

DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 27th April 2015
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15pm – 7.40pm, Council Meeting 7.40pm**

Present

Cllr. Carter	Cllr. Duff (Chairman)
Cllr. Robinson	Cllr. Wilson
Cllr. Wood	Cllr. Mattinson (Vice Chairman)
Cllr. Salt	Cllr. Peel
Cllr. Ravenscroft	

Parish Clerk Vicky Stock

Gina Bebbington (Northwich Guardian)

Kevin McShane (PCSO)
Hannah Price (PCSO)

Apologies: None.

1) Public Session

The Public Session of the meeting was attended by 3 members of the public.

Cllr. Duff opened the meeting and welcomed all present.

Rebecca Cooper raised concerns on behalf of a Mount Pleasant Road resident regarding teenagers congregating on Butcher's Stile Park late at night since the nights have been lighter. Cllr. Mattinson asked Rebecca to remind the resident to ring the PCSO on 101 as soon as any problems arise so that they can be dealt with swiftly. Cllr. Mattinson will also speak to the PCSO on this matter.

Jo Lloyd Fountain Lane resident enquired as to whether Scouts had had a meeting with Richborough. Wendy Seinfeld explained that they had not done so far but they had been invited by Richborough to meet with them tomorrow morning before the start Fountain Lane Inquiry. Wendy made it clear that Scouts were against the development but if the Inspector did give permission for the development to go ahead that Scouts would like a building for the community to be considered. Jo Lloyd explained that she though Scouts did have a lot of sympathy for their plight within the village but Fountain Lane residents felt betrayed by the back door approach. Wendy explained that there would be objections to any site development within the village and said it would be a tragedy if the Fountain Lane development went ahead however she wanted to ensure that if the development was inevitable then we need to secure some of the land for community use.

Jo also asked some further general questions regarding the upcoming Fountain Lane Inquiry re: the flood photographs if they could be used. Cllr. Wood said these photographs have already been submitted to the Inspector.

PCSO Kevin McShane joined the meeting and gave his report. Incidents included:

- Two joggers in Davenham had been pelted with eggs from a passenger driving past in a car. Littering outside the garage
- Loud Motorbike down London Road
- A theft of a car from Green Lane while the owners were on holiday
- Two alleged drugs report

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- Suspicious behaviour around The Oaks in Davenham
- Scam phone calls
- Abandoned 999 call by a toddler

Cllr. Duff made Kevin aware of the teenagers congregated at Butchers Stile. He explained he'd had no reports via 101 so he again urged members of the public to ring 101 to report such incidents so that they could be dealt with promptly.

Cllr. Mattinson raised a query regarding hearsay of a jogger running along the by-pass being approached by a white van. Kevin explained he had not heard this but he said it could have been reported to Northwich police station.

Cllr. Mattinson asked if Kevin could attend an assembly at school with regards to speed and road safety. Cllr. Mattinson will send dates via email to Kevin.

The public meeting ended at 7.47pm.

2) Apologies and Declarations of Interest

No apologies were received.

Declarations of interest were received from Cllr. Carter and Cllr. Duff with regards to expenses.

3) Approval of Minutes

No amendments to the minutes of the Parish Council Meeting held on Monday 30th March 2015.

The minutes were approved and signed as a true record. All Councillors who attended the last meeting approved the minutes.

4. Finance and Administration

4a) The Financial Report dated 27th April 2015 was approved. Cllrs approved of the payments as follows:

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
27/04/15	Community Development Foundation	Neighbourhood Plan grant underspend	100071	1464.10	0	1464.10
27/04/15	Davenham Methodist Church	Invoice No. 45. Room hire (24 th November 2014 – 30 th March 2015)	100072	118.40	0	118.40
27/04/15	Playsafety Ltd	Annual ROSPA inspection of Laburnum Road and Butchers Stile – April 2015	100073	130.00	26	156.00
27/04/15	Keith Carter	Expenses – April 2015 Community Pride Entry Fee	100075	40.00	0	40.00
27/04/15	Andy Duff	Expenses – April 2015. 1&1 internet 7 April – 7 th July 2015	100076	29.97	5.99	35.96
27/04/15	ChALC	Affiliation Fee 2015 – 2016	100077	711.36	0	711.36
27/04/15	Mid Cheshire	Annual subscription 2015-	100078	8.00	0	8.00

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	Footpath Society	2016				
27/04/15	Vicky Stock	Clerk Expenses for April 2015	100079	77.62	6.64	84.26
27/04/15	Vicky Stock	Clerk Salary for April 2015	100080	592.83	0	592.83

As at 31st March 2015, the reconciled Bank Balance was **£45,582.00** in credit.

Payments received in March – none.

No charges received in March.

5. Planning and Highways Matters

5a) Applications Received for Consultation:

No new applications received.

b) CWAC Planning Decisions:				
Item No.	Application No	Proposal	Location	Decision
1.	15/00413/FUL	Single storey extension to front side and rear (under existing extension at first floor) with associated alterations. Demolition of existing conservatory and replacement with new orangery.	486 London Road Davenham Northwich Cheshire	Approval
2.	15/00384/FUL	Extension to school to create to classrooms and extensions to a classroom and to the hall	Davenham C of E Primary School, Charles Ave, CW9 8JW	Approval
3.	15/00484/FUL	Single Storey rear extension and extension to existing dormer	7 Grovemount, Davenham CW9 8LY	Approval
4.	14/02602/FUL	Construction of a new detached dwelling with garages and associated site works	Davenham Tennis Club, Rear of 395 London Road CW9 8HN	Hearing

c) Various members of the Council would be attending the Fountain Lane Inquiry over the course of the week.

5d) Grit Bins

Grit Bins were confirmed to be £325 per bin for supply and installation and we didn't meet the gradient requirements for them to be provided by CWAC free of charge. It was decided to re-consider the grit bins conversation at a later date in the year.

6) Parish Council Managed Assets and Maintenance

6a) Laburnum Road /Butchers Stile

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ROSPA – We have had the annual safety inspection on the play equipment at Laburnum Road and Butchers Stile. A couple of minor points on the park with very low risk levels.

Path at Laburnum - There have been no further problems with the path and so Cllr. Robinson has suggested to Keith Wells (the person who is dealing with our path complaint) leave the rolling for now until/if the problem arises again. Cllr. Robinson has said however that they are going to deal with the weeds coming through the path on this occasion and then we must take over this maintenance in the future.

Cllr. Robinson is also looking into organising a drainage survey.

Cllr. Wood said he had noted that the gate to the toddlers play area had been held open wedged by a pole.

ACTION: The Clerk to check if Northwich Town Council is commencing the grass cutting soon.

6b) War Memorial Railings

The Clerk recently sent off specifications to six painters to tender for the railing work. Two quotations came back. The Clerk passed the quotations around the room for Councillors to check. One priced at £970 and one for £3,000. After discussion it was agreed to go ahead with the lower quotation.

Proposed by Cllr. Mattinson to accept the quotation discussed and Seconded by Cllr. Duff.
Approved by all Cllrs.

ACTION: The Clerk to go ahead and contact the painter discussed get the railings painted at the end of May.

6c) Fountain Cleaning

Cllr. Wood had received a quotation to clean the Fountain of any algae and moss. The quotation was not on hand during the meeting.

It was discussed that the Clerk should be given the authority to go ahead and order the work to be started if the quotation was up to the value of £600. This action was proposed by Cllr. Mattinson, Seconded by Cllr. Duff. All Cllrs. Approved.

ACTION: All Cllrs approved that if the quotation is up to a value of £600 then the Clerk has authority to go ahead and arranged for the Fountain to be cleaned.

7. Correspondence

7a. Correspondence received

- An email was received from Paul Galloway in support of a community hall.
- An email was received from Phil Davies from Playground Inspection and Maintenance Services regarding costs for Annual Inspections. The quotation was very slightly cheaper than the ROSPA annual inspection. Cllrs. decided to stay with ROSPA as this is in line with our insurance policy.

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- An email enquiry was received by Davenham Methodist Church regarding a grant towards the cost of replacing the main hall. The Clerk replied back explaining the grant process and link to the form via the website for consideration later in the year.
- An email was received from Northwich Town Council regarding the Pedal Power Festival 2015 to be held on Sunday 14th June. The will be a 5 mile family ride on closed roads around Carey Park and also 2 sportive rides of 25 and 70 miles. The riders will be travelling through various villages including Davenham. Gina Bebbington from the Northwich Guardian had a number of leaflets on hand which she passed around to Councillors. Gina asked the council to consider supporting the event by decorating the village or similar. Flyers will be put on our notice board. Cllr. Wilson suggested villagers put their bikes along the route and cheer on fellow cyclists. We will consider/look into putting up some bunting.
- An email was received from Dave Reeves from CWAC with an analysis of the Speed Indicator Device results. He explained that apart from two sessions the data showed that there were not any major issues with vehicle speeds. He did however express concerns over speeds on Church Street at peak times. He advised that we continue with the SID in the future but he hopes that with the new limits and road markings would also have a positive effect.

8) Urgent Matters

Cheshire Wildlife Trust - Cllr. Peel had received some information from Cheshire Wild Life Trust offering help with the Neighbourhood Plan for a cost of £625 to help support us from an ecological perspective. Cllr. Peel said we would still be putting in a request for further funding with the Neighbourhood Plan but we are not going to get that in time to get this started. Cllr. Peel asked for approval from Cllrs to proceed with the quotation. It was discussed that they Cheshire Wild Life Trust could help put the wording of the wildlife aspect of the Neighbourhood Plan better than we could and would therefore be of huge value to us. We may not get the money back for this from grant funding however we feel that it would be worth spending in regards to the Neighbourhood Plan.

Proposed by Cllr. Peel. Seconded by Cllr. Mattinson. All Councillors voted and approved for Cllr. Peel to progress the Cheshire Wild Life Trust quotation.

Community Meeting - The Clerk asked if we could agree on a date for a community meeting with regards to a community facility as raised by Scouts. We would look to invite Scouts, Guides, Football Clubs, Cricket Clubs and Carnival Committee along with members of the public to gain views etc. We would look to potentially book the school hall.

ACTION: Cllr. Mattinson will speak to Mr Hilditch at the school and then work out a date for the meeting.

Meeting with Mike O'Brien WYG – regarding the land West of Gadbrook Park – we need to re-arrange a date to meet. It was decided to wait until the AGM is over and then consider a date.

10) Date of Next Meeting and process for AGM

AGM/Election process – The councillors retire on the 4th day following the election i.e. 11th May. The Chairman remains the Chairman until the election of the new chairman which should be the first order of business at the Annual Meeting (otherwise known to us as AGM).

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The Annual meeting must take place within 14 days of the Election i.e. between 11th May and 21st May.

The Annual Meeting for the Parish must take place between 1st March and 1st June but it can take place on the same night as the Annual Council Meeting (AGM).

The date for the AGM is Monday 11th May 2015 at 7.30pm.

Cllr.Wood proposed a vote of thanks to Cllr. Duff, Cllr. Wilson and Cllr. Robinson for all their work as Parish Councillors over the years.

Part A of the meeting closed at 8.34pm.

Signed/ Dated

Chairman