

# DAVENHAM PARISH COUNCIL

**Minutes of the Annual General Meeting held on 11<sup>th</sup> May 2015  
at Davenham Methodist Church Hall, commencing at 7.46 pm on completion of  
the Annual Parish Meeting.**

**Present** Cllr. Carter  
Cllr. Duff (Acting Chairman)  
Cllr. Mattinson  
Cllr. Peel  
Cllr. Ravenscroft  
Cllr. Robinson  
Cllr. Salt  
Cllr. Watson  
Cllr. Wilson

Cllr. Helen Weltman

Parish Clerk Vicky Stock

**Absent** None

**To receive Apologies for absence.**

No apologies were received.

**To approve the Minutes of the AGM held on 19th May 2014.**

The Minutes were approved as a true record. This was proposed by Cllr Mattinson, seconded by Cllr Duff. All Cllrs voted in favour and the motion was unanimous. The Minutes were signed by the Acting Chairman.

**To appoint the Chair for 2015/16 and to receive the Chairs Declaration of Acceptance of Office.**

Cllr Mattinson was proposed as Chairman by Cllr Wood. This was seconded by Cllr Ravenscroft. All Cllrs voted in favour and the motion was unanimous. Cllr Mattinson was elected as Chair for 2015/16 and signed the Declaration of Acceptance of Office.

Cllr Mattinson took the Chair.

**To appoint the Vice Chair for 2015/16 and to receive the Vice Chairs Declaration of Acceptance of Office.**

Cllr Peel was proposed as Vice Chairman by Cllr Carter. This was seconded by Cllr Watson. All Cllrs voted in favour and the motion was unanimous. Cllr Peel was elected as Vice Chairman for 2015/16 and signed the Declaration of Acceptance of Office.

**To appoint Members to Committees and Working Groups.**

The following Appointments were agreed:-

Planning Sub Committee	Cllrs Wood, Peel, Watson. 1 vacancy.
Finance Committee	Cllrs Peel, Ravenscroft, Mattinson, Salt. The Clerk will also be part of the Finance Committee.
Maintenance Working Group (formerly Playing Fields, Gardens, Paths and Trees Working Group)	Cllrs Carter, Ravenscroft and Watson.
Special Projects Working Group	Cllrs. Salt and Peel. 1 vacancy
Newsletter and Web Site Working Group	Cllrs. Salt and Mattinson.
Neighbourhood Plan Working Group	Cllrs. Mattinson, Peel, Salt, Watson and Wood.
MADSAG (currently inactive)	To be appointed if Group reforms. To be discussed at the Joint Parish Council meeting with Moulton.
Trustees to the Welcome Home Fund	Cllr. Wood.
Minosus Liaison Panel (Salt mines)	Cllrs. Watson and Wood.
CWAC Area Meetings	Cllrs. Watson, Peel plus any other Cllr
Manchester Airport Parish Councils Liaison Group	Cllrs. Carter and Wood.
Traffic Management Working Group	To be appointed once the Neighbourhood Plan is complete.
Children's Education Foundation Trust	Cllr. Carter
Carnival Committee	Cllr. Mattinson to speak further with the Carnival Committee.

1. There is one vacancy on the Planning Sub Committee and one vacancy on the Special Projects Working Group.
2. All Councillors will have some involvement with the Neighbourhood Plan Working Group during 2015/16.

**Closure of Meeting.**

The Meeting closed at 8.14pm.

Signed/ Dated

Chairman