

DAVENHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on 16th June 2014
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15pm, Council Meeting 7.30pm

Present Cllr. Duff (Chairman) Cllr. Ravenscroft
Cllr. Carter Cllr. Robinson
Cllr Wilson Cllr. Wood
Cllr. Mattinson (Vice Chairman)

Parish Clerk Janet Donnellan
CWAC Councillor Gaynor Sinar

Apologies: Cllr G Peel, PCSO Mc Shane

Public Session

The Public Session of the meeting was attended by The Oddfellows Arms Publican and Manager, who came to explain the reason for the application to extend licensing hours at the pub. Councillors' were told that the application for the extended hours was to cover late drinking for special occasions only, such as the World Cup and Christmas. The Publican said that they had no intention of staying open later on a regular basis and that he had applied for the permanent application as it was cheaper than applying individual events. The matter was on the agenda to be discussed by Parish Councillors in confidential matters.

140616.1 Apologies and Declarations of Interest

Apologies were received from Cllr Peel and PCSO Mcshane. There were declarations of interest from Cllr Wilson and Cllr Wood in section 3a. Finance and Administration, and from Cllr Carter in section 2c. Matters arising, quote for electrics for the defibrillator.

140616.2 Approval of Minutes and Matters Arising

- a. There were no amendments to the minutes of the Parish Council Meeting held on 19th May 2014. The Minutes were approved and signed as a true record. Proposed by Cllr Wilson, seconded by Cllr Carter. All Cllrs approved.
- b. To review the Minutes of the Annual Parish Meeting and Annual General Meeting held on 19th May 2014. The minutes of both meetings were read out and all Councillors approved. Councillor Wood, who was not present at the AGM, approved of the committee appointments.
- c. Review the Action List and receive the Clerks report on Matters Arising from the Minutes of the Meeting held on 19th May 2014, not covered elsewhere on the agenda.
 - CWAC Highways have not yet dealt with the build-up of dirt on Green Lane. The Clerk will follow this up. **AP1.**
 - The Clerk will follow up the request for the Village Keeper to get a quote for mature hedging such as holly. **AP2.**
 - The Clerk will follow up the request to StreetScene to move the waste bin or install a new one at Laburnum Road playing field. **AP3.**
 - A quote has been received for the installation of electrics for the defibrillator. The Clerk will seek a second quote for this job. **AP4.**
 - A quote has been received for the pruning of the oak tree at the cricket Field. The Clerk will seek a second quote for this job. **AP5.**

- d. Parish Councillor Vacancy. The Chairman and Cllrs Robinson, Wilson and Wood met with the candidate on 2nd June 2014. The Chairman recommended that Cath Salt be appointed as a Parish Councillor. Proposed by Cllr Wood, seconded by Cllr Duff. All Cllrs approved. Cllr Duff will inform Cath Salt of the decision. **AP6.**
- e. Parish Councillor Training. Councillor Wilson enquired if other Councillors' could recommend training courses for Parish Councillors'. Cllr Carter will pass on notes from a recent session.
- f. Report from the Joint Moulton and Davenham PC meeting held on 3rd June 2014. Cllr Wilson advised that there may be grant funding available for the Home Watch scheme via the Police Commissioners website. The Clerk will look into this. **AP7.**

140616.3 Finance and Administration

- a. The Financial Report dated 16th June 2014 was approved. Payments were proposed by Cllr Carter, seconded by Cllr Duff. Cllrs approved of the payments with the exception of Cllrs Wilson and Wood who declared an interest. Payments approved were as follows:-

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
16/06/14	Suzanne Wilson	DPC PVC Banner	100005	42.88	8.58	51.46
16/06/14	Arthur Wood	Travel Expenses	100006	28.10	0.00	28.10
16/06/14	Janet Donnellan	Clerk's Travel, Allowances, Stationery April 2014	100007	98.12	2.53	100.65
28/06/14	Janet Donnellan	Clerk's Salary May 2014	100009	592.83	0.00	592.83

140616.4 Planning and Highways Matters

a. Applications received for consultation

1. **APPLICATION NUMBER:** 14/02130/OUT **DATE:** 28 May 2014

PROPOSAL: Outline planning application for residential development of up to 70 dwellings with associated access.

LOCATION: Land Surrounding Fountain Lane Farm, Fountain Lane, Davenham, Northwich.

DPC comments were sent to CWAC Planning on 17th June and are available to view in DPC website.

2. From: Scott Bracken [mailto:Scott.Bracken@monoconsultants.com]

Sent: 04 June 2014 13:25

Subject: FW: **PROPOSED UPGRADE OF EXISTING SITE IN CHESHIRE WEST & CHESTER AREA**

Grass verge on southern side of A556 Northwich Bypass, Davenham, Northwich, CW9 8EN. We write with reference to existing Vodafone and Telefonica base station site in your authority which have been earmarked to be upgraded

b. CWAC Planning decisions:

Cheshire West and Chester Borough Council Road Traffic Regulation Act 1984 Hartford Road Davenham (TemporaryTrafficRegulation).

Order2014Notice is hereby given pursuant to the provisions of Section 16A of the Road Traffic RegulationAct 1984 that the Cheshire West and ChesterBorough Council intends to make an Or der the effect of which will be to temporarily prohibit traffic on following roads in the Parish ofDa venham to enable the Davenham Village Carnival event to take place on 21st June 2014.

Roads to be closedHartford Road C601, London Road C653, Mount Pleasant Road, Charles Av enue The Order will come

into force at 12.30pm on 21st June 2014and will continue in force for a maximum duration of 1 h our. Pedestrian access to premises situated on or adjacent to the roads will be maintained at all times. The promoter of the event is Vicki Jones.

c. Planning Applications advised but not yet received:

APPLICATION NUMBER: 14/02349/FUL **DATE:** 5 June 2014

PROPOSAL: Erection of 16 houses (of which one will be a new vicarage for the Diocese of Chester and two will be affordable homes) and 4 affordable apartments. Widening of part of the existing access road and the creation of a pedestrian access link, works to the frontage wall flanking Church Street, and the creation of informal open space, new tree / hedgerow planting and car parking / manoeuvring areas.

LOCATION: Land Adjacent To 28 Church Street, Davenham, Northwich. By **26 June 2014**

d. Report from the Neighbourhood Plan Working Group.

Cllr Mattinson reported that the draft NP document is now at an advanced stage. Now sites have to be identified as acceptable for the development of between 250 to 300 houses in Davenham. To this end, the NP Committee looked at every potential site this week and it's recognised that there are issues at every one. Most people agree that the end of Church Street is a potential development site. There is a site at the Rectory which has potential to become a new Church hall with parking facility, and then perhaps houses could be built on the old Church hall site. The NP committee will contact the Diocese about the site. **AP8.** The NP Committee will also concentrate on the reclassification of Davenham as a rural village; otherwise the number of houses to be built will be in excess of 400.

The NP Committee will be present at Davenham Carnival on Saturday 21st June. A Teenager questionnaire will be drawn up to hand out. Sheets will be available to gather signatures for the Rural Village petition and to get volunteers to knock on doors. **AP9.**

Cllr Mattinson will ask for a quote from Cheshire Community Action Group, for a Consultant to help DPC with the final stages of the Neighbourhood Plan.

Councillors Wood and Mattinson will represent DP at the Local Plan (part1) Hearing sessions next week.

140616.5 Playing Fields, Pathways and Gardens

a. Update from the Special Projects Group.

- A design has been received from one of the Suppliers quoting for the Memorial Gates in Laburnum Rd Cllr Wood will take a look at the specification and make a site visit. **AP10.** Cllr Carter will chase up the second quote and specification. **AP11.**

b. Pathways, Playing Fields and Gardens Working Group.

- Playground Inspection Report.
Cllr Carter has conducted weekly inspections at Butchers Stile and Laburnum Rd playing fields, with no particular issues to report. The Clerk advised that a quarterly inspection will be conducted by Playground Inspection Services at the end of June.
- Grass cutting at Laburnum Road and Butchers Stile.
Cllr Wilson reported that CWAC have not been cutting the grass to schedule at both Laburnum Road and Butchers Stile fields. Therefore, Northwich Town Council were contacted to do an emergency cut at both fields, followed another cut this week to get the fields looking tidy again in time for the Carnival. As NTC have done a good job, and seem to be more reliable, Cllr Wilson proposed that DPC awarded them the grass cutting and hedge trimming contract for the remainder of the year until end of March 2015. This was seconded by Cllr Carter. All Cllrs voted in favour. The Clerk will confirm this with NTC. **AP12.**
- Cllr Mattinson asked if the old noticeboard could be placed at the corner of Jack lane and London Road, near to the bus stop. The Clerk will seek permission from CWAC. **AP13.**
- The Clerk will ask the Village Keeper to tidy Butcher Sile field ahead of the Carnival. **AP14.**

140616.6 Correspondence.

- a. To consider actions on Correspondence not dealt with elsewhere on the Agenda.**
- An email has been received from resident asking if DPC could look into providing play facilities in the village for disabled children. Cllrs felt that this was an important matter and should be given some priority. The Clerk will request a brochure from Playdale and respond to the resident. **AP15**
 - An email was received from a resident asking for an extended area for the 20mph zone. The Clerk will draft a reply. **AP16**
 - Two emails were received from residents who were unhappy about the grass cutting at Laburnum Road playing field. The Clerk will send an update on the situation. **AP17**
 - An email was received from Davenham Bowling Club asking for permission to use the car park at Laburnum Road for forthcoming county matches in July and August. All Councillors approved the request, except Cllr Robinson who abstained. The Clerk will inform the club. **AP18**
 - A letter was received from a resident who disagreed with expenditure on the 20mph zone in Davenham. The Chairman will draft a reply. **AP19**

140616.7 Urgent Matters

- None

140616.8 Confirmation of the Date of Next Meeting – Mon 21st July 2014.

140616.9 Part A of the meeting closed at 9.27 pm

Signed/ Dated

Chairman