

DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 5th January 2015
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15pm – 7.40pm, Council Meeting 7.45pm**

Present	Cllr. Carter	Cllr. Salt
	Cllr. Duff (Chairman)	Cllr. Ravenscroft
	Cllr. Mattinson (Vice Chairman)	Cllr. Robinson
	Cllr. Peel	Cllr. Wilson
	Cllr. Wood	
	Parish Clerk Vicky Stock	

Apologies: None.

1) Public Session

The Public Session of the meeting was attended by 6 members of the public including 4 Green Lane residents.

Glynn Roberts presented a receipt for the Poppy Wreath and catering contribution for the British Legion for November 2014. Mr Roberts also put in a request for a contribution towards catering for November 2015.

One Green Avenue resident asked for an update on the Green Lane/Avenue application. Cllr. Duff said we have had no further information since we sent in our last objection. It was requested that we let the Davenham residents know when the hearings are for the Jack Lane and Fountain Lane Inquiries.

Cllr. Mattinson explained that the Neighbourhood Plan is still being worked on with CWAC to make sure we are the stage where we can put it out publically for review before the final plan is submitted. It is hoped that this will be available in February for public viewing. The Cllrs are working to make this a priority but it does take a lot of work and time especially as many of the Cllrs have full-time jobs as well as working voluntarily for Davenham Parish Council.

A resident also asked for evidence on the effects of the 20mph speed limit introduced in the village. Cllr. Duff explained the 20mph was a Government Initiative introduced last year as an opportunity for Parish Councils to review and decide if it would be useful for their village. DPC therefore decided to apply. Speed tests were carried out before and after implementation of the new speed restrictions. DPC received central funding for 50% of the cost. It was approx. £1200 for the first phase. Speeds since the introduction have still averaged at 28-29mph. DPC have on the agenda for the meeting to discuss how the 20mph limit could be enforced.

The public meeting ended at 7.40pm.

2) Apologies and Declarations of Interest

No apologies were received.

Cllr. Wilson expressed a declaration of Interest with regards to an expense claim.

Cllr. Duff expressed a declaration of interest with regards to a quotation that Cllr. Carter had received from a gentleman who has done some gardening work for him.

3) Approval of Minutes and Matters Arising

The amendments to the minutes of the Parish Council Meeting held on Monday 24th November 2014 were as follows:

Page 2 - Item 4. 'October' to be added under Grass cutting.

DAVENHAM PARISH COUNCIL

3) Continued...

The minutes were approved and signed as a true record. Proposed by Cllr. Mattinson, seconded by Cllr. Wilson. All Councillors approved.

4. Finance and Administration

4a) The Financial Report dated 5th January 2015 was approved. Payments were proposed by Cllr Duff, seconded by Cllr. Mattinson. Cllrs approved of the payments as follows (with the exception of Cllr. Wilson who declared an interest):

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
5/1/2015	UK Mailing Ltd	Newsletter Printing	100041	398.00	0	398.00
5/1/2015	Vicky Stock	Clerk Expenses, Nov, Dec	100042	128.88	16.28	145.16
5/1/2015	Vicky Stock	Clerk Salary - Nov, Dec	100043	711.65	0	711.65
5/1/2015	Suzanne Wilson	Expenses. Gift Voucher and refreshments for xmas tree light switch on	100045	59.33	2.38	61.91
5/1/2015	HMRC	Clerk Tax	100046	177.60	0	177.60
5/1/2015	Davenham Royal British Legion	Hire of room 8 Dec '14 for wreath making	100047	30.00	0	30.00
5/1/2015	Play Inspection and Maintenance Services	Inspections to Laburnum and Butchers Style	100048	60.00	12	72.00

NB/ Cheque from last month for the Christmas Tree has not been given to Hollies yet as they said they would prefer to send an invoice. If not heard from them in a week or so the Clerk will chase up.

As at 30th November 2014, the reconciled Bank Balance was £52,696.00 in credit.

Payments received in November - £150 from Davenham Athletic for ½ rent for 2014/15.

No charges received in November.

Payment received in December - £3228.00 for 'New Homes Bonus'

4b) The Finance committee met in December and will discuss the recommendations in Part B of the meeting.

5. Planning and Highways Matters

5a) Applications Received for Consultation:

Item No.	Application No	Proposal	Location	Comments By
1.	14/04854/FUL	Two storey rear extension	22 Jack Lane Davenham Northwich Cheshire	22 December 2014
2.	14/04710/FUL	Single storey side extension and first floor extension over existing single storey rear extension	223 Hartford Road Davenham Northwich Cheshire	17 December 2014
3.	14/04712/FUL	A red brick wall with natural stone details in replacement of an old timber fence to an existing set of wrought iron entry gates (Gates retained) with new access gate to side wall.	Whatcroft Hall Whatcroft Hall Lane Davenham Northwich	18 December 2014

DAVENHAM PARISH COUNCIL

4.	14/04873/FUL	First floor side, single storey rear and front porch extensions including garage conversion (Demolition of existing conservatory)	35 Grovemount Davenham Northwich Cheshire	23 December 2014
5.	14/05113/FUL	Demolition of existing conservatory. Erection of single storey rear extension.	6 Green Avenue Davenham Northwich Cheshire	5 January 2015
6.	14/05166/FUL	Construction of a single storey rear extension and porch	122 Hartford Road, Davenham	9 January 2015
7.	14/04712/FUL	Red brick wall in replacement to an old timber fence to an existing set of wrought iron entry gates with new access gate to side wall (plans amended)	Whatcroft Hall, Whatcroft Hall Lane, Davenham	9 January 2015

5b) CWAC Planning Decisions:

Item No.	Application No	Proposal	Location	Decision
1.	14/02349/FUL	Erection of 16 houses (two will be affordable homes) and 4 affordable apartments. Widening of part of the existing access road and the creation of a pedestrian access link, works to the frontage wall flanking Church Street, and the creation of informal open space, new tree / hedgerow planting and car parking / manoeuvring area	Land Adjacent To, 28 Church Street, Davenham, Northwich	Refused
2.	14/02049/FUL	Two detached houses with detached garage	Land Adjacent, 51A Church Street, Davenham, Northwich, CW9 8NF	Refused
3.	14/03503/TPO	Felling of sycamore tree	564 London Road, Davenham, Northwich, Cheshire, CW9 8LR	Approved
4.	14/04284/FUL	Removal of existing conservatory and erection of single storey rear extension and first floor rear extension.	542 London Road, Davenham, Northwich, Cheshire, CW9 8LZ	Approved
5.	14/04285/LBC	Removal of existing conservatory and erection of single storey rear extension and first floor rear extension.	542 London Road, Davenham, Northwich, Cheshire, CW9 8LZ	Approved
6.	14/04447/FUL	Single storey rear extension	598 London Road, Davenham, Ches, CW9 8LW	Approved

DAVENHAM PARISH COUNCIL

5c) Report from the Neighbourhood Plan Working Group.

The Neighbourhood Plan Working Group would like to arrange a public meeting for resident to view and comment on the Neighbourhood Plan. The group were to meet in December but had to postpone due to illness. They plan to meet next week to finalise some details ready for the public meeting.

Cllr. Mattinson and Cllr. Wood have recently met with CWAC and got some useful information.

Davenham Primary School have kindly agreed for DPC to use the hall for the public meeting and volunteers will be needed on the day.

Cllr Mattinson also said that we need to have a 'wish list' for section 106 money. We need to identify the village needs to spend the money on.

5d) Agreed to move to Part B of the meeting

5e) A cheque was received for New Homes Bonus. Cllr. Wilson will keep a track of what this money is spent on as we are obliged to report back. Cllr. Wilson will fill out the form for last year and the Clerk will post out.

5f) Cllr. Duff has been approached by various residents asking if there is anything that can be done to make traffic adhere to the 20mph speed limit.

Road markings will be introduced as part of Phase 2 of the 20mph implementations.

Lamp post signs that flash up with the travel seed were agreed as a good idea however Cllr. Carter said they are quite expensive and it is a long process to get one. First planning permission to put on the lamp post etc. Cllr. Carter had recently attended a safety seminar and one group from a village had applied for a sign and it had taken 7 years.

Cllr. Salt said that some villages share smaller signs. She also said if we could get a temporary sign that comes and goes would act as a reminder for people to slow down.

ACTION: In the first instance the Clerk to speak to PCSO Kevin McShane to see if he could get someone to attend with a speed gun to act as a deterrent and reminder to drivers travelling through the village. Also to ask if Kevin can attend the next meeting on Monday 26th January 2015.

6) Parish Council Managed Assets and Maintenance

6a) Laburnum Road & Butchers Style

A resident has brought to our attention by email of problems at Laburnum Road park. He had been for a walk with his dog on Sunday afternoon and spotted 2 young girls no older than 16 years of age, smoking roll ups and drinking beer. The surrounding area was littered with beer cans and rubbish. He also said that on a previous evening he had noticed a homeless man asleep on one of the park benches clutching a bottle of alcohol. Cllr. Salt said she has quite frequently noticed cans and rubbish around the play area. Cllr. Carter went down to Laburnum Road field after being notified by the Clerk of this incident and he threw away beer cans that were on the floor.

The Clerk has reported the problem to PCSO Kevin McShane and advised the resident to ring 101 to report any further cases to try and deter the offenders.

It was agreed that PCSO presence would most certainly act as a deterrent. We are aware that our PCSO is on light duties at present but we still need a presence in the village in the interim.

Cllr. Robinson said there used to be a group called MADAC that got together to try and sort antisocial drink /drug related village issues. This became a voluntary group but dissolved eventually but it did help at the time to sort problems out.

DAVENHAM PARISH COUNCIL

6a) Continued....

On a separate issue the Clerk had had a telephone conversation earlier in the day with Phil Davies the Playground Inspector. He had asked the Clerk to make the Parish council aware that the bark levels in the junior play area were adequate but due to the rotting down the levels could drop quite suddenly so the council should consider taking action this year to top this up.

He also said the area around the picnic benches was very water logged and will take a lot of drying out even in good weather.

Phil also wanted us to be aware the lower hinge is has come off the gate at Butchers Style. Cllr. Carter was advised that this was originally due to it being accessible easily for emergency vehicles.

6b) Memorial Gate

Cllr. Carter has had another quote for the Memorial Gates. The quotation covered two options. One for the whole job to be done by the contractor and it all going through the one person or getting a separate invoice from the gate and fence manufacturer submitting his invoice and then the original contractor doing the rest of the job.

Cllr. Carter passed the drawings and quotation to Cllr. Wood for him to look over. Cllr. Carter also brought a wrought iron sample with him to show the council what the design could look like. All were very impressed with the design. Cllr. Wood also brought another leaflet for another supplier to look to get a further quotation.

ACTION: Cllr. Wood to look over the first quotation and drawings. Cllr. Duff to email a further company for an extra quotation.

6c) Defibrillator

Cllr. Wilson explained that we were given another Defibrillator which was out of warranty which was discussed at a previous meeting. It was agreed previously that the spare Defibrillator would be offered to the Cricket Club. Cllr. Wilson has tried to speak to Colin Day but has had no answer as to if they would like to take us up on the offer. In the meantime, the Junior football club would like to have the Defibrillator if the Cricket Club do not want it.

ACTION: Cllr. Wilson to speak to the Cricket Club and ask for an answer one way or the other by a certain date. If nothing is heard then Cllr. Wilson will pass the Defibrillator on to the football club.

Cllr. Carter is in touch with Turturici with regards to implementing the other Defibrillator.

7. Correspondence

7a. Correspondence received

- An email was received from Comberbach Parish Council with regards to Playground Inspections and whether we would want to use one supplier to drive down costs. Cllr. Wilson said our costs were minimal already. We have two inspections per year with additional checks carried out regularly by Cllr. Carter.

ACTION: The Clerk will respond to the email informing them of our practice.

- We received an email and letter from CWAC regarding the completion of the Review of Community Governance arrangements with a formal Notice of Decision. The Clerk published this on the website and displayed in the notice board.
- An incident reports were received from PCSO Kevin McShane for November and December 2014.

For November 2014, 93 incidents in total reported:

Anti-social behaviour, (ASB) 7 reported.

Burglary. 1 - Garage in the Moulton area.

DAVENHAM PARISH COUNCIL

7a) Continued...

Theft.	2 - Co-op in Moulton.
Drugs	5 - Calls received, intelligence submitted.
Concern for safety	14 - No issues, all dealt with.
Suspicious activity	6 - No issues of concern. Possible illegal charity clothes collection, be aware.
Abandoned 999 calls	2 - None malicious.
All other incidents road/ traffic related.	

For December 2014, 91 incidents were reported:

Anti-social behavior (ASB)	5.
Thefts	6 e.g. drive off Spar garage, Davenham. Co-Op Moulton.
Criminal damage	2 e.g. School gate, Moulton.
Drug intelligence	2
Concern for safety	8 - No issues.
Suspicious Activity	6 - No issues.
Abandoned 999 calls	3 - No issues, calls in error. Mainly due to child messing with phone.
Road traffic collision (RTC)	13
Highway Disruption	11 – e.g. Oil in road, tree causing obstruction.
Remainder of incidents on the A556, highway related.	

Cllr. Duff pointed out that we did have two police officers attending our Christmas light switch on event which was extremely useful and good for the residents to see also.

- Email was received from Jennie Keely from CWAC regarding the New Home Bonus Funding for 2014/15 which has now been received but not paid into the bank yet with being received late in December.
- Cllr. Carter had copied the Clerk in on an email to PCSO Kevin McShane reporting problems at Laburnum Road with beer bottles, and broken glass resulting from a problem with youths as reported by a church Street resident. Cllr. Carter asked for police patrols to regularly check the area.
- The Clerk received an email from a resident expressing concern over the number of caravans Oakland's Park Traveller site. The Clerk reported this to the Planning Enforcement Officer and advised the resident to also report further concerns regarding this site to the Enforcement Officer. The Planning Officer responded saying they were aware of the problem and were monitoring and dealing with this.

ACTION: The Clerk to write to Samantha Green the Planning Enforcement Officer asking what is being done to monitor and police this site and express ours and the resident's frustrations.

- An email of thanks was received from Mr and Mrs Turner for the voucher given to them from DPC as thanks for keeping the path between Firthfield's and School clear from slippery leaves.
- An email was received inviting local councils to a 'Meet the Developer' event. Councillors should read the information and decide if they would like to attend.
- Emma Perry from CDF emailed regarding the Neighbourhood Planning project grant deadline. Cllr. Mattinson said an invoice has been received from Cheshire Community Action Group. We need to review it all and fill out the form by 6th February. This will be discussed at the next Neighbourhood Plan meeting and we will write a cheque at our next meeting on 26th January.

DAVENHAM PARISH COUNCIL

7a) Continued...

- An email from Catherine Fox at Cheshire West and Cheshire on behalf of Mike Jones (Leader of CWAC) inviting councillors to attend a meeting regarding proposals for housing developments around Dane Valley to look at the possibility of forming a community trust to take on and manage the land within a demised park area. Cllr. Mattinson and Cllr. Salt will attend.

ACTION: The Clerk will confirm our attendance and confirm meeting location.

- An email was received from Spatial Planning with the Inspector's final report on the Local Plan. This has been published on the DPC website.
- An email was received from Mrs Wilbraham regarding the paving around the war memorial. Mrs Wilbraham explained how slippery the paving was after wet weather. The paving seems to have a green algae type surface. Mrs Wilbraham expressed her concerns over people slipping especially elderly people.

Cllr. Ravenscroft also said that the paving outside the Oddfellow's was badly cracked and dangerous.

ACTION: The Clerk will speak to Street Scene to report the slippery paving and the cracked paving outside the Oddfellow's pub.

7.b Wall Mosaic

Jan Johnson had previously updated Cllr. Salt with regards to creating a mosaic on a wall next to Davenham Theatre which belongs to Davenham Players. She wanted to make us aware that it will be a community event. Tony Jeffs will design the Mosaic with the idea that this will portray Davenham in 2015 e.g. Buildings, businesses etc.

7c Dane Valley County Park Meeting

Already discussed in correspondence section.

8 Action List

Already discussed.

9 Urgent Matters

None other than discussed in Correspondence.

Confirmation of the Date of Next Meeting – Monday 26th January 2015.

Part A of the meeting closed at 8.50pm.

Signed/ Dated

Chairman