

DAVENHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on 27th March 2014 Held at Davenham Methodist Church Hall. Public Open Forum 7.15pm, Council Meeting 7.30pm

Present Cllr. Duff (Vice Chairman) Cllr. Ravenscroft
Cllr. Carter Cllr. Robinson
Cllr. Mattinson Cllr. Wilson

Parish Clerk Janet Donnellan
CWAC Councillor Gaynor Sinar

Apologies: Cllrs Peel and Wood

Public Session

PCSO Kevin Mcshane has recently taken over from PCSO Kat Stock, and he introduced himself to the meeting. PCSO Mcshane previously covered the Winsford area and has swapped areas with PCSO Stock. The Clerk recently met up with PCSO Mcshane to walk around the village centre and he has since been conducting visibility patrols. PCSO Mcshane is aware of the reported disruption around the development site on Green Lane and has spoken with the Banks man. He is also keeping a checking on possible road visibility obstruction caused by the A board outside the Oddfellow Arms. The PCSO reported two recent bicycle thefts, some doorstep milk thefts and theft of alcohol from Bargain Booze. There has been no anti-social behaviour of note in the past month.

140327.1 Apologies and Declarations of Interest

Apologies were received from Cllr Peel and Cllr Wood. There were no declarations of interest.

140327.2 Approval of Minutes and Matters Arising

- There were no amendments to the minutes of the Parish Council Meeting held on 24th February 2014. The Minutes were approved and signed as a true record. Proposed by Cllr Duff, seconded by Cllr Wilson. All Cllrs approved.
- b. Review the Action List and receive the Clerks report on Matters Arising from the Minutes of the Meeting held on 24th February 2014, not covered elsewhere on the agenda.**
 - The Clerk gave an update on the War Memorial Grant application. She has been gathering some historical information which is required for the application. Once received from the Cheshire Records office, the application can be sent. **AP1.**
 - The Clerk reported that now the minutes of the Parish Council Meeting held on 24th February 2014 have been approved, this can be sent to HSBC to complete the account application process. **AP2.**
 - All CWAC Councillors Watson, Sinar and Weltman have confirmed that they can attend the meeting arranged between them and Davenham Parish Councillors, to discuss working more closely in partnership. The meeting date was confirmed as 6.30pm on Monday 28th April which allows 45 minutes of discussion ahead of the Parish meeting. The Clerk will confirm the meeting date to all concerned. **AP3**
- c. Update on the Defibrillators.** Cllr Wilson and the Clerk met with Mark Simmons from CWAC to see if a location could be found for the Defibrillator. After discussion with the Oddfellow Arms, the publican is considering our request to place the Defibrillator on the outside wall of the pub, facing the village garden. Mark Simmons will follow this up.

140327.3 Finance and Administration

- a. The Financial Report dated 27th March 2014 was approved. Payments were proposed by Cllr Duff, seconded by Cllr Carter. All Cllrs approved of the payments. Payments approved were as follows:-

DATE	PAYEE	DETAILS	CHQ No	NET £	VAT £	GROSS £
27/03/14	Keith Jolley	Annual Fountain garden maintenance 2013/14	22052	100.00	0.00	100.00
27/03/14	Arthur Wood	Travel Expenses	22053	35.25	0.00	35.25
27/03/14	Davenham Methodist Church	Room Hire Jan – March 2014	22054	60.00	0.00	60.00
27/03/14	John Price	Village gardening Oct 2013 to Feb 2014	22055	625.00	0.00	625.00
27/03/14	Churchnoticeboard	50% balance Noticeboard	22056	850.00	170.00	1020.00
27/03/14	Janet Donnellan	Clerk's Travel, Allowances, Stationery February 2014	22057	64.65	0.91	65.56
28/03/14	Janet Donnellan	Clerk's Salary February	22058	592.83	0.00	592.83

140327.4 Planning and Highways Matters

a. Applications received for consultation:

1. APPLICATION NUMBER: 14/00658/FUL

DATE: 20 February 2014

PROPOSAL: Single storey rear extension, conversion of attached garage with new lower pitched roof over and construction of detached garage (demolition of existing).

LOCATION: 93 Hartford Road, Davenham, Northwich, Cheshire.

2. APPLICATION NUMBER: 14/00774/FUL

DATE: 28 February 2014

PROPOSAL: Single storey rear extension and two storey side extension

LOCATION: 31 Hartford Road Davenham, Northwich Cheshire.

3. APPLICATION NUMBER: 14/00820/FUL

DATE: 4 March 2014

PROPOSAL: Single storey side and rear extension with alterations

LOCATION: Davenham Cricket Club, Hartford Road, Davenham, Northwich.

4. Application Number: 14/00016/REF

Site Address: 16 Green Lane, Davenham, Northwich, Cheshire, CW9 8HT.

Description of Advertisement: 1 V-board Appellant's name: Bloor Homes Ltd North West

Planning Inspector ref: OUR REF: APP/A0665/H/14/2214221 Planning or Enforcement ref:

13/05217/ADV Appeal start date: 5 March 2014. Representations must be received by 16th April 2014.

I refer to the above details. An appeal has been made to the Secretary of State against the decision of Cheshire West and Chester Borough Council to refuse to grant planning permission for the above proposal.

Councillors discussed the planning application from 93 Hartford Road, Davenham.

14/00658/FUL. There is no objection to the proposed extension to the house. However there are serious safety concerns regarding access to the new garage and parking area which is situated at the rear of the owners' garden. In summary DPC proposed that the gate is moved to improve visibility and provide manouvering space on the access drive. Full details of DPC comments can be viewed on the planning application on CWAC website. **AP4.**

Councillors' noted that the owner has cut down an oak tree, next to the current garage and on DPC land, without the permission of the Parish Council. Cllr Robinson will amend a draft letter and pass to the Clerk to send to the owner. **AP5.**

b. CWAC Planning decisions:

1. APPLICATION NUMBER: 14/00111/FUL DATE: 15 January 2014
PROPOSAL: Change of use of barn from ancillary accommodation to single dwelling
LOCATION: Billinge Green Barn Davenham Road, Rudheath, Northwich. **PERMISSION GRANTED**

Planning Application No 13/05408/FUL 4TH March 2014
Proposal: Development of 64 no. residential dwellings including associated highways works.
Location: Land At, Jack Lane, Davenham, Northwich,

Further to previous correspondence relating to the above planning application, I write to advise that the application has now had the following decision: **Withdrawn**

c. Planning Applications advised but not yet received:

NONE

d. Report from the Neighbourhood Plan Working Group.

The NP committee have been agreed a date for a Public consultation meeting on Wed 30th April in the main hall at Davenham Methodist Church hall. The Clerk will book the hall. **AP6.** Cllrs Mattinson and Wood recently attended a seminar on writing a neighbourhood plan and picked up some good points. One of which was to recruit more residents and Councillors to form a steering group. They also plan to visit local groups such as the W.I., School PTA and shop keepers. A questionnaire will be sent out to residents before 30/04/14 to include an invite to the meeting. **AP7.** Cllr Peel is working on a grant application for the NP. Cllr Mattinson would like to purchase a demographics and economic report to assist with the NP costing about £50. All Cllrs approved of the expenditure.

140327.5 Playing Fields, Pathways and Gardens

a. Update from the Special Projects Group.

Cllr Robinson has been looking in to drainage of the Laburnum Road playing field which needs some attention. He is trying to trace who did the survey several years ago. The Clerk will look this up in old accounts. **AP8.** The Special projects group will meet on Thurs 17/04/14 at Cllr Wilson's home. Cllr Robinson also commented that the grass cutting at LRPF is not getting close enough to the edges as there is a lot of rubbish in the hedges which we think is coming from residents bordering the field. Cllr Ravenscroft mentioned that the football pitch at Butchers Stile has been waterlogged with games cancelled many times this season. We need to consider drainage for this field in the future.

b. Pathways, Playing Fields and Gardens Working Group.

- Proposal to accept the Welcome Home Fund offer for Memorial Gates for Laburnum Rd. Councillors have now received a copy of the offer document from the Welcome Home Fund Trustees. There is £11,000 available to purchase Memorial gates for Laburnum Road which meets the conditions of the fund. Proposed by Cllr Duff, seconded by Cllr Ravenscroft. All Cllrs approved. The Clerk will send the signed agreement to Cllr Wood. **AP9.**

- Playground Inspection Report.
Cllr Carter has conducted weekly inspections at Butchers Stile and Laburnum Rd playing fields. The playground equipment is in good condition and there was no litter or dog fouling visible and both of the fields are now drying out. Cllr Carter expressed concern about the danger of the pond in the field next to LRPF. Holly or Hawthorn hedging has been suggested by the village gardener. The Clerk will ask the village gardener to provide a quote to install hedging to screen the pond. **AP10.**
- Resolution to approve and sign the Fields in Trust Deeds for Laburnum Road Playing Field.
The F.I.T. agreement was read and agreed by all Councillors. This was proposed by Cllr Wilson, seconded by Cllr Carter. All Cllrs approved. Cllrs Wilson and Mattinson will sign the agreement and send to F.I.T. **AP11.**
- Discuss Tree Protection Orders for 7 oak trees at Davenham Cricket Field.
Cllr Ravenscroft proposed that DPC should seek Tree Protection orders for several oak trees which border the Cricket Field. This was proposed by Cllr Robinson, seconded by Cllr Duff. All Cllrs approved. The Clerk will action this. **AP12.**
- Discuss the Neighbourhood Watch scheme
As Cllr Wood was not present it was decided to discuss this at the next meeting.
- Approval of the date for Davenham Carnival on 21st June 2014.
The Carnival Committee have proposed a date of Saturday 21st June for the Carnival to take place on Butchers Stile field. This was proposed by Cllr Duff, seconded by Cllr Carter. All Cllrs approved. Cllr Wilson proposed that DPC should have a stand at the Carnival to promote awareness of what DPC do especially relating to the Neighbourhood Plan and F.I.T. The Clerk will ask the Carnival Chairman about a stand. **AP13.**
- Proposal to sow Poppy seeds in the Village Garden.
Cllr Mattinson suggested DPC sow poppy seeds in the village garden as part of the First World War centenary commemoration. This was proposed by Cllr Wilson, seconded by Cllr Ravenscroft. All Cllrs approved. The Clerk will action this. **AP14.** Cllr Ravenscroft asked if DPC could allocate £30 to spend of plants for the flower tubs in the village centre. All Councillors approved this.

140327.6 Correspondence.

- To consider actions on Correspondence not dealt with elsewhere on the Agenda.**
 - Emails 1 and 2 had been dealt with previously
 - Email from a resident proposing that the speed bumps are removed after the 20mph zone is introduced. The Clerk will reply. **AP15.**
 - Email from a resident about the pavements in Mount Pleasant. The Clerk has actioned this and replied to the resident.

140327.7 Urgent Matters

- None

140327.8 Confirmation of the Date of Next Meeting – Monday 28th April 2014.

140327.9 Part A of the meeting closed at 9.00 pm

Signed/ Dated

Chairman