

# DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 1st September 2014  
Held at Davenham Methodist Church Hall.  
Public Open Forum 7.15pm, Council Meeting 7.30pm**

**Present** Cllr. Carter Cllr. Robinson  
Cllr. Mattinson (Vice Chairman) Cllr. Salt  
Cllr. Peel Cllr. Wood

Parish Clerk Janet Donnellan

**Apologies:** Cllr. Ravenscroft, Cllr. Wilson, Ward Cllr Sinar.

## **Public Session**

The Public Session of the meeting was attended by Rebecca Cooper, a Labour Party candidate and local resident, who reported noisy youths and a squeaking gate at Butchers Stile playing field, on behalf of residents who live near the field. Cllr Carter said he will attend to the squeaking gate and the noise disturbance will be reported to PCSO Kat Stock. **AP1, AP2.**

## **140901.4 Apologies and Declarations of Interest**

Apologies were received from Cllr. Ravenscroft, Cllr. Wilson, and Ward Cllr Sinar. There were declarations of interest from Cllr Wood in section 6a. Finance and Administration, and from Cllr Carter in section 9. Urgent Matters, quote for electrics for the defibrillator.

## **140901.5 Approval of Minutes and Matters Arising**

- a. There were two amendments to the minutes of the Parish Council Meeting held on 21<sup>st</sup> July 2014. In section 140721.2b Matters Arising, reference to the bin should read "The Clerk will ask CWAC to move one bin from the car park in LRPF to near the footpath entrance to Church Street". The reference to the Memorial gates should read "Cllrs Carter and Duff are seeking quotes for the same specification supplied by Cllr Wood for the Memorial Gates at Laburnum Road". The Minutes were approved and signed as a true record. Proposed by Cllr Mattinson, seconded by Cllr Wood. All Cllrs approved.
- b. Review the Action List and receive the Clerks report on Matters Arising from the Minutes of the Meeting held on 21<sup>st</sup> July 2014, not covered elsewhere on the agenda.
  - The Clerk will ask StreetScene to move the waste bin at the car park in Laburnum Road playing field to near the footpath exit on to Church Street. **AP3.**
  - Hedges have recently been cut at Laburnum Road and Butchers Stile fields, however the tops have not been cut. The Clerk will ask NTC to do this. **AP4.**
  - Playdale made a site visit to Laburnum Road playground in August to survey and quote for a new disabled swing to be installed. The quote has not yet been received and the Clerk will chase this up. **AP5.**

## 140901.6 Finance and Administration

- a. The Financial Report dated 1<sup>st</sup> September 2014 was approved. Payments were proposed by Cllr Peel, seconded by Cllr Mattinson. Cllrs approved of the payments with the exception of Cllr Wood who declared an interest. Payments approved were as follows:-

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
01/09/14	Janet Donnellan	Clerk's Expenses July and August 2014	100017	150.61	3.16	<b>153.77</b>
01/09/14	Moulton Parish Council	PCSO charges 01/04/14 to 30/09/14. 50% share	100018	2950.00	0.00	<b>2950.00</b>
01/09/14	Northwich Town Council	Grass cutting – June 2014	100019	235.00	47.00	<b>282.00</b>
01/09/14	Northwich Town C	Grass cutting – July 2014	100019	235.00	47.00	<b>282.00</b>
01/09/14	Cardiac Science	Defibrillator Case	100020	422.50	84.50	<b>507.00</b>
01/09/14	Amberon Ltd	Carnival road management	100021	285.00	0.00	<b>285.00</b>
01/09/14	Arthur Wood	Travel & parking exp's	100022	17.75	0.00	<b>17.75</b>
01/09/14	Janet Donnellan	Holiday pay, hours Sept	100024	141.08	0.00	<b>141.08</b>
01/09/14	John Price	Village Gardener 1 <sup>st</sup> March to 31 Aug 2014	100025	750.00	0.00	<b>750.00</b>

### AGENDA ITEM 6b

#### Resolution to approve the transfer of funds from HSBC current Account to HSBC savings account.

As at 31<sup>st</sup> July 2014, the reconciled Bank Balance was £60,621.45. The Clerk reported that budgeted expenditure for the remainder of 2014/5 is approximately £23K, leaving a balance of over £37K. Parish Councillors decided to transfer £35K to the savings account once it has been opened. The resolution was Proposed by Cllr Duff and, seconded by Cllr Mattinson. All Cllrs approved.

It was agreed to hold a meeting of the Finance committee on Monday 22<sup>nd</sup> September 2014. The Clerk will book the Classroom at the Methodist Hall. **AP6**

## 140901.7 Planning and Highways Matters

### a. Applications received for consultation:

**1. APPLICATION NUMBER: 14/02835/S73. DATE: 1 August 2014**

**PROPOSAL:** Variation of condition 2 (caravan pitches) of planning application 11/03895/FUL (Change of use of land to use as a residential caravan site for two traveller families with four caravans, including two static mobile homes and erection of two wooden sheds)

**LOCATION:** Oakland Park, London Road, Davenham, Northwich.

DPC to contact CW&C to comment on the application and request attendance at the Planning Meeting.

**2. APPLICATION NUMBER: 14/03052/FUL DATE: 30 July 2014**

**PROPOSAL:** Proposed hit and miss timber fence enclosure for new air handling unit to serve the kitchen.

**LOCATION:** Davenham Church Of England Aided Primary School, Charles Ave, Davenham.

**3. APPLICATION NUMBER: 14/03104/FUL DATE: 4 August 2014**

**PROPOSAL:** Two storey rear extension and detached Workshop

**LOCATION:** 130 Hartford Road, Davenham, Northwich.

**4. APPLICATION NUMBER: 14/03249/FUL DATE: 13 August 2014**

**PROPOSAL:** Raise roof height and construction of rear dormer

**b. CWAC Planning decisions:**

**NONE**

**c. Planning Applications advised but not yet received:**

**NONE**

**d. Report from the Neighbourhood Plan Working Group.**

Councillor Peel has been working to complete the visions and objectives in the Neighbourhood Plan. An updated draft of the Neighbourhood Plan has been sent to CWAC for comments. It's expected that a meeting will be arranged in the next week.

**140901.8 Correspondence.**

**1. To consider actions on Correspondence not dealt with elsewhere on the Agenda.**

- A letter has been received from Davenham Guest House regarding disturbances caused to Guest House residents from people drinking at the tables on the pavement outside the Oddfellows Arms. Although DPC has no say with regard to licence applications, we can offer support to the Guest House owner. The Chairman will reply to The Guest House owner and write to the Licensing Officer. **AP7**. It was noted that there were 4 A boards outside the Oddfellows Arms on one occasion recently, which continue to cause a visual obstruction too traffic at the junction of Hartford Road and London Road. Cllr Peel will look into ownership of land outside the Oddfellows Arms. **AP8**
- An email was received from a resident asking for 20MPH road markings to be painted on appropriate roads the village. Cllr Duff will write to Dave Reeves at CWAC Highways about road markings and improved signage. **AP9**. Cllr Mattinson will contact the PCSO about the use of speed equipment in the village. **AP10**. The Clerk will reply to the resident about measures being taken. **AP11**.
- Two emails have been received from The Bowling Club to request use of the Laburnum Road car park on 14<sup>th</sup> and 26<sup>th</sup> September. Councillors had no objection to this request. Cllr Duff will reply to The Bowling Club. **AP12**.

**140901.9 Urgent Matters**

- Cllr Robinson informed Councillors that the fund raising rounders' event, which took place on Laburnum Road playing field in July, was organised by the Oddfellows Arms. The issue was that the organisers did not seek the permission of DPC to hold the event. DPC is generally in favour of such events however permission must be sought for insurance purposes and to avoid double booking. Cllr Salt will draft a DPC policy for such future events. **AP13**.
- The Clerk has been unable to get a second quote for the electrical work needed to connect the outdoor case for the defibrillator. Councillors considered the matter to be urgent as the defibrillator cannot be put into use until the electrics are in place. Therefore the quote for £247 from Davenham Electrical Services Ltd was accepted. The quote was proposed by Cllr Mattinson and seconded by Cllr Duff. All Cllrs voted in favour with the exception of Cllr Carter who declared an interest.

**140901.10 Confirmation of the Date of Next Meeting – Monday 29th September 2014.**

**140901.11 Part A of the meeting closed at 9.40 pm**