

DAVENHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on 30th SEPTEMBER 2013
Held at Davenham Methodist Church Hall.
Public Open Forum 7.15pm, Council Meeting 7.30pm

Present Cllr. Armstrong (Chairman) Cllr. Duff (Vice Chairman)
Cllr. Carter Cllr. Mattinson
Cllr. Peel Cllr. Robinson
Cllr. Wilson Cllr. Wood

Parish Clerk Janet Donnellan

Apologies Cllr Ravenscroft

Public Session

Glyn Roberts Chairman of the Davenham Royal British Legion presented a Poppy Wreath for the Remembrance Ceremony in November and requested a donation towards the cost of the wreath and refreshments provided after the ceremony. The Chairman thanked Mr Roberts. The donation is discussed in the Finance section.

PCSO Stock attended and presented her monthly report detailing activity in Davenham and Whatcroft over the past month. Cllr Armstrong mentioned reports of construction vehicles driving the wrong way down one-way Green Lane. PCSO Stock will speak to the site manager. The Clerk will send an email to CWAC highways. **AP1**

130930.1 Apologies and Declarations of Interest

a. Apologies were received from Cllr Ravenscroft.

Cllr Robinson declared an interest in 4a, the Planning Application for 571 London Rd, Davenham.

b. No Councillors objected to the publication of Declarations of Interest on DPC website.

The Clerk will send a list of Councillors Declarations of Interest to Cllr Duff for publication on DPC website. **AP2, AP3**

130930.2 Approval of Minutes and Matters Arising

a. There were no amendments to Part A or Part B of the minutes of the Parish Council Meeting held on 2nd September 2013. These were approved and signed as a true record. Proposed by Cllr Wilson, seconded by Cllr Duff. All Cllrs agreed.

b. Clerks report on matters arising from the Minutes of the Meeting held on 2nd September 2013 not covered elsewhere on the agenda.

1. The Clerk was contacted by Patricia Johnson, the locality officer responsible for Neighbourhood Strolls which deals with issues such as litter, overhanging trees, damaged kerbs, parking, and dog fouling. Cllrs asked the Clerk to report several issues to the Officer. Cllr Wilson will arrange a date to meet with the Officer. **AP4, AP5**

2. Cllr Robinson informed Cllrs of an Institute of Civil Engineers report about Village Traffic Systems and radical measures to minimise and re-arrange traffic signs. Cllr Armstrong suggested a Traffic Management Working Group be put in place to investigate. Cllr Robinson will find out who implements the system. **AP6**

3. Matters arising from the Action List dated 2nd September were as follows:-

a. Parking on Mount Pleasant Rd is still an issue on Saturday mornings when football matches take place. On Sat 14/09 Cllrs Duff and Wilson witnessed many cars parked

on Mount Pleasant while the Cricket Club car park was empty. The Clerk will write to DJFC to ask if away teams are made aware of where to park. **AP7**

b. Clerk to contact Moulton PC with the option of Tues 15th Oct or Tues 19th Nov for the joint PC meeting. **AP8**

c. The redrafted Licence Agreement for the Bulls Head FC was approved. This will now be sent to BHFC along with the rent invoice. **AP9**

d. 1&1 website will not accept payment by cheque so Cllr Duff has agreed to pay using his personal credit card. The Clerk will reimburse payments by cheque.

e. Cllr Wood will send a draft of the Neighbourhood Plan to Cllr Armstrong. **AP10**

f. The analysis of the Housing Survey Questionnaire will take quite some time and Cllr Mattinson offered to help the Clerk with this. **AP11**

g. The Clerk will inform Davenham RBL that we are currently seeking quotes for cleaning and restoration of the War Memorial. **AP12**

h. The Clerk is seeking quotes for replacement of the Village noticeboard. Cllr Mattinson will ask Davenham Primary School for the name of their noticeboard supplier. **AP13**

i. The Special Projects Group are seeking detailed maps of Butchers Stile Field and the Cricket Club field. The Clerk will look for maps and ask the CC if they have any site drawings. Send to Cllr Duff. **AP14**

j. Cllr Duff will email details of the supplier of last year's Christmas tree to the Clerk.

AP15

k. 5th December has been agreed with Davenham Primary School for the Christmas lights switch on. Clerk to look up arrangements for last year. **AP16**

b. 168 replies of the Housing Survey questionnaire, were received from Parishioners. This is a response of 11.2%.

c. Chairman Helen Armstrong welcomed the new Parish Councillors, Keith Carter, Katie Mattinson and Gareth Peel. Cllr Armstrong explained the purpose of each of the sub Committees for the new Cllrs to decide upon which was of interest to them. A Chairman will be appointed for each sub Committee at the next Parish Council meeting.

130930.3 Finance and Administration

- a. The Financial Report dated 30th September 2013 was approved. Payments were proposed by Cllr Duff, seconded by Cllr Wilson. All Cllrs approved of the payments. Payments approved were as follows:-

DATE	PAYEE	DETAILS	CHQ No	NET £	VAT £	GROSS £
30/09/13	Janet Donnellan	Clerk's Travel, Allowances, Stationery August 2013	22010			59.35
30/09/13	Davenham & Sandiway Players	Finance Committee Grant 2013/14	22011			200.00
30/09/13	Davenham W I	As above	22012			50.00
30/09/13	Davenham Brownies	As above	22013			200.00
30/09/13	Davenham	As above	22014			300.00

	Cricket Club				
30/09/13	Davenham Scouts	As above	22015		250.00
30/09/13	The Devils Crayon Creative	Design of Newsletter summer 2013	22016		250.00
30/09/13	UK Mailing Ltd	Print, fold, insert Newsletter & Questionnaire	22017		498.00
28/10/13	Janet Donnellan	Clerk's Salary October '13	22019		592.83

A donation of £100 was agreed for the Davenham Royal British legion Poppy Appeal and refreshments. This was proposed by Cllr Armstrong, seconded by Cllr Duff. All Cllrs were in favour.

The Annual Finance Committee Meeting will take place on Monday 2nd December. The Clerk will book the room. **AP17**

130930.4 Planning and Highways Matters

Cllr Robinson declared an interest in the Planning Application for 571 London Rd, Davenham.

a. Applications received for consultation: NONE

The Clerk has not yet received details of the amended Planning Application for 571 London Rd, Davenham ref 13/02150/FUL, which were dated 23/09/13. Clerk will phone Planning Officer Phil Davies to complain about the delay. **AP18**

b. CWAC Planning decisions:

1. APPLICATION NUMBER: 13/02422/FUL DATE: 27 June 2013

PROPOSAL: Installation of ground floor window to rear elevation.

LOCATION: 38 Hartford Road Davenham, Northwich Cheshire PERMISSION GRANTED

2. APPLICATION NUMBER: 13/02766/FUL

PROPOSAL: Construction of a Crematorium

LOCATION: Land at the corner of Shurlach Road, Shurlach Lane, Davenham, Northwich.

PERMISSION GRANTED

3. APPLICATION NUMBER: 13/03332/TPO DATE: 16 August 2013

PLANNING OFFICER: Mr Peter Murray

PROPOSAL: 1 Sycamore tree - reduction by one third or felling due to tree leaning towards Road and danger of falling.

LOCATION: 17 Grovemount, Davenham, Northwich, Cheshire. PERMISSION GRANTED

c. Planning Applications advised but not yet received: NONE

For Information

Town and Country Planning Act 1990

Appeal by Richborough Estates

Site: Land at Barnside Way, Moulton

Cllrs Wood and Armstrong will visit the Inquiry in Winsford between 1-4 October.

d. Report from the Neighbourhood Plan Working Group.

e. 20 MPH speed limit proposal.

£750 from CWAC Cllr grants is on its way from the CWAC Funding Officer. The Highways Manager Mr Reeves will be looking at plans during October.

f. Meeting request from Barton Willmore.

Planners Barton Willmore and Developers Ashall Land met with DPC on 26/09 to present information about their intention to seek outline planning permission for up to 40 residential properties off Green Lane, Davenham. The Developers intend to consult with Villagers. Cllrs will update CWAC Cllrs about this. (NAMES on action list). **AP19**

Cllr Armstrong will inform the Developers that we will make this information known to Villagers via DPC website.

AP20, AP21

g. Feasibility of a Zebra Crossing on London Rd

Cllr Armstrong thinks there is a case for a Zebra crossing to be installed between the end of Hartford Rd and Davenham roundabout. It was decided to ask CWAC Highways what are the criteria required for a Zebra crossing to be placed on London Rd. To be discussed at the next meeting.

AP22

130930.5 Playing Fields, Pathways and Gardens

a. Update from the Special Projects Group.

- Cllrs Duff, Robinson and Wilson made an inspection of Butchers Stile playing field on 14/09. See comments above in Matters Arising points 3a and 3i.

b. Pathways, Playing Fields and Gardens Working Group.

- A loose manhole cover was reported at Laburnum Rd playing field in early September after a Child and Cllr Wilson fell down it. The cover was quickly made safe and repaired by the Streetscene officer.
- Cllr Wilson will review the Village maintenance schedule with the Village Keeper. **AP23**

c. Playground Inspections. Cllr Armstrong suggested a review of the frequency of playground inspections. DPC is currently pays for monthly playground inspections, however quarterly may be sufficient. The Clerk will ask other Parish Councils how often they have inspections. **AP24**

130930.6 Correspondence

a. The following items were brought to the attention of Members:-

1. An email has been received from the Bowling Club to say that the wooden post on Laburnum Rd gate has been badly damaged and is unsafe. Cllr Carter will suggest a fencing contractor who can quote for the job of making it safe. The Clerk will ask Laburnum Rd residents if they know how it was damaged. **AP25 AP26**
2. An email has been received from a resident asking about locking the access gate between Mount Pleasant Rd and Butchers Stile field. The gate continues to be locked and CWAC contractors have keys.
3. A resident has sent an email asking for access to minutes of Parish Council meetings from 1956 to 1964. The Clerk has asked for the residents address but has received no reply.
4. An email has been received from a resident asking DPC to discuss and reach a position regarding HS2. This will be considered by Councillors at the next Parish meeting. The Clerk will send out background information prior to the meeting. **AP27**
5. An email was received from Helen Davies of CWAC regarding a complaint she had received from a shop owner about the recent resurfacing of Laburnum Road. This was answered by Cllr Elton Watson who pointed out that as the road is privately owned it is a private matter.

130930.7 Urgent Matters

a. Cllr Carter was concerned about a deep hole which has been dug and filled as a pond, which is behind the fence on the left side of Laburnum Rd playing field. Cllrs will inspect the fence to make sure it is sufficient to stop a child gaining access to the pond. **AP28**

130930.8 Confirmation of Date of Next Meeting – Tuesday 29th October 2013.

130930.9 Part A of the meeting closed at 10.25pm

Signed/ Dated

Chairman