

# DAVENHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on 27<sup>th</sup> October 2014  
Held at Davenham Methodist Church Hall.  
Public Open Forum 7.15pm, Council Meeting 7.30pm

**Present** Cllr Duff (Chairman) Cllr Robinson  
Cllr Mattinson (Vice Chairman) Cllr Carter  
Cllr Peel Cllr Wood  
Cllr Ravenscroft

CWAC Councillor Gaynor Sinar  
CWAC Councillor Helen Weltman  
Guardian Reporter Gina Bebbington  
Andrew Cooper  
Rebecca Cooper

**Apologies:** Cllr Wilson, Cllr Salt, Ward Cllr Watson.

## 1. Public Session

The Public Session of the meeting was attended by Green Ave resident, John Merriman who requested an update on the new Green Lane applications. Cllr Duff outlined the process and confirmed that DPC had submitted an objection and that we are awaiting a response. We will do our utmost to keep residents informed via the Parish noticeboard and website as we hear anything further.

As we are presently without a Parish Clerk, Cllr Duff proposed that Cllr Mattinson recorded the minutes of the meeting. All Cllrs approved.

## 2. Apologies and Declarations of Interest

Apologies were received from Cllr Salt, Cllr Wilson and Ward Cllr Watson.  
There was a declaration of interest from Cllr Duff in section 3a. Finance and Administration.

## 3. Approval of Minutes and Matters Arising

There were no amendments to the minutes of the Parish Council Meeting held on 29<sup>th</sup> September 2014. The Minutes were approved and signed as a true record. Proposed by Cllr Carter, seconded by Cllr Duff. All Cllrs approved.

## 4. Finance

a. Cllr Duff added that 3 further invoices were received that day and therefore were not included in the Financial Report dated 27<sup>th</sup> October 2014: 2 x Invoices from Northwich Town Council for grass cutting etc for Sept - £282 gross & Aug £702 gross and an Invoice from Davenham Methodist Church for room hire - £132. It was agreed that the Northwich Town Council invoices would be held for Cllr Wilson to review. An amendment was made to the Financial Report to confirm the Gross value of PCSO charges as £2950. Payments were proposed by Cllr Wood and seconded by Cllr Mattinson. Cllrs approved the payments with the exception of Cllr Duff who declared an interest. Payments approved were as follows:-

<b>DATE</b>	<b>PAYEE</b>	<b>DETAILS</b>	<b>CHQ No</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
27/10/14	Quadriga	Refurb or war memorial	100027	2160.00	432.00	<b>2592.00</b>
27/10/14	Moulton Parish Council	50% PCSO charges to 31.3.15	100032	2950.00	0.00	<b>2950.00</b>
27/10/14	Andrew Duff	Expenses Printing (19.80) Flowers for Clerk (30.00) 1&1 Monthly internet	100031	104.48	0.00	<b>104.48</b>

		(35.96) Photocopying (18.72)				
27/10/14	Davenham Methodist Church	Room hire	100033	132.00	0.00	<b>132.00</b>

**b. Grant applications** have been received from Davenham Cricket Club & Davenham Football Club. No further applications received at this time. Cllr Duff outlined that the deadline is the 31<sup>st</sup> October 2014 and reminded all Cllrs to inform any local groups of this.

**c. Insurance renewal** Cllr Duff confirmed the insurance renewal and will display the new certificate on the Parish notice board.

## 5. Planning and Highways Matters

Cllr Duff confirmed that we have received correspondence confirming that both 14/01378/FUL – Jack Lane & 14/02130/OUT – Fountain Lane planning applications have been refused under delegated powers.

### a. Applications received for consultation

No new applications received for consultation

### b. CWAC Planning decisions:

**APPLICATION NUMBER:** 14/02602/FUL      **DATE:** 13 OCT 2014

**PROPOSAL:** Construction of a new detached dwelling with garages and associated site works.

**LOCATION:** Davenham Tennis Club rear of 395 London Road, Northwich CW9 8HN **REFUSED**

**APPLICATION NUMBER:** 14/03514/FUL      **DATE:** 9 OCT 2014

**PROPOSAL:** Two storey side extension

**LOCATION:** 5 Mount Pleasant Road, Davenham, CW9 8JG.      **APPROVED**

**APPLICATION NUMBER:** 14/03052/FUL      **DATE:** 6 OCT 2014

**PROPOSAL:** Proposed hit and miss timber fence enclosure for new air handling unit to serve the kitchen.

**LOCATION:** Davenham Church of England Aided Primary School, Charles Avenue, Davenham CW9 8JW      **APPROVED**

### c. Report from the Neighbourhood Plan Working Group

Cllr Mattinson confirmed that the Neighbourhood Plan Working Group are working on timeline for completion. A new survey will be distributed to the village shortly advising residents of the proposed policies resulting from previous surveys.

Note: CWAC Cllr Weltman confirmed that additional planning at the Bostock Traveller site had been approved but will be more tightly regulated in the future, to monitor breaches of planning regulations.

## 6. Parish Council Managed Assets and Maintenance

### a. Laburnum Road Playing field path works

Cllr Robinson confirmed that the path works have been completed with a slight change to a grit. This work covers then whole path and up to Church Street. All local residents were informed.

### b. Laburnum Road Playing field Disabled Play Equipment update

Cllr Robinson gave details of a quote received from Playdale. Unfortunately this swing will not fit within the existing play area, therefore the quote is to extend the fenced area. This amounts to £12,220 + vat. Playdale confirmed that it would be more cost effective to leave the area as it is and place the new disabled swing unprotected and outside the fenced area. As this is a large capital sum, it was agreed that the PC will need to consider further. In any event, a spend of this

much would require at least 3 quotations. Further consideration will be given should we receive any new homes bonus.

**c. Butchers Stile informal meeting request**

Cllr Duff discussed a request from the local Scout group to arrange an informal meeting with all parties who regularly use Butchers Stile playing field. This is to gather a common understanding of each group's usage of the field. A meeting was arranged but had to be cancelled due to other commitments. A further meeting will be arranged in due course.

**d. Sept Playground Inspectors report**

Cllr Carter confirmed inspection of the equipment with no issues to report.

**e. Memorial Gates Update**

Designs were shown within the pack along with a quotation from Cheshire Gates. Cllr Duff informed all that we were having difficulty obtaining further quotations. Other companies have been approached but have declined. Cllr Carter will obtain details of a Hartford contractor. Cllr Wood confirmed that we need to work to the full value of the grant.

**7. Correspondence.**

a. An email was received from Cllr Elton Watson stating that there was some money left in his members budget and asked if there are any projects that the PC are working on that this money could help towards. Now that the path works have been done on Laburnum field, it was suggested that this money could be used toward installing further benches along the path. Cllr Duff will reply to Cllr Watson to request. All Cllrs asked to consider further and let Cllr Duff know if there are any further suggestions.

A letter from Cllr Hugo Deyman, Deputy Lord Mayor of Chester was reviewed, giving further information on an offer of money for play equipment from a former resident. This offer has now been withdrawn.

An email was received from Glyn Roberts of the British Legion confirming that the PC's poppy wreath was to be supplied at the meeting, and requested a donation of £50 for the wreath. There was also a request for a further £50 to help cover the cost of refreshments for the people and organisations (ATC, Scouts etc) that have taken part in the remembrance parade. Cllr Duff proposed and Cllr Ravenscroft seconded payment for the wreath, payment was approved and paid on cheque no., 100034 to Davenham Poppy appeal. Cllr Duff proposed and Cllr Mattinson seconded payment for refreshments. Payment was approved and paid on cheque no., 100035 to Firth Fields Social Fund. It was suggested that the British Legion should apply for refreshment payments through the PC grant scheme in the future.

A letter was received from John Ingram of Northwich U3A bowling group regarding use of the hardstanding at Laburnum Field on Fridays, 2-4pm. As per the Bowling Club agreement, it is advised that the hardstanding is for disabled access only and it was agreed that Mr Ingram should refer back to the Bowling Club.

b. Cllr Helen Weltman kindly arranged monitoring of the new 20mph limit through the village by Community Safety Officers. A sample 170 traffic movements gave an average speed of 26mph. As a result, it has been recommended that 20mph circles are painted on the road surface. Thanks to Cllr Weltman, who has agreed to cover the cost of this from her budget.

A further assessment of speed limits has taken place on Mount Pleasant Road and Hartford Road and as a result, CWAC have recommended that the 20mph zone is extended to these areas and all associated cul-de-sacs. Cllr Wood is to contact CWAC to confirm that this also includes Fountain Lane and an extension to the area on London Road. CWAC have requested a contribution of 50% (£1200) toward implementation of the scheme before they go to public consultation. Note: Ward Cllrs Weltman and Watson happy to contribute.

## **8. Action List**

a. Cllr Mattinson confirmed that plans for the Christmas event on 4<sup>th</sup> December were well under way. Rev Rob Iveson has agreed to switch on the Christmas lights and the majority of village shops have agreed to stay open late. Simon Bennett from Riverside Organics has also agreed to come and sell Burgers etc at the event. Cllr Robinson raised a concern about additional vendors and asked that people attending the event should be informed that there will be items for sale on the night. It was agreed that this will be added to all publicity about the event.

Cllr Mattinson gave details of a new event that has been organised for the 8<sup>th</sup> December. This will be an evening at the British Legion, inviting residents to bring cuttings from their garden and all work together to make Christmas wreaths. The idea behind the event is a social gathering to get some community groups working together.

b. Cllr Duff informed all that Cllr Salt has now completed a draft of the policy regarding the use of PC playing fields.

Cllr Mattinson distributed a copy of the draft of the newsletter. Further items still to be included are: The Wreath event, Update on the Village status, Spending this year, Where to find minutes etc., Current and upcoming projects, Parish boundary changes and contact details for Ward Councillors. A further draft will be distributed asap with a view to going out to residents in early November.

Cllr Carter noted that we have not had a PCSO update for some time and he will contact Insp Snasdell for an update.

## **9. Confirmation of the Date of Next Meeting – Monday 24<sup>th</sup> November 2014.**

## **10. Part A of the meeting closed at 8:52 pm**

Signed/ Dated

Chairman