

DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 4 January 2016
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm**

Present	Cllr. Carter Cllr. Mattinson (Chair) Cllr. Ravenscroft Cllr. Wood	Cllr. Cooper Cllr. Peel (Vice Chairman) Cllr. Watson
	Parish Clerk Vicky Stock	
	PCSO Kevin McShane, PCSO Adam Cupples	
	1 member of the public	
Apologies:	Cllr. Salt, Cllr. Hudson	

1) Public Session

Cllr. Mattinson opened the meeting and welcomed all present.

PCSO Kevin McShane gave a report on police activity in the area over the last few weeks. Incidents included: push bike being stolen from Fountain Court, Drive off at the Spar garage and one report of a sheep being shot (vet confirmed that the sheep had died from a medical condition), Butcher's Stile motorised bike, youths being rowdy on Butcher's Style, attempted burglary at the Spar garage, suspicious male shining a torch into a property in Pritchard Drive.

A resident brought up the issue of cars using Church Street as a 'rat run' to Gadbrook Park avoiding the roundabout and traffic build up at the Gadbrook Park Lights. Traffic is coming from other areas into the village to use Church Street and effectively bypassing the bypass. Cllr. Mattinson said there is very little we can do other than monitor the situation and report to highways. Davenham Parish Council plan start a traffic project as soon as the Neighbourhood Plan is complete.

The public meeting ended at 7.40pm.

2) Apologies and Declarations of Interest

Apologies for absence – Cllr. Salt (work commitment) Cllr. Wood (illness) and Cllr. Hudson (work commitment).

Declaration of Interest – Cllr. Cooper re: Expenses for Christmas Light Switch-on Refreshments for school children.

3) Approval of Minutes

3a) To review and approve the Minutes of the previous Parish Council Meeting

Typing amendment on page 1.

Proposed by Cllr. Watson. Seconded by Cllr. Carter – all Cllrs who attended the last meeting voted and the Minutes were approved as a true record.

3b) Recap and update on Actions from previous minutes.

Some actions still outstanding but are logged. Councillors to please refer to action log.

Items discussed further:

Bus Shelter

Cllr. Carter has spoken to witnesses at Bargain Booze who will write to CWAC to confirm they heard a bang and the Know-How driver did come into the shop to ask for a dustpan and brush. Hopefully this will help CWAC to pursue the claim with Know-How and get the bus shelter replaced sooner.

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Trees at the Cricket Club

Several trees need looking at on the Cricket Club grounds.

Tree to the right on driveway into the Cricket Club is showing signs of decay. Cllr. Watson has taken measurements and out of 35cm radius, only 12cm is reasonable solid wood. Cllr. Ravenscroft said the tree would not be in danger of coming down and he felt residents would also not support the tree felling. Cllr. Watson suggested a crown reducing by 25% as the risk of it coming down is relatively low where it is and will see the tree on for another 2-3 years. Cllr. Mattinson suggested Cllr. Ravenscroft have a chat with residents neighbouring the tree to explain the situation. The tree health was brought to attention of the Clerk by Old Vicarage Tree Surgeons.

New Homes Bonus Questionnaire

Cllr. Watson has completed the form on behalf of Davenham Parish Council. This has been forwarded to Councillor's by email for comments. Once all happy with the comments the Clerk will sent the form off to CWAC. AP1

4) Finance and Administration

4a) To approve the Financial Report and Monies for payment

The Financial Report dated 4th January 2016 was approved. Cllrs approved the payments as follows:

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROS S £</u>
04/01/16	UK Mailing Ltd	Newsletter Printing 1300 copies	100133	398.00	0.00	398.00
04/01/16	Rebecca Cooper	Expenses for Refreshments for Children at Christmas Light Switch-On Event	100134	14.49	2.90	17.39
04/01/16	Vicky Stock	Clerk Expenses – December (includes payment lock for War Memorial)	100135	50.73	4.03	54.76
04/01/16	Vicky Stock	Clerk Salary – December 2015	100136	592.83	0	592.83

All Councillors voted to approve payments.

As at 30th November, the reconciled Bank Balance totalled **£61,165.96** in credit.

Payments Received in November

VAT repayment received £1,791.99 (this has been credited to the bank account).

Payments Received in December

£3,228.00 New Homes Bonus advised.

4b) To review minutes from Finance Meeting held on Monday 7th December 2015

The review of the minutes was agreed to be moved to Private and Confidential due to discussions concerning the Clerk's Salary.

4c) To discuss Grant awards

A high number of grant applications were received. The budget for grant payments is £1,200 for the financial year. The finance committee put forward the following for approval. Grant application rules will be reviewed for next financial year.

<u>Name of Organisation</u>	<u>Purpose of Grant</u>	<u>Amount Requested</u>	<u>Grant Amount suggested to be awarded</u>	<u>Approved by Council</u>
Davenham Athletic	Towards general equipment which is needed in order to support the team such as footballs, goal nets, training equipment etc.	£250	£100	Approved
Davenham Bowling Club	To purchase a number of sets of smaller size bowls to try and encourage the children and youth of our parish to play bowls at the Club.	£350 (£80-£120 per set of	£100	Approved

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		bowls)		
Davenham Cricket Club	Purchase of a bowling machine to assist junior coaches to provide meaningful practice sessions for the junior age group.	£200	£100	Approved
Davenham Junior Football Club	New storable Metal Goals for new under 13s pitch	£600	£150	Approved
Davenham W.I	To contribute towards payment for speakers to enable this local but small WI to continue to educate, inform and entertain.	£100	£50	Approved
1 st Rainbows	To replenish stationery supplies and provide equipment to deliver Rainbow's programme.	£100	£50	Approved
1 st Davenham Scouts – Beavers	To restock the Beavers supply of equipment used for creative and indoor games and activities	£250	£100	Approved
1 st Davenham Scouts – Cubs	A new leaders/equipment tent.	£350	£150	Approved
1 st Davenham Scouts - Scouts	Pocket Rocket Stoves and new light weight waterproof tents	£350	£150	Approved
Cheshire Community Development Trust	To pay the cost for an activities organiser for an older people's activity group weekly at Fountain Court	£1,300	0	Approved
Davenham Methodist Church	Carpet Tiles in the Entrance Hall.	£400	£50	Approved
Davenham Players	Black and White Tourist Sign to be located at the side of Ernest Ashley	£200	£100	Approved
Total Amount of Grants awarded			£1100	
£100 put aside for Davenham British Legion	For Civic Wreath/refreshments for remembrance service (although refreshments will need to be reviewed and go through full grant process in future).		£100	Approved
Total Grant Spend for 2016/17			£1200	

Grant payments for approval were proposed by Cllr. Mattinson and Seconded by Cllr. Peel. All Councillors present voted in favour.

4d) To discuss the precept amount required for 2016/17

Due to Clerk salary to be discussed this was moved to Private and Confidential section of the meeting and will be approved fully at the meeting on Monday 25th January 2016.

4e) Set a date for special meeting to discuss cricket club lease and rent in more depth

A date is set for Thursday 14th January 7pm. The meeting (as advised by ChALC) is to be confidential due to the sensitive nature of the discussion. Discussions will then be feedback directly to the Cricket Club and to the main meeting on Monday 25th January 2016 (if a decision can be made in just the one sitting).

5. Planning and Highways Matters

a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments by:
None received.				

b) CWAC Planning Decisions:

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Item No.	Application No	Proposal	Location	Decision
1.	15/04400/FUL	Single storey front extension, two storey rear and single storey rear extensions and detached rear single garage.	601 London Rd, Davenham, CW9 8LH	Approval
2.	15/04175/FUL	Single storey stable building.	Whatcroft Hall, Whatcroft Hall Lane, Davenham CW9 7SQ	Approval
3.	15/04552/FUL	Two storey and single storey rear extension	46 Green Avenue Davenham CW9 8HZ	Approval

5c) Neighbourhood Plan Update

No further update at present now the S.E.A is underway.

Cheshire Community Action Group would like to issue an invoice for consultation work undertaken so far. Cllr. Mattinson will look through the paperwork fully and speak to Cheshire Community Action Group directly to agree invoicing figures. **AP2.**

5d) Update on Community Building

No further information to report. Cllr. Mattinson said we still have no plot of land and it is extremely difficult to get vague prices for a building because of this. Cllr. Mattinson after a recent meeting with the new owners of the Bull's Head was told that there is a plot of land at the back of the Bulls Head owned by the brewery that is for sale. With agreement from Councillors, Cllr. Mattinson will enquire further about the land and see if it is a suitable plot and investigate prices. Councillors agreed that Cllr. Mattinson should look into this further **AP3.** Also at the meeting with the Bull's Head owners and the Brewery, Cllr. Mattinson learned that a parking charge was being considered to park at the Bulls Head. Cllr. Mattinson asked them not to go ahead with this without talking to us first and she stressed to them that bringing in a parking charge would alienate the community as it has done in the past when parking was prohibited.

6) Parish Council Managed Assets and Maintenance

6a) Laburnum Road /Butchers Stile

Laburnum – Play equipment all ok but Cllr. Carter reported how boggy some of the areas are due to the rain.

Butcher's Stile – Very boggy at the moment. Play equipment is fine. Cllr. Ravenscroft said unfortunately there will be no football matches on the field for some time. The ditches are full of water due to the heavy rain. Drainage does need looking at this year for this field which the Clerk is looking into.

6b) Daffodil bulb planting update

Cllr. Ravenscroft organised with school for some children to help to plant daffodil bulbs. All the daffodil bulbs are now planted and also some extra trees.

The Clerk had a final quote for signs for the 'No Dogs Allowed in Children's Play Area' signs for Laburnum 2 x £39 plus £25 for fitting. Cllr. Carter said however if fixing were provided he would be happy to do the fitting. Proposed by Cllr. Mattinson. Seconded by Cllr. Carter. **AP 4**

6c) Notice board for Jack Lane update

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No update at present. Cllr. Carter said this will hopefully be done by the next meeting.

6d) Memorial Gate Update – Laburnum Road

Cllr. Wood has applied for planning permission and will update at the next meeting with further information.

6e) Defibrillator Update

Cllr. Carter will speak to Willowgreen and arrange to go in one Monday when the shop is closed to fit the Defibrillator.

7) Correspondence received

7a) To review Correspondence

- Fiona Dunning CWAC wrote to remind councillors about the budget consultation Let's Talk.
- Hazel Merrill from ChALC sent an email informing of the latest issue of the Good Councillor's Guide. All Councillors have a copy from 2015 and the full guide can also be downloaded from the ChALC website.
- An email was received from a resident nominating Jan Johnson for the good deeds competition which we advertised in our latest newsletter before Christmas. Jan was nominated for her work on setting up the Mosaic Project which has involved whole village an activity suited to all ages and abilities). Jan has also been mentioned to other council members and it was unanimously decided therefore the Jan would receive the tickets for Bridgewater Hall Orchestra performance (kindly donated by Manchester Airport).
- A resident wrote regarding the Church St 'rat run' early and late in the day. As Church St was never intended for cars he wondered if the PC had considered a one-way system for Church St. Cllrs. discussed this and are well aware that Church St is a problem and if the 'rat run' was stopped somehow traffic through the village would also ease. Cllr. Mattinson proposed that Cllr. Salt (also a Church Street resident) perhaps put together a traffic questionnaire urgently to residents of Church Street. **AP5** Changes could not be made unless majority of residents were in favour.
- An email was received from Cheshire Constabulary following our concerns over enforcing the 20mph speed limit. The email explained that whilst the police have the technology to enforce a 20mph speed limited all offenders would automatically be prosecuted instead of being given the option of a Speed Awareness Course as this is not supported in 20mph zones. **ACTION.** The Clerk to draft a letter to the Crime Commissioner asking for the introduction of Speed Awareness Course for people found speeding in 20mph zones. **AP 6**
- A letter was received from John Dwyer (Police and Crime Commissioner for Cheshire) regarding options to increase the police element of the council tax. Councillors are asked to respond to the public consultation either online or in writing.
- An email was received from Davenham Cricket Club explaining future plans for the Cricket Club and asking for DPC to provide a reference if required for grant funding. Councillors were happy to do this and the Clerk will reply to the Cricket Club.
- A list of training courses from ChALC were received. Cllr. Mattinson and the Clerk wish to attend the 'roles and responsibilities' course and the Clerk would like to attend the 'Powers, duties and precept' course.

8) Joint Parish Council Meeting between Bostock, Davenham and Moulton – Wednesday 20th January 2016

8a) To put forward items for the joint Parish Council meeting

Agenda items to be put forward – PCSO agreement, lack of bus service through Davenham & Moulton after 7pm, Update from Moulton on Bovis (Planning),

9) Urgent Matters

No urgent matters were brought to the council's attention to discuss.

10) Date of Next Meeting

10a) The date of the next meeting is set for Monday 25th January 2015 to be held at Davenham Methodist Church at 7.15pm.

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11) Closure of the Public Meeting

Part A of the meeting closed at 8.58pm.

Signed/ Dated

Chairman