

DAVENHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on 21st July 2014
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15pm, Council Meeting 7.30pm

Present Cllr. Carter Cllr. Robinson
Cllr. Mattinson (Vice Chairman) Cllr. Salt
Cllr. Peel Cllr. Wilson
Cllr. Ravenscroft Cllr. Wood

Parish Clerk Janet Donnellan
CWAC Councillor Gaynor Sinar

Apologies: Cllr. Duff (Chairman), Ward Cllr Watson, Ward Cllr Weltman.

Public Session

The Public Session of the meeting was attended by PCSO Kevin Mcshane who updated the meeting with his report for June and July to date. There were no major incidents in Davenham to report. PCSO Mcshane will be absent from work for 2 to 3 months, during which time PCSO Stock will be covering.

140721.1 Apologies and Declarations of Interest

Apologies were received from Cllr Duff, Ward Cllr Watson, and Ward Cllr Weltman. There were declarations of interest from Cllr Ravenscroft in section 3a. Finance and Administration, and from Cllr Carter in section 2b. Matters Arising, quote for electrics for the defibrillator.

140721.2 Approval of Minutes and Matters Arising

- a. There was one amendment to the minutes of the Parish Council Meeting held on 16th June 2014. In section 140616.4d in Planning, the word "Old" should be deleted referring to the Rectory. The Minutes were approved and signed as a true record. Proposed by Cllr Wilson, seconded by Cllr Carter. All Cllrs approved.
- b. Review the Action List and receive the Clerks report on Matters Arising from the Minutes of the Meeting held on 16th June 2014, not covered elsewhere on the agenda.
 - There is a build-up of dirt on Hartford Road and a drain is blocked near the old school house. The Clerk will report this to CWAC Highways. **AP1.**
 - StreetScene are unable to move or install a new waste bin at Laburnum Road playing field. The Clerk will ask CWAC to move one bin from the car park at LRPF to near the footpath exit on to Church Street. **AP2.**
 - It was decided to make fencing more secure near the pond at Laburnum Road playing field, rather than plant hedging. The fence has recently been vandalised and there is a willow tree overhanging nearby. The Clerk will ask the Village Keeper to attend to these jobs. **AP3.**
 - A quote from the Old Vicarage Tree Surgery has been accepted for the pruning of the oak tree at the cricket Field. Costs were approved up to £240. This was proposed by Cllr Ravenscroft and seconded by Cllr Wood. The Clerk will agree a date with the contractor and inform the householder. **AP4.**
 - Regarding development plans for the Rectory site in Church Street, Cllr Mattinson will draft a letter to the Diocese and send this to the Clerk. **AP5.**
 - Cllrs Carter and Duff are seeking quotes for the same specification, supplied by Cllr Wood, for the Memorial Gates at Laburnum Road. **AP6.**

- The Clerk will submit a Lawful Development certificate to CWAC to place the old noticeboard near the bus stop at the junction of London Road with Jack Lane. **AP7.**
- The Clerk will ask Playdale to quote for a new swing at Laburnum Road playground, which can be used by disabled children. **AP8.**

c. New Homes Bonus. Councillors would like to know how this is calculated. The Clerk will make enquiries. **AP9.**

d. Discuss War Memorial Trust grant approval and appointment of a contractor for refurbishment. The War Memorial Trust has offered DPC a grant of up to £1250 towards the cost of cleaning the Davenham War Memorial. Councillors discussed the quotes received for cleaning and agreed to award the contract to Quadriga at a total cost of £3220 plus VAT. The Clerk will inform Davenham Royal British Legion. **AP10, AP11.**

e. Davenham Carnival - Funds and involvement for 2015. Parish Councillors congratulated the organisers of Davenham Carnival on an excellent event. They would like to meet with the organisers to discuss funding for next year's carnival. The Clerk will invite them. **AP12.** It was considered that it should be part of the PCSO's duties to attend the Carnival. The Clerk will make this request via Inspector Snasdell. **AP13.**

140721.3 Finance and Administration

a. The Financial Report dated 21st July 2014 was approved. Payments were proposed by Cllr Wilson, seconded by Cllr Wood. Cllrs approved of the payments with the exception of Cllr Ravenscroft who declared an interest. Payments approved were as follows:-

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
21/07/14	Play Inspection Services	Qtrly play equipment inspection. June 2014	100010	60.00	12.00	72.00
21/07/14	David Ravenscroft	Plants	100011	37.94	0.00	37.94
21/07/14	Andrew Duff	1&1 Internet Qtrly website Charge 07/07 - 07/10/14	100012	29.97	5.99	35.96
21/07/14	Janet Donnellan	Clerks Stationery, Travel, & Allowances, June 2014	100013	59.65	0.82	60.47
21/07/14	Davenham Athletic	DPC Grant Award 2014/5	100014	250.00	0.00	250.00
28/07/14	Janet Donnellan	Clerk's Salary July 2014	100015	592.83	0.00	592.83
28/08/14	Janet Donnellan	Clerk's Salary August 2014	100016	592.83	0.00	592.83

b. **Agreement and resolution to transfer funds to HSBC savings account.** As the forms had not been received, it was decided to carry this forward to the next meeting.

c. **Resolution to approve expenditure on restoration of Davenham War Memorial.** The motion was proposed by Cllr Wilson and seconded by Cllr Wood. All Councillors voted in favour. The Clerk will inform Quadriga and ask for a commencement date. see AP10.

d. **Elect an additional Sub Committee Members.**

Cllr Peel was elected to the Planning Committee. Proposed by Cllr Wood, seconded by Cllr Wilson. All Councillors voted in favour.

Cllr Salt was elected to the Playing Fields, pathways and gardens Committee. Proposed by Cllr Wilson, seconded by Cllr Ravenscroft. All Councillors voted in favour.

Cllr Mattinson was elected as representative for the Campaign for the Protection of Rural England. Proposed by Cllr Wilson seconded by Cllr Wood. All Councillors voted in favour.

140721.4 Planning and Highways Matters

a. Applications received for consultation

- 1. APPLICATION NUMBER:** 14/02462/OUT **DATE:** 27 June 2014
PROPOSAL: Outline application for the erection of one dwelling (renewal of 11/02090/EXT).
LOCATION: Land to the rear of 10 Fairholme Road, Davenham, Northwich.
- 2. APPLICATION NUMBER:** 14/02602/FUL **DATE:** 4 July 2014
PROPOSAL: Construction of a new detached dwelling with garages and associated site works.
LOCATION: Davenham Tennis Club Rear Of 395 London Road, Northwich, Cheshire
- 3. APPLICATION NUMBER:** 14/02741/FUL **DATE:** 9 July 2014
PROPOSAL: Proposed porch at rear of property
LOCATION: 641 London Road, Davenham, Northwich, Cheshire.
- 4. APPLICATION NUMBER:** 14/02729/FUL **DATE:** 10 July 2014
PROPOSAL: Erection of conservatory to rear
LOCATION: 9 Firth Fields Davenham, Northwich, Cheshire.
- 5. APPLICATION NUMBER:** 14/02759/FUL & 14/02760/LBC **DATE:** 11 July 2014
PROPOSAL: Change of use of an existing barn building to residential unit to include small extension and associated detached garage.
LOCATION: Land Adjacent To Whatcroft Hall, Whatcroft Lane, Davenham, Northwich.
- 6. APPLICATION NUMBER:** 14/02049/FUL **DATE:** 15 July 2014
PROPOSAL: Two detached houses with detached garage
LOCATION: Land Adjacent 51A Church Street, Davenham, Northwich.

b. CWAC Planning decisions:

- 1. APPLICATION NUMBER:** 14/00293/FUL **DATE:** 28 January 2014
PROPOSAL: Part two storey part single storey extension to rear and alterations to fenestration (amendment to planning permission 13/01289/FUL)
LOCATION: 22 Jack Lane Davenham, Northwich, Cheshire. **REFUSED**

c. Planning Applications advised but not yet received: **NONE.**

- APPLICATION NUMBER:** 14/02349/FUL Amended **DATE:** July 2014
PROPOSAL: Erection of 16 houses
LOCATION: Land Adjacent To 28 Church Street, Davenham, Northwich.

The Following planning applications will be going to Strategic Planning Committee on Thursday 14 August 2014 to be held at 4.00pm. The venue is to be confirmed and it's hoped will be at Wyvern House. Cllr Wood will attend.

Planning Application 13/05408/FUL Land at Jack Lane, Davenham - 64 Houses

Planning Application 13/05006/FUL Land at Hill Top Farm – 121 Houses

d. Report from the Neighbourhood Plan Working Group.

The Neighbourhood Plan Working Group has been awarded a grant of £3566 from the Community Development Foundation, via the Supporting Communities in Neighbourhood Planning programme, towards costs of putting the plan together. The Clerk will complete the necessary forms to access the funds. **AP14.**

Councillors commented that there appear to be more buildings on the Travellers site near Peckmill roundabout and it was reported that there are retrospective planning applications for 4 buildings at the site. Cllr Sinar will ask Planning if DPC can be consulted on the applications. The Clerk will also make enquiries. **AP15.**

Councillors Wood and Mattinson attended the Local Plan Part One Hearings in June and July. They raised two main issues, the first being the classification of Davenham as a suburb of Northwich rather than a rural village. The second is the disproportionate number of potential housing development sites identified in Davenham on the SHLAA.

140721.5 Playing Fields, Pathways and Gardens

a. Update from the Special Projects Group.

- Cllr Robinson will seek a quote for the drainage work required at Laburnum Road Playing Field. A quote has previously been received for the work needed to clear and improve the path, and perhaps a combined quote could be sought. Cllrs Robinson, Wilson and Duff will meet to discuss seeking a grant for this expenditure. **AP16.**
- Most of the trees planted at Laburnum Rd playing fields have survived, and the 5 that have died will be replaced. Cllr Wilson will look into planting of bulbs in September and advertise for volunteers via a poster. **AP17.**

b. Pathways, Playing Fields and Gardens Working Group.

- Playground Inspection Report.
Cllr Carter has conducted weekly inspections at Butchers Stile and Laburnum Rd playing fields, and reports that all is in good working order. The Clerk advised that a quarterly inspection was conducted by Playground Inspection Services at the end of June, which raised a few minor issues.
- Grass cutting at Laburnum Road and Butchers Stile.
The hedges are due to be cut at both playing fields by the end of July. The Clerk will ask NTC when this will be done. **AP18.**
- The laurel hedge opposite the Spar shop, near Fulton Grove is overgrown and is blocking pedestrian use of the pavement. The Clerk will contact Street Scene to ask if they will meet for a Neighbourhood Stroll to look at such issues. **AP19.**
- Review of the Village Keeper job specification.
Cllr Wilson is awaiting comments from Cllrs Robinson and Duff. **AP20**

140721.6 Correspondence.

a. To consider actions on Correspondence not dealt with elsewhere on the Agenda.

- An email has been received from resident asking if double yellow lines were planned for the village centre and about the possibility of a zebra crossing on London Road. DPC know of no plans for double yellow lines. An assessment was recently conducted by CWAC to investigate the suitability of a pedestrian crossing facility on London Road. Many factors are taken into account and the conclusion was that since traffic calming is already present on London Road and with the introduction of a 20mph zone, it is unlikely that the required pedestrian crossing flows would be met to warrant the installation of a controlled crossing. The Clerk will respond to the letter. **AP21**
- An email was received from a resident who is concerned about a possible application for building in land to the south of Peckmill Farm. Cllrs said that this area was identified on the SHLAA and is in Bostock; however no plans have been received.

140721.7 Urgent Matters

- Cllr Robinson raised the issue of fund raising rounders' event which took place on Laburnum Road playing field without the permission of DPC. There were a large group of people who used much of the field including the car park and Davenham Bowling Club facilities. DPC should have been asked as this was large event which may have required insurance cover. The Playing Fields, Pathways and Gardens working group will put together a DPC policy for such future events. **AP22**
- Cllr Carter drew attention to fly tipping of grass cuttings under a bench on the triangle of grass at the top of Hartford Road near the A556. This will be pointed out to Street Scene on the next Neighbourhood Stroll.

14072.8 Confirmation of the Date of Next Meeting – Monday 1st September 2014.

140721.9 Part A of the meeting closed at 9.45 pm