

DAVENHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on 27th JANUARY 2014
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15pm, Council Meeting 7.30pm

Present Cllr. Duff (Vice Chairman) Cllr. Ravenscroft
Cllr. Carter Cllr. Robinson
Cllr. Mattinson Cllr. Wilson
Cllr. Peel Cllr. Wood

Parish Clerk Janet Donnellan
Gina Bebbington (Northwich Guardian)

Apologies: Cllr. Armstrong (Chairman).

Public Session

Gina Bebbington (Northwich Guardian) was present during the meeting. No other members of the public attended the meeting.

140127.1 Apologies and Declarations of Interest

- a. Cllr Duff regretted to tell the meeting that Cllr and Chairman Helen Armstrong had resigned from the Parish Council and had sent a letter of resignation dated 20/01/14.

Cllr Wood declared an interest in 3b, the setting of the Precept. Cllr Duff declared an interest in 3a, Accounts for payment.

140127.2 Approval of Minutes and Matters Arising

- a. There was one amendment to the minutes of the Parish Council Meeting held on 6th January 2014. Item 6.1 was amended to read "Cllr Wilson will reply to the resident and confirm that the dead fir tree will not be replaced". The Minutes were approved and signed as a true record. Proposed by Cllr Duff, seconded by Cllr Wilson. All Cllrs agreed.
- b. Review the Action List and receive the Clerks report on Matters Arising from the Minutes of the Meeting held on 6th January 2013, not covered elsewhere on the agenda.
 - The A boards outside the Oddfellow Arms are still causing an obstruction for motorists turning at the junction of Hartford and London Rd. The Clerk will write to the Publican about this, and also ask the PCSO to have a word and inform CWAC Highways. **AP1, AP2, AP3.**

140127.3 Finance and Administration

- a. The Financial Report dated 27th January 2014 was approved. Payments were proposed by Cllr Wilson, seconded by Cllr Carter. All Cllrs approved of the payments. Payments approved were as follows:-

<u>DATE</u>	<u>PAYEE</u>	<u>DETAILS</u>	<u>CHQ No</u>	<u>NET £</u>	<u>VAT £</u>	<u>GROSS £</u>
27/01/14	Janet Donnellan	Clerk's Travel, Allowances, Stationery December 2013	22042	47.47	0	47.47
27/01/14	Play Inspection & Maintenance Servs.	December Playground Inspection DAV014	22043	60.00	12.00	72.00
27/01/14	Andrew Duff	1&1 Website Jan-Mar 2014	22044	29.97	5.99	35.96
27/01/14	The Church Noticeboard Company	50% deposit for Noticeboard	22045	850.00	170.00	1020.00
28/01/14	Janet Donnellan	Clerk's Salary January	22046	592.83	0.00	592.83

b. Discuss Bank Account arrangements.

Cllrs proposed to move the DPC bank account from Santander to HSBC providing the Clerk is a limited signatory. The cheque signatories will be Cllrs Duff, Ravenscroft, Robinson, Wilson and the Clerk. Proposed by Cllr Duff, and seconded by Cllr Wilson. All Cllrs approved. Cllrs will need to take in proof of ID to HSBC. The Clerk will send the completed application form to HSBC and a list of required ID to Cllrs. **AP4, AP5.**

c. To discuss and approve the revised Precept for 2014/15.

The Clerk presented a revised budget for 2014/15 in which the Precept figure showed a slight decrease of £18 from 2013/14. Cllrs agreed to set a budget of £ 28739 for 2014/15, with the Precept of £23442 (£18 decrease). This was proposed by Cllr Duff, seconded by Cllr Ravenscroft. Cllr Wood declared an interest. All other Cllrs approved. The Clerk will return the Parish Precept Form to CWAC. **AP6.**

140127.4 Planning and Highways Matters

a. Applications received for consultation:

• **Discuss Application 13/05408/FUL Jack Lane development.**

Cllrs have updated comments on the above planning application and will pass these to the Clerk for submission to CWAC planning. Cllr Wood noted that half of the 64 dwellings are proposed to be 4/5 bedroom houses. However, according to the Davenham Housing Survey results, smaller properties are more in demand. The site plan shows a belt of tree screening at the west end which is outside the site area. This should be within the site. Cllr Mattinson reported that residents of Jack Lane have formed an Action Group. They have employed a Planning Consultant and will be sending out a leaflet this week. DPC will also send out a leaflet to the whole village this week. See item 4.e. Cllr Mattinson also reported that there may be plans for another housing development further along Jack Lane towards Moulton.

1. APPLICATION NUMBER: 13/05408/FUL DATE: 13 January 2014

PROPOSAL: Development of 64 residential dwellings including associated highways works.

LOCATION: Land at Jack Lane, Davenham, Northwich.

2. APPLICATION NUMBER: 14/00029/FUL DATE: 13 January 2014

PROPOSAL: Part two storey, part single storey rear extension and addition of window to first floor side elevation

LOCATION: 40 Hartford Road Davenham, Northwich, Cheshire

3. APPLICATION NUMBER: 14/00111/FUL DATE: 15 January 2014

PROPOSAL: Change of use of barn from ancillary accommodation to single dwelling

LOCATION: Billinge Green Barn Davenham Road, Rudheath, Northwich.

b. CWAC Planning decisions:

1. APPLICATION NUMBER: 13/04272/FUL DATE: 15th January 2014

PLANNING OFFICER: Mr Steven Holmes

PROPOSAL: Car port to side elevation

LOCATION: 86 Hartford Road, Davenham, Northwich. **PERMISSION GRANTED**

c. Planning Applications advised but not yet received: NONE

d. Report from the Neighbourhood Plan Working Group.

A meeting was held on 20/01/14 to which the CWAC Liaison Officer Mark Allen attended. Cllr Wood has added an introduction to the draft NP document and gave a copy to Mr Allen, who has today replied with comments. The next stage is to identify acceptable sites within the village for future house building. Housing sites will form the main body of the documents, with other areas for development, such as a zebra crossing, to be added to the appendix.

e. Update on the Housing Leaflet.

A "Save Davenham" leaflet has been finalised, which highlights potential areas of development in and around Davenham. The leaflet will be circulated this week to all Davenham residents. Cllrs agreed to accept a printing quote of £71.80 from Schools Publishing. This was proposed by Cllr Duff, seconded by Cllr Mattinson. All other Cllrs approved. The Clerk will arrange for the leaflet to be printed and collected from the supplier. **AP7.** Cllrs Mattinson and Wilson will organise the distribution. **AP8.**

140127.5 Playing Fields, Pathways and Gardens

a. Update from the Special Projects Group. Cllrs Duff, Wilson and Robinson met on 23/01/14. The items discussed were, 1. Finishing off Laburnum Rd Playing Field i.e. drainage, path refurbishment, improvements to fencing, extra seating. 2. Investigate the feasibility of a Village hall at Butchers Stile. 3. Discuss the cost and design of permanent Christmas lighting at the Village garden. Cllr Mattinson will extract relevant information and comments from the Housing Survey and circulate to all Cllrs before the next meeting. **AP9.** Cllr Duff asked all Cllrs to give the above some thought and feedback at the next meeting. **AP10.**

b. Pathways, Playing Fields and Gardens Working Group.

- Cllr Wilson reported that CWAC have acknowledged that they have sprayed weed killer in areas of Laburnum Rd Playing Field. They have agreed to re-seed these areas in the spring.
- The bin in the Village garden has perished. Cllr Wilson will arrange for a replacement. **AP11.**
- There is an overgrowth of ivy on the pathway between Church St and Laburnum Rd. The Clerk will ask the Village gardener to remove this. **AP12.**
- Memorial Gates in Laburnum Rd.

Cllr Duff and Carter have gathered 3 designs and approximate costs for Memorial gates. These will be passed to Cllr Wood who will present them to the Welcome Home Fund Trustees for comments. **AP13.** Cllr Peel suggested getting design ideas from local school children. Once a design has been agreed and approved, an accurate design will be drawn up and this will go out for tender.

- Playground Inspection Report actions and review.

Cllr Carter has inspected LRPF and reported that all play equipment is in good order. The Clerk will pass a list of playground equipment to Cllr Carter. **AP14.** The play equipment at Butcher Stile is also in good order. However, the perimeter fencing is virtually non-existent and the field is very boggy at present.

Cllr Ravenscroft reported that he has recently had to take the decision to call off football matches at Butchers Stile due to the very boggy condition of the field. Drainage is a problem at the field and the Special Projects Group will look into this.

- Protecting Parish Council Land.

Cllr Wilson now has a copy of the Title document for LRPF and will proceed to apply for protection of the land through Fields in Trust. **AP15.** Title to Butchers Stile has not yet been completed and the Clerk will contact the Solicitors to progress this. **AP16.**

140127.6 Correspondence

1. An email was received from a resident asking for a grit/salt bin to be placed near the service road at the top of Hartford Rd opposite the A556 bypass. The Clerk will contact CWAC Highways to request this and reply to the resident. **AP17.**

140127.7 Urgent Matters

- a. DRK Solicitors have asked if DPC would like to apply for Absolute Title on the War Memorial (it is currently Possessory Title). The Land Registry fee is £40 to do this. Proposed by Cllr Robinson, seconded by Cllr Peel. All Cllrs were in favour. **AP18.**
- b. The Clerk will ask the Solicitors to confirm the possessory status of the Fountain. **AP19.**

140127.8 Confirmation of Date of Next Meeting – Monday 24th February 2014.

140127.9 Part A of the meeting closed at 9.02 pm

Signed/ Dated

Chairman