

DAVENHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on 19th May 2014
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15pm, Council Meeting 7.30pm

Present Cllr. Duff (Chairman) Cllr. Ravenscroft
Cllr. Carter Cllr. Robinson
Cllr. Peel Cllr. Wilson
Cllr. Mattinson (Vice Chairman)

Parish Clerk Janet Donnellan
CWAC Councillor Gaynor Sinar

Apologies: Cllr A Wood, CWAC Cllr Elton Watson, PCSO Mc Shane

Public Session

No members of the public attended the Public Session of the meeting.

140519.1 Apologies and Declarations of Interest

Apologies were received from PCSO Mcshane. There were no declarations of interest.

140519.2 Approval of Minutes and Matters Arising

- There was one amendment to the minutes of the Parish Council Meeting held on 28th April 2014. The date at the top of page 5 should read 28th April 2014. The Minutes were approved and signed as a true record. Proposed by Cllr Wilson, seconded by Cllr Mattinson. All Cllrs approved.
- b. Review the Action List and receive the Clerks report on Matters Arising from the Minutes of the Meeting held on 28th April 2014, not covered elsewhere on the agenda.
 - The Clerk has not yet received a response from Bloor homes about the build-up of dirt on Green Lane. The Clerk will raise this with CWAC Highways and ask for the road to be cleaned. **AP1.**
 - The Clerk will follow up the request for the Village Keeper to get a quote for mature hedging such as holly. **AP2.**
 - Contact CWAC to arrange a date for Defibrillator training. **AP3.** Once a date has been confirmed an advert will be put on the noticeboard to publicise the device and find volunteers for training. **AP4**
 - The Home Watch scheme is co-ordinated by the local PCSO who will contact the Clerk with details. **AP5**
 - The Clerk read out a summary of the PCSO's report. One incident involved the theft of number plates from a vehicle from London Road, then used on another vehicle in the theft of petrol from local garage. The number plates were disposed of in Mount Pleasant Drive, and a resident then contacted the police. A finger print hit led to the arrest of a male from Middlewich. Other incidents were the theft of a Quad bike and Cold Callers using "hard sell" tactics.
- c. Parish Councillor Vacancy.

The vacancy has been advertised and we've received one application. The Chairman will arrange a meeting with the candidate to be attended by Cllrs Duff, Robinson and Wilson. **AP6.**

140519.3 Finance and Administration

- a. The Financial Report dated 19th May 2014 was approved. Payments were proposed by Cllr Duff, seconded by Cllr Mattinson. All Cllrs approved of the payments. Payments approved were as follows:-

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
19/05/14	UK Mailing Ltd	Printing NP Questionnaire	100001	220.00	0.00	220.00
19/05/14	Wellfield Accounting Serv's	Internal Audit of Accounts 2013 - 14	100002	90.00	0.00	90.00
19/05/14	Janet Donnellan	Clerk's Travel, Allowances, Stationery April 2014	100003	88.93	5.58	94.51
28/05/14	Janet Donnellan	Clerk's Salary May 2014	100004	592.83	0.00	592.83

- b. Proposal to Transfer the remainder of funds to HSBC Bank Account. A letter was sent to Santander at the end of April instructing them to transfer the balance of the Deposit account to the current account. As at 12/05/14, I've not received confirmation that the balance has been transferred. Therefore Councillors agreed to wait for the next bank statement from Santander, at the end of May before we transfer the remaining balance to HSBC. A cheque for £44,000.00 was paid in to the HSBC Current Account on 9th May 2014, and the balance of the account has been confirmed. The Clerk will find out if HSBC can complete the account switch.
- c. Review of the Internal Auditors report. Helen Fielding, of Wellfield Accounting Services carried out the Internal Audit of Davenham Parish Council Accounts for year ending 31st March 2014, on 6th May 2014. The Conclusion was that, overall, the Council has effective systems in place to ensure that transactions are accurately reflected in the Statement of Accounts. On the basis of the work undertaken on the Council's systems of financial control and content of the detailed Statement of Accounts and that summarised detail set out in Section 1 of the Annual Return, we have signed off the internal audit certificate at Section 4 of the Return assigning positive reassurances in each area. The Internal Audit report was approved. Proposed by Cllr Duff, seconded by Cllr Wilson. All Cllrs approved.
- d. Approval of the Accounts year ending 31/03/14 and the Annual governance statement. The Accounts for the year ending 31/03/14 have been reviewed by the Chairman and Internal Auditor. Proposed by Cllr Wilson and Seconded by Cllr Robinson. All Councillors approved. The Clerk will now send the Annual Return to the BDO. **AP7.**

140519.4 Planning and Highways Matters

a. Applications received for consultation:

APPLICATION NUMBER: 14/01850/TPO **DATE:** 8 May 2014
PROPOSAL: Felling of Gleditsia
LOCATION: 2 Fulton Grove Davenham, Northwich. Cheshire

b. CWAC Planning decisions:

1. Appeal Ref: APP/A0665/H/14/2214221 16 Green Lane, Davenham, Northwich.

The appeal is made under Regulation 17 of the Town and Country Planning (Control of Advertisements) (England) Regulations 2007 against a refusal to grant express consent. • The appeal is made by Mrs Ruth Chappell, Bloor Homes Ltd North West, against the decision of Cheshire West & Chester Council. • The application Ref 13/05217/ADV, dated 29 November 2013, was refused by notice dated 24 January 2014. • The advertisement proposed is a V-Sign 4.5m high x 1.5m wide at widest point.

Decision

1. The appeal is dismissed.

Main Issue

2. The main issue in this case is the effect of the sign on the character and appearance of the surrounding area.

2. APPLICATION NUMBER: 14/00364/FUL DATE: 20 March 2014

PROPOSAL: Removal of existing modern entrance surround and replacement with new entrance porch.

LOCATION: Whatcroft Hall Whatcroft Lane, Davenham, Northwich. **APPROVAL**

3. APPLICATION NUMBER: 14/01366/ADV DATE: 4 April 2014

PROPOSAL: Free standing entrance sign

LOCATION: Vale Royal Crematorium, Shurlach Lane, Davenham, Northwich. **APPROVAL**

c. Planning Applications advised but not yet received:

NONE

d. Tesni Homes interest in land in Church Street

A letter has been received from Tesni Properties Limited with information about a proposed development of 15 homes to be accessed off Church Street. Further details can be viewed on the website www.churchviewdavenham.co.uk.

e. Report from the Neighbourhood Plan Working Group

Following the public meeting held on 30th April, there has been an unprecedented response with so far, 91 questionnaires completed online and over 200 returned to the Post Office. A number of residents suggested we collect signatures for a petition regarding the rural village status, to add weight to the argument, and some people are interested in forming a steering group.

These will be discussed at the NP meeting to be held on 20th May.

Over 23 residents that we know of have written to the CWAC Local Plan Part 1 Programme Officer about the rural village status. These emails were rejected as individual submissions but can be included as part of DPC statements at the Local Plan Hearings from 17th June to 4th July. It was noted that at the Moulton AGM meeting, MP Stephen O'Brien commented that Davenham have an issue with classification.

Cllr Peel commented that there is a great deal of work to be getting on with immediately.

Cheshire Community Action Group will attend the next NP meeting to give advice and check that the plan is on track. The Chairman asked that the Neighbourhood Plan should be given priority and more time at the next meeting.

140428.5 Playing Fields, Pathways and Gardens

a. Update from the Special Projects Group.

- Cllrs Duff met with a Supplier for the Memorial Gates for Laburnum Rd. He will provide a technical drawing and quote within the next 10 days. Cllr Carter is also chasing a quote. The quotes will be presented at the next meeting. **AP8.**

b. Pathways, Playing Fields and Gardens Working Group.

- Cllr Carter reported that there was litter near the entrance and some dog fouling on the footpath from LRPF on to Church Street. There is no bin at that end of the field. The Clerk will ask StreetScene to move the bin or install a new multipurpose bin near the exit from the field on to the footpath into Church Street. **AP17.**
- Playground Inspection Report.
Cllr Carter has conducted weekly inspections at Butchers Stile and Laburnum Rd playing fields, with no particular issues to report.
- Discuss Tree Protection Orders for Oak trees at Davenham Cricket Field.
The Clerk reported that Peter Murray from CWAC Trees has looked at the Oaks on the Cricket Field and has agreed to proceed with a TPO application for all but one of them. The tree excluded is the one closest to the driveway entrance on to the field which is rotten and hollow at the rear. The furthest tree is touching the rear of a property bordering the field. Cllr Ravenscroft has spoken to the property owner who is amenable to having the tree pruned. The Clerk will follow up the quote requested from The Old Vicarage tree Surgery for the pruning. **AP9.**

140519.6 Correspondence.

a. To consider actions on Correspondence not dealt with elsewhere on the Agenda.

- An email has been received from resident asking if the signs to Riverside organic can be removed from the Village Garden. As the road works on the A556 are now complete there's no need for the signs and the Village Keeper has been asked to remove them.
- Over 23 emails were received from residents regarding the classification of Davenham as a suburb of Northwich v Village. Here have been passed to the NP committee for inclusion with evidence at the Local Plan hearings in June/July.
- A letter has been received from Emery Planning to say that revised plans have been submitted to CWAC for a housing development on land at Hill Top Farm on the A556. There is no mention of amendments to the proposed traffic light junction near Hartford Road on the A556. The Clerk will contact CWAC Planning to ask for DPC to be included in the consultation of the revised plans and find out the deadline. **AP10**

140519.7 Urgent Matters

- None

140519.8 Confirmation of the Date of Next Meeting – Mon 16th June 2014.

140519.9 Part A of the meeting closed at 8.56 pm

Signed/ Dated

Chairman