meeting but asked the resident to forward their responses to the council and in turn we will use these views as we act on behalf of the parish.

The public meeting ended at 7.30pm.

2) PCSO Report

PCSO not present at the meeting but sent the following report:

30/08/2016 12:45 – Green Avenue. Report of suspicious activity. Callers son witnessed a 12-13 yr old boy with a kitchen knife. Was on a pedal cycle with other males and left area after a short while. Advised caller to re-contact if they witness it again.

26/08/2016 16:46 – Hartford Road. – Report of a possible telephone scam attempting to get callers bank details. Action fraud details provided to caller.

26/08/2016 07:44 – Mount Pleasant Road. Call from resident reporting eggs had been thrown at her window in early hours of the morning. Possible known offenders so anti-social behavior team at Northwich have been made aware.

20/08/2016 23:33 – Mount Pleasant Road. Same house egged.

18/08/2016 09:58 – Hartford Road. Report received from a resident stating a car had been parked outside there address for 3 days. Car not stolen or an interest to police.

15/08/2016 13:03 – Drive off from petrol station £30 worth of fuel. Letter sent to registered keeper.

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12/08/2016 09:51 – London Road. Report of a vehicle causing an obstruction near to round-about. Checked and all in order???

10/08/2016 14:42 - Hill Crigg Farm. Report of 3 machine buckets (tractors?) that have been stolen. Nothing for CSI and crime report submitted.

01/08/2016 00:55 – Criminal Damage. London Rd. Group of drunken males had damaged a garden fence. Was witnessed by a neighbor and the offenders were located nearby. 1 of the males fully admitted the offence and was extremely remorseful. Male apologized to the fence owner and will pay for the cost of repairs.

3) Apologies and Declarations of Interest

Apologies for absence Cllr. Peel (work commitments), Cllr. Cooper (childcare). No declarations of interest.

4) Approval of Minutes

4a) To review and approve the Minutes of the previous Parish Council Meeting

Parish Council Meeting Minutes (25th July 2016). Proposed by Cllr. Mattinson. Seconded by Cllr. Wood. Approved by all Councillors present.

4b) Recap and update on Actions from previous minutes.

Action list re-capped on. Some items outstanding/on-going.

5) Finance and Administration

5a) To approve the Financial Report and Monies for payment

Bank Balances

As at 30th July 2016, the reconciled Bank Balance totalled **£66,861.66** in credit.

Payments Received in June

Cheques now credited £417.96 as mentioned at previous meeting:

Moulton Parish Council £48.76 for Feb clerk cover.

Scottish Power £49.90 (Wayleave)

Davenham Junior Football Club £319.30 – rent for Laburnum/Butcher's Stile field use.

Payments for Approval August/Sept 2016

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
05/09/16	BDO	Review of the annual return y/e 31 st March 2016	100214	200.00	40.00	240.00
05/09/16	Monkey Business	Tree work carried out at Davenham Cricket Club in May 2016 (3 Trees £250 per tree plus VAT)	100215	750.00	150.00	900.00
05/09/16	Cardiac Science	Kit for the defibrillator (gloves, razor, scissors, paper towel, gauze, and a CPR mask)	100216	20.95	4.19	25.14
05/09/16	Northwich Town Council	Grass Cutting Butcher's Stile and Laburnum Rd – July 2016	100217	245.00	49.00	294.00
05/09/16	Vicky Stock	Clerk Salary August 2016	100218	619.90	0	619.90
05/09/16	Vicky Stock	Clerk Expenses August 2016	100219	49.49	1.25	50.74
05/09/16	Came and Company	Council Insurance 01/10/2016 to 30/09/2017	100130	1416.35	0	1416.35

5b) Davenham Parish Council Audit y/e 31st March 2016 Certificate/Report

The Annual Report Certificate was presented to the councillors. There was a minor issue of grant money for the Council Tax Reduction Scheme (£655) which was included as part of the precept by CWAC. This amount needs to be added to the grant section in the next audit.

5c) Brief Insurance Update

The clerk provided the councillors with three insurance quotations and comparisons. It was resolved that the council choose Hiscox insurance as the quote provided was competitive and gave excellent cover as well as value for money.

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Councillors also decided to take advantage of the 3 year long term agreement which offered a discounted rate. Proposed by Cllr. Mattinson. Seconded by Cllr. Watson. All councillors approved.

6. Planning and Highways Matters

a) Applications Received for Consultation:				
Item No.	Application No	Proposal	Location	Comments by:
1	16/02860/FUL	Single storey rear extension with new roof to existing rear extension	445 London Rd	9 th August 2016 (Application had some missing documents, but no objection in principle if assumption to adjacent property profile correct)
2.	16/02847/FUL	Two storey side and rear extensions	405 London Rd, Davenham	9 th August 2016 (No objection in principle but the council asked CWAC to check impact on rear of adjoining property (403) e.g. 45 deg rule.
3.	16/03136/CAT	1. Copper Beech ID1. Prune crown height and spread by 1.5 - 2m cr Reason: to control size. cr 2. Cherry ID2. Prune crown height and spread by 2 - 3m cr Reason to reduce and control size. cr 3. Holly. Fell to as close to ground level as possible. cr Reason: poor specimen. cr 4. Cherry ID 4&5 Prune crown height and spread by 2 - 2.5m cr Reason: to reduce size and control for the future.	19 Church Street Davenham Northwich Cheshire CW9 8NE	15 th August 2016 (Concerns raised re: Copper Beech and ask that Cherry Tree is reviewed due to location – next to wall which runs alongside access path to Laburnum Rd)
4.	16/2952/FUL	Demolition of existing garage, two storey side extension and single storey rear extension, roof finish / fascia /soffits and gutter replaced, existing windows replaced and insulated render system applied to the entire house	660 London Rd, Davenham CW9 8LG	19 th August 2016 (No objection provided no loss of light to side of 662 i.e. habitable rooms)
5.	16/0305/FUL	Erection of single storey rear extension and first floor side extension over the garage and utility room together with new velux sun tunnel, replacement from elevation flat roof, replacement front door/side screens and rear door.	23 Fountain Lane, CW9 8LT	29 th August 2016 (No objection in principle but car parking indicated may be inadequate for 5 bed property)
5.	16/03211/FUL	Single Storey extensions to front and rear and increase size of rear facing dormer and first floor area	3 Grovemount, CW9 8LY	5 th September 2016 (No objection subject to adequate on site parking being provided)
6.	16/03301/FUL	Single storey rear extension, first floor extension, new window/rooflight openings, replacement windows, new entrance and ground floor annex. Removal of UPVC rear glazed link and partial removal of annex block.	19 Church St, CW9 8NE	7 th September 2016 (No objections)
7.	16/03477/FUL	Two storey side extension and single storey infill to rear	Wall Grange, 61 Hartford Road, Davenham, CW9 8JE	14 th September 2016 (No objections)

b) CWAC Planning Decisions:				
Item No.	Application No	Proposal	Location	Decision
1.	15/04558/FUL	Conversion of existing Barn to 2No. dwellings with 1 No. new associated detached oak framed garage.	Shipbrook Road Farm, Shipbrook Rd, Davenham, CW9 7SA	Approval
2.	16/02461/FUL	Garden building including shed, sitting area and decking area	Orchard Lea, 67 Hartford Road, Davenham, CW9 8JE	Approval

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3.	16/02615/FUL	Single storey rear extension and first floor side extension	1 Pritchard Drive, Davenham CW9 8HL	Approval
4.	16/01937/FUL	Single storey rear extension and detached single garage	476 London Road, Davenham, CW9 8HW	Approval

6c) Neighbourhood Plan Update

Still working through the consultation comments but almost there plus Cllr. Peel still has a few minor updates. NP meeting is to take place in a week or two. Hope to be at the Regulation15 stage very soon.

6d) Community Building

No further update.

6e) Flashing Speed Sign Update

The clerk obtained some prices for flashing speed signs. For a mains powered sign displaying a '20' roundel, and the text 'slow down' would be £2,039.00 per sign plus VAT. For a solar powered panel, mounting brackets and batteries £2,900.00. Installation in the region of £249 per sign but can vary depending on the number of signs ordered.

Councillors considered locations for the signs and suggest 2 or 3 signs initially. One by the Church as cars enter via shipbrook Hill, one coming down the hill into the village from Peckmill roundabout and possibly a third but it may be worth waiting until the full 20mph zone is in place. Other places considered were Hartford Road coming from the by-pass and coming into the village from the Davenham roundabout.

The clerk will ask gather a few more details in order for a final decision to be made at the next parish council meeting at the end of September. **AP2**

6f) To set up a working group/special project group to identify the verges in the village which need the most attention/create a 5-10 year rolling plan

The clerk recently met with highways and discussed the verges along Mount Pleasant Road. The cost per small area of verge is in the region of £2,000 and CWAC will not fund this. CWAC suggested we set up a plan to tackle and pay for one verge per year out of our budget. Cllr. Watson and Cllr. Ravenscroft volunteered to work on this project. Highways will patch up dangerous areas but would not do a whole area. Cllr. Watson suggested we approach the ward councillors to help fund this with a few to perhaps to allow us to replace the verges in less time.

6g) Cheshire West and Chester Local Plan (Part Two) Land Allocations and Detailed Policies – Preferred Approach.

The Local Plan Part Two is available online for councillors view and download. The clerk will print off the relevant pages to Davenham for discussion at a further working group meeting.

7) Parish Council Managed Assets and Maintenance

7a) Laburnum Road /Butchers Stile

i) Drainage Quotation for Butcher's Stile and Laburnum Road

Cllr Hudson to arrange a meeting with an independent consultant for Butcher's Stile and obtain a third quotation for Laburnum Road.

ii) S106 money application for Butcher's Stile

S106 money is potentially available to claim to help with the drainage cost for Butcher's Stile. The amounts we can apply for are £508 and £18,324. Once we have further information, we can apply to CWAC for this money.

iii) To set up a working group for Butcher's Stile play area

Cllr. Salt volunteered and the clerk will ask Cllr. Cooper if she could join the group too. **AP3**

iv) Playground Inspection course information

The clerk looked into the cost of a playground inspection course but after consulting our insurance company further we do not need to have attended a course but the playgrounds need to be checked weekly (which they are) and

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documented. Cllr. Salt will take over the checking of Laburnum Road play area and Cllr. Ravenscroft will oversee Butcher's Stile. The clerk will create a checklist to be signed by the councillors each week. **AP4**

v) Permission to use Butcher's Stile for a charity event

The enquiry was withdrawn prior to the meeting.

7b) Memorial Gate Update – Laburnum Road

Quotations not ready to-date. Cllr. Wood finishing off the specification. The clerk to ask ChALC if they have a standard set of terms and conditions to send out with tenders **AP5**

The clerk to check if building regulations are required for the gates. **AP6**

7c) War Memorial Paving

Cllr. Mattinson and the clerk met up with highways earlier in the year to discuss the paving around the War Memorial which is very slippery in wet weather and particularly in winter. Highways will not replace the paving but if it was considered dangerous then they would tarmac the area. If DPC would want to pay for the current paving to be replaced with new York stone this would cost in the region of £25,000. We asked if the area could be coated somehow to make less slippery but CWAC said they have no recommended solution to this. They suggested a specialist clean. The paving is jet-washed on a fairly regular basis over winter but it doesn't help for long. **AP7**

8) Correspondence received

8a) To review Correspondence

- An email was received from Playground Projects Ltd regarding playground equipment and funding
- CWAC send information on Rural Support funding
- An email was received from a resident with regards to Fountain Lane and his correspondence with Richborough.
- 60th Community Pride Competition to be held on Thursday 13th October 2016. Cllr. Mattinson, Cllr. Salt and the clerk will attend. Cllr. Carter will be on the reserve list.
- An email was received from Manchester Airport asking to meet with the council to talk about the way that aircraft currently operate etc. **AP8 suggest we invite Manchester Airport to our joint parish council meeting with Moulton and Bostock.**
- An email was received from a resident regarding noise and licensing.
- An email was received from Davenham Players notifying us of the opening of the Mosaic grand opening and requesting ad-hoc details.
- An email was received regarding dog poo on Laburnum Road.

9) Date for Christmas Light Switch-on Event

9a) To consider/decide a date for the 2016 Christmas Switch-on Event.

The date was set for Thursday 1st December. It was also decided that it would be nice to ask resident Jan Johnson to turn the lights on.

10) Urgent Matters

None

11) Date of Next Meeting

11a) The date of the next meeting is set for Monday 26th September to be held at Davenham Methodist Church at 7.15pm.

12) Closure of the Public Meeting

Part A of the meeting closed at 9.15pm.

Signed/ Dated

Chairman