

DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 7th September 2015
Held at Davenham Methodist Church Hall.
New Councillor Elections 6.30pm
Public Open Forum 7.15 – 7.30pm, Council Meeting 7.30pm**

Present Cllr. Carter Cllr. Mattinson (Chairman)
Cllr. Wood Cllr. Peel (Vice Chairman)
Cllr. Salt Cllr. Watson
Cllr. Ravenscroft

Newly elected Councillors Rebecca Cooper and Andrew Hudson.

Parish Clerk Vicky Stock

Cllr. Helen Weltman (CWAC Ward Councillor)
PCSO Daniel Blake

5 candidates for first section of the meeting including the above elected councillors

6 members of the public

Apologies: None.

1) Public Session

Cllr. Mattinson opened the meeting and welcomed all present.

The Public Session of the meeting began with councillor elections. Two councillor vacancies were vacant and five candidates attended.

Cllr. Mattinson asked candidates to introduce themselves and to talk for up to 5 minutes each to explain why they thought themselves suited to the role of Councillor if they so wished.

After hearing from all 5 candidates, Cllr. Mattinson proposed that Councillors moved to the voting stage. This was seconded by Cllr. Wood. All current councillors voted in favour.

Cllr. Mattinson then proceeded to propose that all candidates be put forward for the vote. This was seconded by Cllr. Watson. All current councillors voted in favour.

The first round of voting on the first vacancy commenced with councillors voting by ballot. Councillors wrote their choice of candidate on a post it note and handed to the clerk to verify and announce the vote. The first round resulted in an overall majority vote of 5 votes for Rebecca Cooper.

The voting for the second vacancy resulted in a mixed vote where no majority was reached so this process was repeated. The second round of voting resulted in an overall majority of 4 votes for Andrew Hudson.

Cllr. Mattinson congratulated the new candidates and thanked all other candidates for taking an interest in the village and thanked them for their time. The new candidates were asked to sign the 'Declaration of acceptance of office and compliance with the code of conduct' form and 'Declaration of member's interest' forms. The forms were duly completed by both candidates before the main public session of the meeting and were handed meeting packs.

The main public section of the meeting was attended by 6 members of the public.

A resident enquired about how final the Fountain Lane decision was in relation to the recent Inspectors appeal decision.

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Cllr. Mattinson explained that as far as she was aware the decision could only be overturned at the High Court and that that many people are stunned by decision. Cllr. Helen Weltmann said CWAC will be meeting with their legal team to see if there is some way to challenge this decision. CWAC are only likely to challenge the decision if they have a very good chance of winning as they already have incurred costs from losing the appeal. Cllr. Weltman is concerned that this could now open the floodgates for similar development proposals. Cllr. Peel suggested the idea of raising a petition on the parliamentary website as this is not only a local issue it is happening everywhere. Cllr. Wood said we may not get very far with this but it would still raise awareness at least. Cllr. Mattinson said that the problem was that the appeal decisions are unfortunately based on a very valid legal reasons and it is finding the right reason to fight the decision.

Cllr. Watson suggested Davenham Parish Council speak to our local MP. The Clerk to arrange. **AP1.**

Another member of the public mentioned that there was a challenge form on the Fountain Lane appeal decision letter. She said that the Inspectorate did emphasise that if we do challenge this we cannot go over old arguments, talk about greedy developers etc. and asked if the parish council recommend that residents apply for a legal challenge. Cllr. Wood said it was worth trying anything at this stage but advised that everyone carefully reads through the Inspectors report first. Cllr. Weltmann advised caution based on the fact that this would lead to the High Court challenge and would not want any individual to incur high court costs. If CWAC do not challenge the decision then it would be up to individuals to challenge if they did so wish but it would no doubt be very costly if the challenge was lost.

PCSO Update

PCSO Daniel Blake gave a brief update on recent problems in the surrounding area and the village. This included a fuel theft from Davenham garage, criminal damage to a fence on London Road, attempted car break in on Green Lane, an attempt at car theft on Green Lane, break in at St Wilfred's Church, suspicious males looking at cars on Hartford Road, two dogs causing a nuisance, criminal damage to a property on Kingsmead, two vehicles taken from London Road and one was recovered.

The public meeting ended at 7.35pm.

2) Apologies and Declarations of Interest

No apologies for absence and no declarations of interest.

3) Councillor Candidates

As detailed above.

4) Approval of Minutes

4a) To review and approve the Minutes of the previous Parish Council Meeting

Amendments:-

Page 1 – Sergeant instead of PCSO

Page 6 - Typo – ‘Salt, Peel’. Should just be ‘Peel’

Proposed by Cllr. Mattinson. Seconded by Cllr. Salt – all Cllrs. voted and the Minutes were approved as a true record.

4b) Recap and update on Actions from previous minutes.

Some actions still outstanding but are logged. Please refer to action log.

Items discussed further:

Defibrillator – We need a permanent home for the Defibrillator urgently as we have now had it for 2 years. There is one at the Cricket Club but we need one urgently placed in the centre of the village. This was originally to be outside Turturici however the village garden is a possibility or at the side of Willow Green. It needs to be outside so it is accessible at all times and it needs a power supply to keep the Defibrillator at the correct temperature. It is already charged.

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Cllr. Mattinson will speak to some local businesses to see if it could be put on an outside wall. **AP2**
Cllr. Watson pointed out that we may need to check with planning if we are putting the Defibrillator in the conservation area. **AP3**

All councillors to have a think about a suitable location for the Defib by the next meeting. **AP4**

Village Gardener – Cllr. Carter to arrange a meeting with John Price to check through maintenance schedule. **AP5**

5) Finance and Administration

5a) To approve the Financial Report and Monies for payment

The Financial Report dated 7th September 2015 was approved. Cllrs approved the payments as follows. Payments proposed by Cllr. Mattinson. Seconded Cllr. Ravenscroft. All Councillors voted to approve payments.

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
07/09/15	Smartwheelie	500 20mph wheelie bin stickers	100104	210.00	0	210.00
07/09/15	BDO	Review of the annual return for the year ended 31 st March 2015	100105	200.00	40.00	240.00
07/09/15	Northwich Town Council	Grass and hedge cutting for Laburnum and Butcher's Stile – July 2015	100106	595.00	119.00	714.00
07/09/15	Cheshire Wildlife Trust	Wildlife report contribution towards Davenham Neighbourhood Plan	100107	625.00	125.00	750.00
07/09/15	Vicky Stock	Clerk Salary – August 2015	100108	592.83	0	592.83
07/09/15	Vicky Stock	Clerk Expenses – August 2015	100109	47.89	.40	48.29
07/09/15	Northwich Town Council	Grass cutting for Laburnum and Butcher's Stile – August 2015	100110			294.00

Bank Balances

As at 31st July 2015, the reconciled Bank Balance totalled **£61,020.62** in credit.

Payments Received in August

Payment of £48.28 received from Scottish Power credited to bank account.
Payment received from Davenham Cricket Club for rental fee £690.99 – not yet credited to bank account.
Payment received from Davenham Junior FC for rental fee £310.00 – not yet credited to bank account.

5b) The clerk to provide an update on the recent BDO external audit

BDO approved the annual return with one minor issue to bear in mind next time which was that we had included grant monies in box 2, rather than box 3. The clerk has noted this and will make sure this does not happen next time.

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5c) To review Davenham Parish Council's Insurance Cover

The Clerk had provided full Insurance schedule to Councillors in the meeting pack to review before the meeting (apart from new Councillors) and fixed asset register. The only things missing from the insurance cover/asset register were Christmas tree lights.

There was an option to consider a further 3 year insurance deal now or to continue with our current agreement for the next year and to reconsider at that point. After discussion councillors felt that we should just carry out our current 3 year deal and then gather further quotes next year. Proposed by Cllr. Mattinson. Seconded by Cllr. Ravenscroft. All councillors voted in favour of staying with the current deal.

6. Planning and Highways Matters

a) Applications Received for Consultation:				
Item No.	Application No	Proposal	Location	Comments by:
1.	15/03105/FUL	Two storey side and rear extension, replacement of flat roof with pitched roof and habitable loft space formed inside new and existing roof space	44 Hartford Road, Davenham,	14 August (DPC comments submitted)
2.	15/03134/FUL	Rear orangery	Beechwood, 2 Fountain Lane Davenham Northwich Cheshire CW9 8LX	18 th August (DPC comments submitted)
3.	15/03334/FUL	Two storey side extension and single storey rear extension	21 Firthfields, Davenham	1 st September (DPC comments submitted)
4.	15/03357/FUL	Single storey extension to rear and first floor extension to side	1 Pritchard Drive Davenham Northwich Cheshire	3 rd September (DPC comments submitted)

b) CWAC Planning Decisions:				
Item No.	Application No	Proposal	Location	Decision
1.	15/02558/FUL	Two storey side and rear extension	5 Firth Fields, Davenham, CW9 8JB	Approval
2.	15/00701/FUL	Change of use of outbuilding from store to bedroom including single storey side extension to hall	Davenham Hall, London Road, Davenham	Approval
3.	15/00706/LBC	Change of use of outbuilding from store to bedroom including single storey side extension to hall	Davenham Hall, London Road, Davenham	Approval
4.	15/02607/FUL	Two Storey Side Extension	624 London Road, Davenham	Approval
5.	15/02920/FUL	Single Storey Side Extension	35 Prospect Drive Davenham Northwich Cheshire	Approval
6.	15/03134/FUL	Rear orangery	Beechwood 2 Fountain Lane Davenham Northwich Cheshire CW9 8LX	Approval
7.	15/03105/FUL	Two storey side and rear extension, replacement of flat roof with pitched roof and habitable loft space formed inside new and existing roof space	44 Hartford Road, Davenham,	Approved

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8.	APP/A0665/W/15/3002883	New Detached dwelling with garage and associated site works.	The Old Tennis Club, London Road, Davenham CW9 8HN	Appeal Dismissed
9.	APP/A0665/W/14/2227731	53 dwellings including associated highways works (amendment to application 13/05408/FUL)	Jack Lane, Davenham, CW9 8LA	Appeal withdrawn
10.	APP/A0665/W/15/3028982	Two detached dwellings with double garages.	51a Church Street, Davenham, CW9 8NF	Appeal dismissed
11.	APP/A0665/A/14/2226994	Residential development of up to 70 dwellings, vehicular and pedestrian access, landscaping, infrastructure, and associated works with details of new vehicular access from Fountain Lane submitted for approval.	Land at Fountain Lane, Davenham	Appeal allowed
12.	APP/A0665/W/14/3000528	Demolition of the existing dwelling and construction of residential development of 113 dwellings with associated public open space, landscaping, highways and	Land at Hill Top Farm, By-Pass Road, Northwich CW9 8JU	Appeal allowed and planning permission granted

With regards to Davenham Hall, Cllr. Mattinson suggested Cllrs meet with the owners of the hall to discuss any future plans as Davenham Hall is such an asset to the village and within the conservation area. The Clerk will speak to Davenham Hall to try and arrange a meeting. **AP6**

6c) Neighbourhood Plan – Councillors to vote on the Neighbourhood Plan to be forwarded for pre-submission consultation.

Councillors were all given a draft of the Neighbourhood plan in their meeting packs to review before the meeting. The plan is now ready for pre-submission consultation which is the first legal step to take. This will be seen by all interested parties including residents, land owners, developers, CWAC for a 6 week consultation period and is an opportunity for anyone to come back to us with any legal challenges. During the consultation period it will be accessible to everyone through the website and will be publicised but at this stage not put through everyone's doors.

Cllr. Mattinson proposed that we submit the Neighbourhood plan for pre-submission consultation. Seconded by Cllr. Watson. All councillors voted in favour.

7) Parish Council Managed Assets and Maintenance

7a) Laburnum Road /Butchers Stile

Cllr. Ravenscroft has ordered some daffodil bulbs at a cost of £25 per sack of bulbs (3 sacks ordered) from Northwich Town Council. He would like to plant the bulbs, replace some damaged trees and plant some new trees at Laburnum Road. He has received some tree donations and would like volunteers on a chosen day to help plant everything. Cllr. Ravenscroft has spoken to the school who are interested in helping. Wendy and Michael Sinfield also said that this was something Scouts could help with. **AP7, AP8.**

A bench has appeared in Butcher's Stile which we believe belongs to the Cricket Club. The Clerk to speak to the Cricket Club to ask that it be moved back. **AP9**

Cllr. Ravenscroft explained how the parking down Mount Pleasant is causing a lot of problems when the football is on at the weekend. Cllr. Hudson will put a further communication out to parents to park at the cricket club. **AP10**

Further to discussions about the potential of a village hall on Butcher's Stile, we had previously discussed asking someone from planning to have a look at the site to look at the feasibility of such a project from a highways/planning department perspective. Cllr. Watson to speak to CWAC to arrange this. **AP11**

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7b) To discuss the Beach Tree near the village notice board/Oddfellows.

The clerk is in touch with the Old Vicarage tree surgeon and is in the process of arranging a quote and date for sorting the tree.

8) Correspondence received

8a) To review Correspondence

- An email was received from Chief Inspector Jez Taylor from CWAC re: proposals for a public space protection order in Chester. The details can be viewed online until 15th October.
- An email was received from ChALC re: a planning seminar to be held on Thursday 24th September.
- Davenham Bowling Club wrote to enquire about the possibility of a grant contribution for a set of Bowls for children to encourage children to the sport. The Clerk passed on all the relevant grant application details.
- Cllr. Carter had emailed asking who could attend the Community Pride Competition Awards. **AP13**
- Davenham Bowling Club requested the use of the hardstanding on Sunday 13th September. Cllrs. all agreed.
- A report was received from Gary Weaver at Cheshire Police most of which was discussed earlier in the meeting.
- An Email was received from CWAC re: neighbourhood Planning and parish boundaries.
- An email was received from a London Road resident with regards to protecting the Newts in the garden from the Fountain Lane development. The clerk to reply back to say that this was covered when we originally objected to the Fountain Lane development.

9) Davenham Parish Council Facebook Page

9a) To discuss the option of setting up a Facebook page to help keep residents informed

Cllr. Mattinson explained that hopefully Facebook could be a useful tool to get information out quickly to Davenham residents. Cllr. Salt suggested a route taken by other parish councils where the page is just for information not for residents to post. If they need to speak to the council they need to do it through the usual route via the Clerk. This could be linked to the website so as soon as the website is updated this automatically updates the Facebook page.

In principle all Cllrs were in agreement that this was a good idea. The Clerk and Cllr. Cooper will look into options and aim to get back for the next meeting. **AP13**

10) Urgent Matters

No urgent matters were raised.

11) Date of Next Meeting

11a) The date of the next meeting is set for Monday 28th September 2015 to be held at Davenham Methodist Church at 7.15pm.

12) Closure of the Public Meeting

Part A of the meeting closed at 8.58pm.

Signed/ Dated

Chairman