

DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 27th June 2016
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm**

Present Cllr. Cooper Cllr. Peel
 Cllr. Mattinson (Chair) Cllr. Watson (Vice-Chair)
 Cllr. Salt

Parish Clerk Vicky Stock

PCSO Danny Blake

2 members of the public

Apologies: Cllr. Hudson, Cllr. Ravenscroft, Cllr. Wood and Cllr. Carter

1) Public Session

Cllr. Mattinson opened the meeting and welcomed all present.

One member of the public attended to raise a concern over the salt mines and the possibility of sinkholes developing especially in light of recent development in Moulton and soon to be developments in Davenham. Cllr. Watson's understanding is that there are no extra rooms to be extended towards Middlewich. Shaft 4 is Veolia operated and is being filled with waste from incineration etc. so no active mining is going on at present or for the foreseeable future. As to the stability, we would not be qualified to answer. We would think that all searches would have been carried out before development but we can double check this. **AP1**. The clerk to contact planning to check the situation on salt mine stability and whether checks are carried out before development. Cllr. Wood is the main contact for Veolia and he would be the best one to speak to further.

The public meeting ended at 7.30pm.

2) PCSO Report

PCSO Danny Blake attended the meeting and gave an update on activity in and around Davenham. The report included:

- Theft from the Spar - Three underage youths took a pack of Carlsberg, went to the toilet and hid the pack in a backpack
- Local homeless person taken into custody
- Suspicious activity at an address in Mount Pleasant Road
- Same three youths, took an item from the Spar, went to the toilet and one put the item up his top.
- Vehicle obstruction Hartford Road.
- Suspicious activity at the Spar – a white van just after midnight – males in work clothes with head torches put some cones around a BT grid. They tried to interfere with the grid whilst others of the group looked around the area trying gates etc. Possibly copper theft or attempted to cut phone lines to alarms. A dog barked at they packed up quickly and left. Police monitoring the village at night.
- Underage youth took sweets from the Spar.
- Merebank – Suspicious male turned up to an address and asking the elderly resident who lived with her in the house. Could have perhaps been a potential distraction theft. The council have asked Danny to get in touch again with the lady to see if she needs any support – councillors happy to check in on her if required.

3) Apologies and Declarations of Interest

Apologies for absence Cllr. Carter (hospital appointment), Cllr. Hudson (Childcare), Cllr. Wood (illness), Cllr. Ravenscroft (prior commitment). No declarations of interest.

4) Approval of Minutes

4a) To review and approve the Minutes of the previous Parish Council Meeting

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Finance Meeting Minutes March 2016 – Proposed by Cllr. Mattinson. Seconded by Cllr. Peel. Approved.

Parish Council Meeting Minutes (25th April 2016). Amendment – Cllr. Peel was missing off the list of attendees. **Proposed by Cllr. Mattinson. Seconded by Cllr. Salt. Approved.**

Annual Parish Council Meeting Minutes (23rd May 2016) – 5th bullet point should read “...20% of the land..” not “10% of the land...”. Instead of ‘....That is currently’ amend to “A percentage of this is currently....” Amendments noted. **Proposed by Cllr. Mattinson. Seconded by Cllr. Watston. Approved.**

Annual Council Meeting Minutes (23rd May 2016) – No amendments. **Proposed by Cllr. Mattinson. Seconded by Cllr. Watson. Approved.**

4b) Recap and update on Actions from previous minutes.

Action list re-capped on. Some items outstanding/on-going.

5) Finance and Administration

5a) To approve the Financial Report and Monies for payment

The Financial Report dated 27th June 2016 was approved. Cllrs approved the payments as follows:

Payments for Approval for June 2016

DATE	PAYEE	DETAILS	CHQ No	NET £	VAT £	GROSS £	NOTE
27/06/16	Northwich Town Council	Grass cutting Laburnum Road and Butcher's Stile – May 2016	100197	245.00	49.00	294.00	
27/06/16	The Parish Notice Board Company	Pack of 12 magnets for the village notice board near the Oddfellows	100198	12.50	2.50	15.00	
27/06/16	Vicky Stock	Clerk Salary for May 2016 (includes 4.5 hours worked for Moulton PC in Feb – payment received from MPC to cover this)	100200	653.50	0	653.50	
27/06/16	Vicky Stock	Clerk Expenses for May 2016	100199	54.33	0	54.33	
27/06/16	Davenham Methodist Church	Room Hire – 4 th Jan – 27 th June 2016	100201	78.00	0	78.00	

Proposed by Cllr. Mattinson. Seconded by Cllr. Peel. All Councillors voted to approve payments.

The reconciled bank balance as at 31st May 2016 totalled £68,883.16 in credit.

Payments received in June

Moulton Parish Council £48.76 for clerk cover in Feb 2016. Amount added to Clerk June payroll figure

5b) To review the internal audit figures and approve the Annual Return Statement for submission to BDO.

The accounts as prepared by the accountants Bennet Brooks were given to councillors to review in depth prior to the meeting. Councillors also received a copy of the Annual Return prior to the meeting.

The Annual Governance Statement and Accounting Statements for the Annual Return 2015/16 were approved and duly signed by the clerk (Responsible Financial Officer) and the Chairman.

Proposed by Cllr. Salt. Seconded by Cllr. Cooper. Approved.

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6. Planning and Highways Matters

a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
1.	16/01883/FUL	Two storey side extension	4 Eaton Lane Davenham Northwich Cheshire	27 th June 2016
2.	16/01937/FUL	Single storey rear extension and detached single garage	476 London Road Davenham Northwich Cheshire	28 th June 2016
3.	16/02272/FUL	Single storey rear extension	135 Hartford Road Davenham Northwich Cheshire	8 th July 2016

b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1.	16/01386/FUL	Erection of two storey side and single storey rear extension, replacement of existing flat roof with pitched roof and insertion of bi-folding doors to rear	132 Hartford Road, Davenham, Northwich, Cheshire, CW9 8JP	Approval
2.	16/01245/FUL	Erection of two storey side extension. Demolition of existing timber garage and erection of new garage. Erection of new timber summerhouse	15 Jack Lane, Davenham, Northwich, Cheshire, CW9 8LA	Approval
3.	16/01831/FUL	Single storey rear extension and detached carport/store	63 Hartford Road Davenham Northwich CW9 8JE	Approval

6c) Neighbourhood Plan Update

Cllr. Mattinson and Cllr. Salt – The last few weeks have been spent going through the NPIERS report and CWAC and amending the odd bit of wording the Plan. Executive Summary and appendices still to be checked over and the results from the survey monkey are still needed. The Neighbourhood Plan working group need to schedule a meeting with Cheshire Community Action for a last review.

6d) Community Building

Nial Cassledon from CWAC phoned Cllr. Mattinson following a call planning had received from a resident requesting Laburnum Road being a potential site for a Community Building/Scout Hut. Nial expressed concerns over the site as it would have to go through all the same regulations as we had for Butcher's Stile e.g. access is an issue, it would need to have toilet facilities, disabled parking spaces etc. A plan would need to be given to Nial for a full review on suitability however at this stage he would not suggest it would be a viable place. The clerk will arrange a further meeting with the church regarding Church Hall Plans **AP2**. Cllr. Mattinson spoken to Simon

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Bennett at the Organic Farm regarding housing the Scout Group etc. Simon was happy to try and to accommodate the group and Cllr. Peel passed the information on to Scouts.

6e) Church Street Survey Results

Approximately 50% of surveys were completed and returned (29 out of 63). Results as follows:

1. Do you consider there to be an excessive volume of traffic down Church Street?

All responded YES to this question, generally stating the start and end of day (i.e. peak times) and when the theatre or church was in use, or if a diversion from the A556 is in place.

2. Would you consider "Access Only" to be a feasible solution? –e.g. a Two Way system only so far as the Church with a One Way system beyond

Yes: 16

No: 13

Many of those who responded yes also noted that this might be inconvenient for those who live beyond the Church. Other comments included the difficulty for farmers, and the risk of encouraging speeding further down the lane due to knowledge that there would be no on-coming traffic.

3. Would you consider the above 'Access Only' option but with the One Way beginning elsewhere (e.g. further down the road)?

Yes: 10 – the majority proposed the One Way beginning at Shipbrook crossroads (6)

No: 15 – noted problems with turning traffic;

4. Do you consider the new 20mph zone to be effective?

Yes: 3

No: 21

Suggestions included improving signage (more or bigger signs, road markings)

Speed bumps? – Yes: 10 No: 5

Chicane? – Yes: 7 No: 7

5. Do you have any other suggestions to help reduce the flow or speed of traffic down Church Street during peak times? (DPC Comments in red)

- Solar Flashing light Displaying Speed (15 residents suggested this). – **DPC to speak to highways regarding costs/Ward Councillor's budgets/S106 money from Church Street development**
- Parking on both sides of Church Street rather than just one side – **this would affect farm traffic access**
- More police presence (with or without cameras) – **speak to the PCSO**
- Weight restriction signs – **Speak to CWAC**
- Community Speed camera hire? **Look into costings for a more permanent solution first**
- Alter the traffic light timings on the bypass at peak times to improve the flow of traffic/reduce congestion – **speak to Highways**
- Resident only parking/restricted parking – **would struggle with this particularly due to Church parking for funerals etc**

The clerk will write to highways with the following (**AP3**):

- To ask that Church Street not be used for any road diversions.
- Alter the traffic light timings on the bypass at peak times to improve the flow of traffic/reduce congestion
- Flashing light costings (20mph) and ask CWAC to earmark highways S106 money for this
- Roundels on the road (as part of phase 2 or S106)
- Weight restriction signs

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7) Community Pride Competition

7a) Brief Update on the Community Spirit competition entry.

The clerk sent an email out to all residents on the mailing list inviting them to an interview with two judges on 6th June 2016. The interview was attended by the clerk and Cllr. Mattinson and we had a really good turnout from the community which included representatives from Davenham Players, Davenham Mosaic Project, Davenham Bowling Club, Davenham Cricket Club, Davenham WI, St Wilfrid's, FODS, Parent and Toddler Group, Davenham Author Mike Beddard, and ex- councillor and long-standing resident Ken Goodier. Everyone spoke so warmly about Davenham and it was so fantastic to hear such fantastic positive comments.

8) Parish Council Managed Assets and Maintenance

8a) Laburnum Road /Butchers Stile

Playdale Equipment

The clerk reported to playdale one of the wooden poles on the play equipment is showing signs of rot. Playdale have inspected the equipment and wrote back saying "After looking at these photos with our Technical and Operations Director, these timbers are showing a 'small pocket' of rot, which is quite common, currently the rot that is showing is not causing structural failure. We would advise that these poles are monitored, by doing your maintenance checks and also at the point of annual inspection. As per our guarantees attached our timber poles are covered by a 20 year against structural failure due to rot or infestation.

We can see from the photos that Paul has taken (attached), that the loosefill has been compacted around the poles, which also will cause any excess water to be held at the bottom of the pole. We would advise that as part of your maintenance checks that this loosefill is raked to ensure not only does it not compact down but also ensures the entire surface for uniform depth particularly around points of wear. I have attached a copy of this maintenance list which is included on the Aftersales CD sent to you upon completion of your play area".

The clerk asked the playground inspector for a second opinion on the advice given and he agreed with the above. The Inspector also said that once the phase 2 drainage is implemented on Laburnum this would help to alleviate this problem.

The councillors were happy with the advice given and requested that we ask the village gardener to add to the list of jobs on Laburnum Road. **AP4**

Butcher's Stile

The swings will need re-painting at some point in the near future. Maybe ask for a volunteer or ask Love your Streets project.

8b) Memorial Gate Update – Laburnum Road

The work for the gates has now gone out to tender.

8c) Defibrillator Update

Cardiac Science attended site and re-set the code to the North West Ambulance standard so this is now all set-up for the Ambulance Service to use.

The clerk is trying to set up some defibrillator awareness training for 16th July. Once this is confirmed, the clerk will send an email out to residents, put the information on the noticeboard and write to all shop/pub owners. **AP5**

8d) War Memorial –Assign a Councillor for a new community working group

Following discussions with residents with regards to the trees taken down at the War Memorial. One resident has suggested setting up a small group of volunteers to move this project forward. This was a very welcome email due to limited time councillors have with all the other projects currently on-going. The clerk to ask Cllr. Carter and/or Cllr. Ravenscroft to be the contact for this group. **AP6**

9) Correspondence received

9a) To review Correspondence

- An email was received regarding Footpath No 7 regarding the state of the overgrowth on the footpath. The clerk has already spoken to Cllr Weltman who is organising a pathway walk with CWAC to highlight the problem areas.

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- Police and Crime Commissioner advised of an event on 11th July at the Crewe Lifestyle Centre and advising of a public consultation survey.
- Historic England wrote to advise the council that the War Memorial has now been added to the List of Buildings of Special Architectural or Historic Interest and has been listed at Grade II.
- The Police and Crime Commissioner also wrote to inform councils of the fund for 'Bright Ideas' to tackle loneliness in Cheshire West.
- The Post Office wrote to advise the council of the move of Davenham Post Office to the Spar.
- Antoinetter Sandbach wrote to the council regarding the move of the post office to the Spar garage and asking us to keep her informed of any problems or issues that may arise from the move.
- Rainbow's wrote thanking us for the grant award.

10) Cold Caller Door Stickers

10a) To consider purchasing some cold caller stickers for vulnerable residents.

A sample of the stickers was provided to the council and costs considered.

250 stickers costing 23pence each = £57.50

500 stickers costing 20pence each = £100

It was decided that these would be a good thing to purchase in light of recent attempts on vulnerable residents especially as the dark nights draw in.

Proposed by Cllr.Mattinson. Seconded by Cllr. Salt. All approved.

11) Urgent Matters

None

10) Date of Next Meeting

10a) The date of the next meeting is set for Monday 25th July to be held at Davenham Methodist Church at 7.15pm.

11) Closure of the Public Meeting

Part A of the meeting closed at 8.58pm.

Signed/ Dated

Chairman