

DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 29th June 2015
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15pm – 7.30pm, Council Meeting 7.30pm**

Present Cllr. Carter Cllr. Watson
Cllr. Wood Cllr. Mattinson (Chairman)
Cllr. Salt
Cllr. Ravenscroft

Parish Clerk Vicky Stock

Gina Bebbington (Northwich Guardian)

Apologies: Cllr. Peel, Helen Weltmann, James Pearson, Gaynor Sinar.

1) Public Session

The Public Session of the meeting was attended by 2 members of the public.

Cllr. Mattinson opened the meeting and welcomed all present.

John Durston from Davenham Methodist Church attended the meeting and explained that the floor in the hall would need to be replaced due to heave at a cost of £24,000. Insurance will not pay out for the replacement of the flooring. John has applied for various grants to help raise funds to cover this cost and will also be submitting an application to Davenham Parish Council later in the year for a grant award. John asked if we had any other suggestions where he could look to raise funds. Cllr. Watson suggested John speak to the Ward Councillors with the Methodist Church being used widely by the community. Cllrs. will let John know if they can come up with any further suggestions.

AP1 – The Clerk will email Mr Durston with CWAC Councillor details.

The public meeting ended at 7.30pm.

2) Apologies and Declarations of Interest

Apologies were received from Cllr. Peel due to work commitments.

Declarations of interest were received from Cllr. Ravenscroft with regards to expenses for plants for village containers.

3) Approval of Minutes

No amendments to the minutes of the Parish Council Meeting held on Monday 27th April 2015.

The minutes were approved and signed as a true record. Proposed by Cllr. Carter. Seconded by Cllr. Salt.

All Councillors who were present at the last meeting approved the minutes. Cllr. Watson abstained due to not being a DPC Cllr. at that time.

4. Finance and Administration

4a) The Financial Report dated 29th June 2015 was approved. Cllrs approved of the payments as follows except for one from Northwich Town Council which was incorrect. Payments proposed by Cllr. Wood. Seconded Cllr. Carter. All Councillors approved payments apart from Cllr. Ravenscroft who declared an interest for expenses.

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<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>V A T £</u>	<u>GROSS £</u>
29 th June 2015	Cheshire Development Trust	Payroll Services Dec 14 – Mar 2015	100081	60.00	1 2. 0 0	72.00
29 th June 2015	Northwich Town Council	Grass Cutting/Strimming football Fields	100082	245.00	4 9. 0 0	294.00
29 th June 2015	Northwich Town Council	Grass Cutting/Strimming Church of the Good Shepherd – Not approved	100083	98.00	4 9. 6 0	117.60
29 th June 2015	Keith Jolley	Fountain Lane Gardens April 2014 – March 2015	100084	100.00	0	100.00
29 th June 2015	Playdale	Replacement play area parts for swing and gate	100085	41.71	8. 3 4	50.05
29 th June 2015	Quadriga	Davenham Fountain Cleaning works	100086	550.00	1 1 0. 0 0	660.00
29 th June 2015	ChALC	Chairmanship Training Workshop 29 th June 2015 for K. Mattinson & G. Peel	100087	60.00	0	60.00
29 th June 2015	Cheshire West and Chester Council	Election re-charge – uncontested election	100088	197.00	0	197.00
29 th June 2015	J. Fish Property Services	Re-painting of War Memorial Railings. Labour and Materials	100089	970.00	0	970.00
29 th June 2015	Vicky Stock	Clerk Salary – May 2015	100090	592.83	0	592.83
29 th June 2015	Vicky Stock	Clerk Salary – June 2015	100091	592.83	0	592.83
29 th June 2015	Vicky Stock	Expenses May and June 2015	100092	195.07	0	195.07
29 th June 2015	Davenham Methodist Hall	Invoice No. 46 (Room hire 27 th April – 29 th June 2015)	100093	72.00	0	72.00
29 th June 2015	David Ravenscroft	Expenses for plants for village tubs	100094	35.31	0	35.31
29 th June 2015	ChALC	The Good Councillor's Guide handbook x 9. £9.00 plus £3.98 P&P	100095	11.98	0	11.98

Bank Balances

As at 30th April 2015, the reconciled Bank Balance totalled **£42,375.49** in credit.

As at 31st May 2015, the reconciled Bank Balance totalled **£66,424.44** in credit.

Payments Received in May

Payment of £150 received from Davenham Athletic – rental fee.

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AP4 - The Clerk to submit the Internal Audit figures to the External Auditor (BDO).

5. Planning and Highways Matters

5a) Applications Received for Consultation:				
1.	15/02020/FUL (re submission of 14/04667/FUL).	Two storey side extension, incorporating front canopy and bow window.	7 Prospect Drive Davenham Northwich Cheshire	12 th June 2015 (comments submitted by DPC)

5b) CWAC Planning Decisions:				
Item No.	Application No	Proposal	Location	Decision
1.	15/00896/FUL	Demolition of single storey side extension and erection of replacement extension with first floor accommodation.	1 Green Lane, Davenham, Northwich, Cheshire, CW9 8HT	Approval
2.	15/00897/LBC	Demolition of single storey side extension and erection of replacement extension with first floor accommodation	1 Green Lane, Davenham, Northwich, Cheshire, CW9 8HT	Approval
3.	14/02049/FUL	Two detached houses with detached garage Application reference:	Land Adjacent, 51A Church Street, Davenham, Northwich, CW9 8NF	Appeal
4.	14/04801	Erection of 70 dwellings	Land at Green Lane Davenham	Refusal
5.	14/04524/FUL	Erection of 52 dwellings and a 2m high acoustic fence together with the provision of associated landscaping and public open space.	Land At Green Lane Davenham Northwich	Refusal
6.	15/01914/FUL	Single storey rear extension	17 The Pavilions, Davenham, Northwich, Cheshire, CW9 8LB	Approval
7.	14/02349/FUL	16 houses (two affordable) and 4 affordable apartments.	Land Adjacent to, 28 Church St, Davenham	Appeal
8.	14/05358/FUL	Single storey extension to form two bedrooms	Davenham Hall, London Road, Davenham, Northwich, Cheshire, CW9 8LL	Approval
9.	14/05362/LBC	Single storey extension to form two bedrooms	Davenham Hall, London Road, Davenham, Northwich, Cheshire, CW9 8LL	Approval
10.	15/00689/FUL	Erection of two caravan pitches with amenity toilets and hard standings,	1 Oakland Park, London Road,	Committee

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	entrance walls and gates	Davenham	
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5c) To discuss DPC attendance at hearings/appeals

Jack Lane inquiry – Tuesday 30th June 10am at Wyvern for 3 days. Cllr. Wood attending Tuesday and Thursday. Cllr. Mattinson attending Weds am. The Clerk to attend Weds afternoon.

Oakland Park – Tuesday 30th June, Chester 4pm, committee meeting. Cllr. Watson to attend.

5d) To discuss response to planning application 14/02349/FUL. Land adjacent to 28 Church St (16 houses).

AP5 - The Clerk will send in a response requesting for DPC to speak at the hearing and to submit Cheshire Wildlife Trust report.

5e) DPC Wish List – S106 monies

AP6 - Due to time limits it was decided to move this item to the next meeting.

6) Parish Council Managed Assets and Maintenance

6a) Laburnum Road /Butchers Stile

The Clerk has received a letter from ex-Councillor Brian Robinson detailing information/contact numbers for Laburnum Road.

Cllr. Carter repaired the toddler swing and gate with replacement parts from Playdale.

6b) War Memorial Railings

The War Memorial Railings have recently been repainted. The work is now complete. The trees near the war memorial will be discussed at a later meeting.

6c) Fountain Cleaning

In May the cleaning work was carried out by Quadriga to remove Moss and Algae. The work is now complete.

7) Community Meeting for local Youth/Sports Groups

7a) A community meeting has been arranged for 9th July 7.30pm at Davenham Primary School. We have invited local youth groups to have their say on what they want/need in the village. Members of the general public will also be invited. Cllr. Mattinson asked that all Councillors attend this event if possible. **AP7 -** Cllr. Mattinson will put together a flyer.

8) Community Pride Competition Update

8a) Cllr. Carter met recently with two judges. Cllr. Carter gave the judges a tour of the village and provided them with a file of information for them to take away. Photographs of the village were taken. The next judging will be around July/August and the last one will take place in September.

9) Cheshire LNP Stakeholder Event held on 3rd June

9a) Cllr. Watson attended the above seminar. No charge to attend and was a general information event.

10) Councillor Vacancies

10a) We need now to proceed with advertising the new councillor vacancies. **AP8 -** The clerk will advertise the vacancies on the notice board and website and she will also check with ChALC if we need to advertise elsewhere.

11) Committees/Sub-Committees

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11a) DPC needed to clarify legal requirements surrounding advertising meetings for committees/sub-committees. The Finance Sub-Committee does need to be advertised to the public and a full agenda and minutes must be provided. The Neighbourhood Plan Working Group meetings do not need to be advertised publically with this group being a working group.

11b) To assign Cllrs.to each community group in the village.

With time running short, it was decided at the meeting to leave this until after the community meeting on 9th July.

12) Correspondence received.

12a) To review Correspondence

- An email was received from Cheshire West and Chester regarding Neighbourhood Planning – No response required
- An email was received from Polaris Aerial Photograph asking if we would consider using them for aerial photographs we may need for our Neighbourhood Plan. It was discussed that this was something we are not interested in at this time.
- An email was received from Arthur Neil from Cheshire community Development Trust asking for help funding for activities for older people at Fountain Court. **AP9.** The Clerk to respond to Mr Neil to say that we would ask him to apply for a grant.
- An email was received from Davenham Players asking if they could change use of the grant received from DPC. They would like to use the money towards a community Mosaic project. We investigate whether there were any legal implications with this and there were not so all were in favour for them to use the grant money in this way with it being a community project.
- Reports for May and June were received from PCSO Kevin McShane.
- An email was received from the Bowling club requesting use of the hard standing on 5th and 12th July. It was agreed that this was fine.
- An email was received from Active Cheshire and Sports England hoping to come and talk to us to talk about local issues on transport, facilities, access to services, young people and rural isolation. **AP10** - We would be happy for them to attend a public session to let us know a bit more information. The Clerk to email Active Cheshire.
- An invitation to attend a public meeting with Chief Constable Simon Bryne and Police & Crime Commissioner John Dwyer. Cllr. Watson will attend this event.
- An email was received from John and Chris Durston re: details of the Methodist Church Hall. Discussed earlier in the public meeting with John.
- An email was received by a resident concerned with dogs running free on Laburnum Road field and even in the under 8's play area. **AP11** - The clerk to look into prices for clearer signs. We will also talk about the issues in the Newsletters.

13) Urgent Matters

13a) No urgent matters to discuss.

14) Date of Next Meeting

14a) The date of the next meeting is set for Monday 27th July 2015.

15) Closure of the Public Meeting

Part A of the meeting closed at 8.34pm.

Signed/ Dated

Chairman