

DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 23rd February 2015
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15pm – 7.30pm, Council Meeting 7.30pm – 8.49pm**

Present	Cllr. Carter	Cllr. Duff (Chairman)
	Cllr. Robinson	Cllr. Wilson
	Cllr. Wood	Cllr. Mattinson
	Cllr. Salt	Cllr. Peel

Parish Clerk Vicky Stock

Gina Bebbington (Northwich Guardian)
Gaynor Sinar CWAC Councillor

Apologies: Cllr. Ravenscroft,

1) Public Session

The Public Session of the meeting was attended by five members of the public including four Green Lane residents.

One member of the public asked for information about the recent Bloodhound flyer posted throughout the village and what actions, if any, the Parish Council intended to take. The Parish Council replied to the question by making the public aware of the facts in relation to the flyer. The historical context of vexatious harassment from the flyer's author against the former Parish Council Clerk, our understanding that the author no longer lives in the Parish and, finally, the legal ruling from the ICO in favour of our previous actions. The Parish Council made the public aware they have no e-mail contact with this individual and all direct correspondence is via recorded post.

Another resident raised concerns about the dog fouling in the village. We have had complaints about dog fouling in the ginnel between the school and Firthfields and a bin and signs have been installed. DPC are aware the problem is all round the village. If anyone sees dog fouling it can be reported to streetscene. We are aware that CWAC are starting a campaign over the next few months to try and tackle this problem. The resident also asked if this could be mentioned in the next parish council newsletter to remind people to pick up their dog poo. DPC have not got a date yet for our next newsletter but we will add this when we do. We will also put a notice up on the notice board and look at putting posters up around the village.

Concerns were also raised about dangerous driving down Green Lane namely the entrance to the Oaks. Traffic coming out sweeps across to the other side of the road onto Green Lane. The gentleman who raised the concern said he would like this noted in light of the planning application for 52 additional houses and the knock on affect this will have. The council advised taking pictures as evidence for us to use in future against the proposed development.

ACTION: Cllr. Carter will speak to our PCSO and he urged residents to write in with any evidence (photographs) so we have it to hand should we need it in the future.

The council have received no further information on Green Lane. The Clerk contacted Paul Friston from CWAC, the case officer for the Green Lane planning application to try to see when we may expect some notification. He emailed the Clerk back on 10th February saying 'Discussions have been ongoing with the applicant, and I am expecting a response shortly. I do not know yet whether this will involve revised plans, but if there are any significant changes to the layout, these will be publicised'.

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ACTION: DPC will inform residents as soon as we hear anything via email and on the website.

The public meeting ended at 7.30pm.

2) Apologies and Declarations of Interest

Apologies were received from Cllr. Ravenscroft.

Cllr. Duff expressed a declaration of Interest with regards to an expense claim for new parish council laptop for the Clerk.

Cllr. Mattinson expressed a declaration of Interest with regards to plans received for Davenham Primary School. Cllr. Mattinson is a school governor.

3) Approval of Minutes and Matters Arising

3a) The amendments to the minutes of the Parish Council Meeting held on Monday 26th January 2015 were as follows:

Page 6 – second paragraph spelling mistake ‘eth’ instead of ‘the’

Proposed by Cllr. Wilson and Seconded by Cllr. Carter, the minutes were approved and signed as a true record. All Councillors who attended the last meeting approved the minutes.

3b) All actions from previous meeting had been dealt with/or ongoing.

4. Finance and Administration

4a) The Financial Report dated 23rd February was approved. Payments were proposed by Cllr Wood, seconded by Cllr. Mattinson. Cllrs approved of the payments as follows (with the exception of Cllr. Duff who declared an interest):

DATE	PAYEE	DETAILS	CHQ No	NET £	VAT £	GROSS £
23/2/2015	Amberon	VAT payment for road closure and diversion for Davenham Carnival in Jun 2014*	100056		57.00	57.00
23/2/2015	ScottishPower	Electricity charge from 31/01/14 – 31/01/15	100057	54.36	2.72	57.08
23/2/2015	Vicky Stock	Clerk Salary for February 2015	100058	474.43	0	474.43
23/2/2015	HMRC	Clerk Tax for February 2015	100068. 1759	118.40	0	118.40
23/2/2015	Vicky Stock	Clerk expenses for February 2015	100060	68.17	7.35	75.52

* Davenham Carnival committee have now forwarded a VAT invoice for traffic management for the Carnival which took place Jun 2014.

As at 31st January 2015, the reconciled Bank Balance was £51,782.52 in credit.

Payments received in January - £1080 War Memorials Trust.

No charges received in January.

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5. Planning and Highways Matters

a) Applications Received for Consultation:				
Item No.	Application No	Proposal	Location	Comments By
1.	14/05358/FUL	Extension to form 2 bedrooms	Davenham Hall, London Road, Davenham CW9 8LL	19 February 2015
2.	15/00297/TPO	Common Oak T1, ivy clad moribund tree with broke top replant with either common yew or hornbeam	1 Fountain Lane, Davenham CW9 8LT	24 February 2015
3.	15/00416/CAT	Large beech tree diseased near the base and leaning over.	Gate Lodge, Manor Lane, Whatcroft CW9 7SB	23 February 2015
4.	15/00484/FUL	Single Storey rear extension and extension to existing dormer	7 Grovemount, Davenham CW9 8LY	5 March 2015
5.	15/00413/FUL	Single storey extension to front side and rear (under existing extension at first floor) with associated alterations. Demolition of existing conservatory and replacement with new orangery.	486 London Road Davenham Northwich Cheshire	9 March 2015
6.	15/00501/FUL	Two storey rear and side extension	40B Church Street Davenham Northwich Cheshire	9 March 2015
7.	15/00384/FUL	Extension to school to create to classrooms and extensions to a classroom and to the hall	Davenham C of E Primary School, Charles Ave, CW9 8JW	10 March 2015
8.	15/00485/LBC	Replacement conservatory, replacement windows and external and internal repairs.	Lock Keepers Cottage, Vale Royal Locks, Davenham	10 March 2015

b) CWAC Planning Decisions:				
Item No.	Application No	Proposal	Location	Decision
1.	14/04710/FUL	Single storey side extension and first floor extension over existing single storey rear extension	223 Hartford Road Davenham Northwich Cheshire	Approval
2.	14/05113/FUL	Demolition of existing conservatory. Erection of single storey rear extension.	6 Green Avenue, Davenham, CW9 8HZ	Approval
3.	14/05166/FUL	Construction of a single storey rear extension and a porch	122 Hartford Road, Davenham, Northwich, Cheshire, CW9 8JP	Approval

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5c) Report from the Neighbourhood Plan Working Group.

The Neighbourhood Plan Working Group met up two weeks ago and hoped to hold the public meeting on this coming Thursday but school was booked and it was deemed too late to publicise the event properly. There will be another NPW Group meeting this Wednesday with a view to hopefully set a public meeting date within the next two or three weeks.

ACTION: The Neighbourhood Plan Working Group to organise a date for the public drop in session. The Clerk will put information on the website and email residents to inform them that an event will be imminent.

5d) 20mph – Speed Management Group.

Volunteers attended a training session with Dave Reeves from CWAC on Friday 13th February and we now have a Speed Indicator Device. People who attended are seen as ‘trained’ so one of them must accompany any volunteers not able to make that date. Volunteers keep a tally chart of speeds – must register all car speeds to get an accurate average speed. We have the board for another week.

Cllr. Mattinson has been to see the school council and the school would like a couple of children to come along and help.

20mph Zone – Phase 2

Emailed Dave Reeves from CWAC re Phase 2 he said ‘The responses from the consultation with residents has been complete, the next stage of the process is to inform the local members and gain delegated approval to advertise the speed limit change. I would estimate that the new limit will be in place in 2-3 months’.

The Clerk also spoke to Dave re roundels for stage 1. Dave thinks these will be implemented as part of phase 2.

5e) Dane Valley Meeting

Cllr. Salt and Cllr. Mattinson recently attended a meeting with Mike Jones (Leader of CWAC) and other neighbouring councillors. They were shown plans for the land between the cemetery in Rudheath and Leftwich estate. CWAC are in the preliminary stages of forming an idea to turn this area into a community leisure park for walking, cycling, fishing etc. CWAC’s aim of the meeting was to gather responses/opinions from neighbouring parish councils.

6) Parish Council Managed Assets and Maintenance

6a)

Laburnum Road

Following the last meeting with problems with the path on Laburnum Road playing field, Cllr. Robinson visited the field to inspect the problem. When it is dry the path is solid and hard however there are wheel marks and even paw marks imprinted on the path that shows that the path is not solid when the path is wet. Cllr. Robinson met with the Managing Director of the company that laid the path but this meeting unfortunately was on a dry day. To try and rectify the problem however the MD will organise for a roller to compact the grit on the path to see if that helps. Cllr. Robinson has also spoken to the lady who reported the problem in the first instance. It seems the problem first

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occurred after the snowy weather just after Christmas, until then the path had been fine so the problem may have been caused by frost. Cllr. Robinson has seen the path when it is in a bad condition and agreed that it is not then suitable for prams or bicycles. Cllr. Salt agreed that when she had taken a pushchair on the path the substance sticks to the wheels. It may be due to a finer grit being used on the path this time. We now need to wait for the roller and hope that this solves the problem.

Cllr. Carter said that the football pitch is looking a bit tired but it should improve soon as the grass begins to grow. There is also a problem with Moles again at the top of the field. Play equipment is all fine.

ACTION: The Clerk will look into getting someone to remove the Moles before the spring.

Butchers Stile

All fine, just occasionally the swings are wrapped round the frame.

The Carnival Committee has put in a request the use of Butchers Stile Field from 19th – 21st June 2015. The Carnival is to take place on Saturday 20th June.

Vote taken: All approved.

ACTION: The Clerk to reply to the Carnival Committee saying DPC are happy for them to use the field but notify them that if there is any significant damage to the field then they will have to get it replaced. Cllr. Salt will send a copy of the playing field policy to the Clerk to forward to the Carnival Committee.

7. Correspondence

7a. Correspondence received

- An email was received from a resident complaining about dog fouling down the ginnel between Firthfields and the school. The Clerk reported this to Streetscene. Cllr. Wilson reported this to CWAC requesting more signs. . Cllr Salt has put a poster on the bin. There has been an improvement since the poster went up. Cllr Mattinson will speak to the school council to see if the children could design posters to put up around the village to ask people to pick up after their dogs. Cllr. Carter suggested a competition for the children for the best poster designs.

ACTION: Cllr. Mattinson to speak to the school council regarding poster designs.

- An email was Sally Dodson, Bostock Parish Council Clerk regarding Oakland's Park. This was followed up by the Clerk sending a letter to Steve Robinson, Chief Executive of CWAC to explain our frustrations over planning permission on the site. The Clerk has not heard back yet but the letter has been acknowledged.

A planning application has now been received for Oakland's Park (Planning no. 15/00689/FUL) for ourselves and residents to comment on. Deadline for comments is 23rd March 2015.

ACTION: Cllr Mattinson will forward the planning number on to the residents at the far end of London Road.

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- PCSO reports were received from Kevin McShane as follows:

94 Incidents called in for Moulton/ Davenham for January 2015.

ASB (anti-social) 8 in total. 3 for Moulton and 5 for Davenham.
Possible drug issues involving vehicle in the Moulton area but all checked out with no issues
Threats/ Violence. 6 calls. All dealt with, no issues.
Burglary. 2. 1 garage break in Moulton, stolen push bike. 1 Davenham.
Thefts. 2. Spar garage in Davenham.
Drugs. 6 reports. Information used for intelligence.
Suspicious Person. 10 in total. Moulton 3, Davenham 7. No issues, all checked out.
Abandoned 999 calls. 3. Children on line dialled by mistake.
Road related calls 20. Mixture of road traffic incidents/ stop checks/ dangerous driving.

66 reported crimes for February 2015.

Anti-social behaviour (2 Davenham, 2 Moulton.)
Burglary 2 - London Road/ Horse box.
Thefts 2 - Fraud/ Drive off.
Criminal damage 2 - Bostock/ Moulton. Vehicles.
Drugs - reports passed onto our intelligence unit.
Concern for safety. 6. All in order.
Suspicious activity 10. (6 Davenham, 4 Moulton) all in order.
Abandoned 999 - 2 – accidently phoned. All in order.
Remainder of incidents all road related.

- An email was received from Mike O'Brien from CTP limited promoting the land to the west of the Gadbrook Park Business Park for possible expansion asking if he could meet with Davenham Parish Council. It was agreed it would be good to find out more information.

ACTION: Clerk to speak to Mr O'Brien asking him to attend a meeting prior just before the public section of the next Parish Council Meeting on Monday 30th March 2015.

- A reply was sent by email regarding the Clerk's enquiry into the condition of the Welcome to Davenham village signs. The signs were deemed to be in good condition so would not be replaced. Paint would be provided free of charge by CWAC though if we wish to paint the posts ourselves. Cllr. Wilson and Cllr. Carter are happy to paint the posts.

A missing bollard is to be replaced but not sure which one CWAC mean.

ACTION: The Clerk will order the paint and find out more information about the missing bollard.

- An email was received from Cheshire Fire Authority regarding the draft five year strategy consultation asking for comments on the plan. The link for comments is on the website www.cheshirefire.gov.uk.

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- An email was sent from the Planning Inspectorate confirming the location of the meeting as Wyvern House, Winsford for the Inquiry for Fountain Lane on Tuesday 28th April at 10am. Cllr. Wood and Cllr. Mattinson will look to attend.

ACTION: Councillors to consider who will be available to attend this hearing which is expected to be over 4 days.

- Bostock Parish Council sent us a copy of their newsletter recently sent to Bostock residents. The newsletter asked residents to volunteer to become councillors otherwise the Bostock parish Council would most probably be subsumed into another council. Gaynor updated everyone to say that six people have since come forward so encouraging news for Bostock.

8) The Election Process

The Clerk provided information on the election process. This information is also on the website.

Information on the cost of elections has been received as follows:

Each Uncontested Election: £165 (admin fee) plus Returning Officer fee based on the number of electors (£16 per 1000 electors or part) as per the Cheshire scale of fees and charges.

Each Contested Election: £0.85 per elector with a minimum charge of £547.50 (£500 admin fee plus the Returning Officer fee of £47.50 as per the Cheshire Scale of Fees and Charges). There will be a cap on the maximum amount recharged to ensure that no local council pays more than the actual additional costs incurred by CWAC in carrying out the election. The maximum amount recharged will be based on 2750 electors - £2337.50.

ACTION: The clerk to organise a date whereby application forms to be in by for her to take them in to CWAC.

9) Davenham Educational Foundation

Cllr. Carter attended a Davenham Educational Foundation meeting as one of the trustees. The trust was first set-up in 1925 by Catherine Bradford and Robert Verdin who donated money to the trust for the Education for children in Davenham up to the age of 16. They were also the owners of what is now the Laburnum Road field which was the old school's playing field. When the school relocated they sold the land to Davenham Parish Council and the money has been since held in the trust fund. Over the years small amounts of money from the fund have been spent on books and insurance to help the school. There is £15,336 in the fund. The previous rector was a trustee and when leaving the parish wanted tidy up the trust for the future and doing so discovered he was trustee to another trust with a similar name with the same charity number. When he researched into this he discovered there were two trusts, Davenham Education Foundation Trust and Davenham Church Education School Foundation. The Rector amalgamated the trusts together. The trustees now are Andrew Roe, the new Rector, Dave Bibby, Cllr. Carter and a school Governor and one or two others. The two funds together amount to approximately £18,000 and we have a copy of the original agreement and what it can be used for. The trustees now want to use this money up and end the fund with it being almost 100 years since it was set up. It doesn't necessarily have to be spent at our school but needs to be used for the benefit of Davenham children. The trustees of the fund represent most Davenham children's groups e.g. scouts, school and parish council (playing areas). The next meeting isn't likely to be held for another 6 months by which time any minor trust

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problems will have been ironed out and they will hopefully be in a position to suggest ways in which the money can be spent. If DPC have ideas on what this could be spent on then we can write to the trust and suggest an idea. Cllr. Mattinson suggested a swing for disabled children on Laburnum would be considered as appropriate.

ACTION: Cllrs to consider ideas to put forward for consideration.

10) Urgent Matters

Cllr. Wood brought to the attention of the Parish Council that we had not had a joint meeting with Moulton for a while which needs to be arranged.

ACTION: The Clerk to speak to Moulton Clerk to try and arrange a date.

Cllr. Carter had previously looked over the forms to enter a Community Pride competition and he thought it would be a good idea for DPC to enter.

ACTION: Cllr. Carter will look into this and enter the competition and will ask for assistance where required.

11) Confirmation of the Date of Next Meeting – Monday 30th March 2015. The meeting after that will be Monday 27th April 2015 (this will be the last meeting before the elections).

Part A of the meeting closed at 8.50pm.

Signed/ Dated

Chairman