

# DAVENHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on 28 January 2013  
at Davenham Methodist Church Hall.

Public Open Forum 7.15pm  
Council Meeting 7.30pm

**Present** Cllr. Sellers (Chairman)  
Cllr. Robinson  
Cllr. Duff  
Cllr. Wilson  
Cllr. Wood  
Cllr. McDonald  
Cllr. Ravenscroft

Parish Clerk - Phil Sanders  
CWAC Cllr. Sinar  
Gina Bebbington – Northwich Guardian

*Apologies* ~~Absent~~ Cllr. Armstrong (Vice Chairman)

## Public Open Forum

In the absence of the PCSO the Parish Clerk read out the Monthly Report. Since the last Parish Council Meeting there have been 6 reported incidents (4 crimes) - 2 x theft of copper piping from Church Street; 1 x burglary on Green Lane; 1 x theft of coke from Spar Shop; 1 x theft of coal from the Spar Shop (later paid for); 1 x domestic incident.

Cllr. Sellers advised that a complaint from a resident, led to the recommendation they call 101 relating to a car parked on a residents' garden (on 27/1/13). The vehicle was later removed.

## 130128.1 Apologies and Declarations of Interest

Apologies were received from CWAC Cllr. Weltman and PCSO Kat Stock.

Cllrs. Robinson and Wood Declared an Interest in the precept related item covered under 130128.3a.

## 130128.2 Approval of Minutes

- The minutes of the Parish Council Meeting held on 7 January 2013 were signed as a true record.
- The Parish Clerk's Report to Members was circulated prior to this Meeting and updated as appropriate. Points to note are as follows:-

Playground Inspection at Laburnum Road Playing Field – Mr Davies has confirmed that he will attend to the issues highlighted as soon as possible. He is to be provided with a Key to the Gate to enable him to drive his van onto site. Cllr. Wilson will pass on her key to the Parish Clerk and a duplicate will be cut. AP1/2

Playground Inspection at Butchers Stile Playing Field – John Price has been asked to make good the ground under the seat. He has also been asked to liaise with Cllr. Wood over the provision of a replacement tree for the Jubilee Oak at Laburnum Road Playing Fields.

Highways/Footpath Issues – The Parish Clerk has sought a further update from CWAC Highways on flooding/drainage provision at the junction of London Road and Green Lane. CWAC Highways have also been asked to review signage and road markings around the Green Lane one way system.  
AP3

Village Green Trees – Allan James is to survey all trees within the Garden area, make recommendations and quote for any work. AP4

Double Yellow Lines (DYL's) – Fulton Grove and London Road – CWAC Highways have been advised of the Parish Councils support for the Fulton Grove Residents suggestion. DYL's on both sides of the entrance to Fulton Grove for 10 metres. DYL's on London Road for 13.75 metres either side of the entrance to Fulton Grove.

### **130128.3 Finance and Administration**

a. Financial Report dated 28 January 2013 was approved. Payments confirmed:- Clerks Salary for February 2013 - £558.33; Clerks Expenses - £109.41; Moulton PC – share of stationery costs - £57.27; Cllr. A Duff – expenses relating to Christmas Tree Lights Event - £236.13; Office Essentials – stationery supplies - £48.54. AP5

The Parish Clerk confirmed that the Precept Request Form has been returned to CWAC claiming the agreed figure of £23,460. Payment will be split between £22,488 for the Precept and £972 for the Council Tax Reduction Scheme Grant (in lieu of deduction relating to reduced central government support to cover Council Tax Rebates).

b. In the absence of Cllr. Armstrong discussions on the restructuring of Committees and Working Groups will be held over to a subsequent Parish Council Meeting. AP6

### **130128.4 Planning and Highways Matters**

a. Applications received for Consultation – 13/00088/LBC – Oddfellows Arms, Hartford Road – construction of fire escape at rear of premises with fenced exposure, formation of new fire door from existing window and repainting of car parking bays. No objections. AP7  
12/05659/FUL – 7 Mount Pleasant Road – two storey side extension (demolition of single storey outhouse). No objections. Comment added that frontage could be re-arranged to ensure that cars can leave the property independently.

b. Decisions by CWAC – 12/05057/FUL – 28 Jack Lane – two storey rear extension with replacement of existing flat roof with a pitched roof. Permission Granted.  
12/04777/FUL – 459c London Road – amendment to App. 09/00112/FUL (erection of dwelling house) consisting of additional dormer to front elevation and window to left side elevation. Permission Granted.

c. Papers awaited – 13/00241/FUL – 47 Church Street – rear extension and porch.

d. The Parish Council is to submit a written response to CWAC Planning in respect of Application 12/05668/OUT – outline planning permission for up to 148 residential dwellings, open space and access off Barnside Way (off Summerfield Drive), Moulton. Primary areas of objection are the erosion of the open space between Davenham and Moulton; the likelihood of Construction Traffic passing through the village; the potential erosion of Public Footpath 3 and Trees. A copy of the letter, which also fully endorses the objections made by Moulton Parish Council, will be placed on the Parish Council Web Site and Notice Board. AP8/8a

It was agreed to write to CWAC Planning commenting that this Application, like a number of others, was not formally referred to the Parish Council as part of the consultation process. AP9

e. The Neighbourhood Plan Working Group (NPWG) has booked Davenham British Legion Concert Room for Monday 18 March 2013 and will hold a Public Consultation Session aimed at obtaining villager feedback on 5 key areas – Green Space and Wildlife; Parking and Transport; Leisure, Amenities and Young People; Planning, Building and Heritage; Business and Commerce. The feedback will then be used to help shape the first Draft of the Neighbourhood Plan document.

AP10

Cllr. Wood has prepared the Neighbourhood Plan Area Application Letter. This will be reviewed by the NPWG prior to being submitted to CWAC Spatial Planning. AP11

It was agreed to write to CWAC Spatial Planning again reaffirming the Parish Councils' desire to have Davenham classed as Rural in the CWAC Local Plan. AP12

Northwich Town Council is looking to hold a Northwich Area Parish Conference in the near future, focusing on Neighbourhood Planning Issues. The Parish Clerk has confirmed that the Parish Council wishes to be represented at the Meeting. More details are to follow.

### **130128.5 Playing Fields, Pathways and Gardens**

a. The Laburnum Road Playing Field Special Projects Group confirmed that the correct floorings to the newly installed Picnic Tables have not yet been fitted. This will be done as soon as improved weather conditions allow.

It was agreed that a full review of drainage across the whole site needs to be undertaken once more normal conditions allow changes to "bed in".

Cllr. Sellers will ask John Price to attend to weeds around the edge of pathways (removal and ground treatment). He will also ask him to make good the damaged fence near to the pond. AP13

The Parish Clerk will ask Suddenstrike to visit and attend to the Moles that are currently in evidence – spending of up to £150 was authorised. AP14

Cllr. Ravenscroft will speak with Davenham Junior Football Club Officials to enquire whether they wish to use Laburnum Road Playing Field for practice and matches as they have in the past. AP15

b. The Pathways, Playing Fields and Gardens Working Group had nothing to report. The Parish Clerk confirmed that Tender Invitations – for Grass Cutting and General Maintenance - have been sent out as requested at the last Parish Council Meeting. Closing date for receipt of Tenders is Friday 15 February 2013. The Working Group will scrutinise the Tenders in readiness for the next Parish Council Meeting. AP16/17

c. The Parish Clerk queried the scope of the Garden Area over which Possessory Title is to be claimed. Primary concern was whether the pavement should be included within the claim. It was decided to omit the footpath from the claim. AP18

Messrs Dixon Rigby Keogh have progressed the Possessory Title claim over the War Memorial and now wish to build an evidence base to support the claim. They require documentary evidence that the Parish Council has maintained the site, plus an interview with a Parish Council Member/ Official. The Parish Clerk will liaise with DRK as appropriate. AP19

d. Councillors discussed future plans for Butchers Stile Playing Field. It was agreed to seek input initially from Davenham Junior Football Club before progressing matters. AP20

Given various unsubstantiated rumours that have been brought to the Parish Council's attention in the last few days, it was agreed to release the following statement relating to land at Butchers Stile Playing Field:-

"A number of incorrect rumours have been brought to the Parish Council's attention regarding the Football and Cricket Fields at Butchers Stile Playing Field. We therefore feel it appropriate to clearly set out the actual position.

The Parish Council is the legal owner of both Fields. The Football Field was registered to Cheshire West and Chester Council in error, but this is in the course of being rectified and the Deeds will again show Davenham Parish Council as the legal owner.

We can also confirm that the Parish Council is not in talks with any third party regarding the sale of the land for development purposes, nor does it have any intention to do so. Indeed we are currently exploring options that will enhance the recreational facilities on site for all users.

We trust this clarifies matters for all villagers.

Thank you"

This wording will be used in response to correspondence received on the subject. It will also be placed on the Web Site. AP21/22

Councillors approved the following Resolution in respect of Bowling Club Member/Visitor car parking on the hard standing area at Laburnum Road Playing Fields :-

That Parking be agreed on the Laburnum Road Playing Field Hard Standing Area on the following basis:-

1. Parking for Disabled Members with a Blue Badge on display during daytime and evenings.
2. Parking for 5-6 Special Events per year at all times. Agreed Special Events to be identified and communicated to the Parish Council in advance of use.
3. Parking agreed for the wider membership base on weekday evenings (no daytime parking without a Blue Badge).
4. Reasonable access for maintenance of Davenham Bowling Club in daylight hours. Regular maintenance access to be advised to Davenham Parish Council.
5. At all times when Davenham Bowling Club is not using the hard standing area the gate should be locked.
6. Any breach of agreement will lead to Parish Council reconsidering the arrangement.
7. Subject to annual renewal

All of the above to be discussed by Davenham Bowling Club with Laburnum Road Residents prior to any final approval being given by the Parish Council. AP23

f. The Parish Clerk confirmed that a costing for the fence at the rear of 30e Mount Pleasant Road has been received from Allan James - £775 to cover 6 x 5ft high fence panels, concrete posts and concrete base plinths 1 ft high – this was approved. Furthermore, WVHT has confirmed that it will not assist with funding as it has already covered the cost of the new plants put in place last year. It also requires Mrs Bolton to formally write to it requesting permission to erect the fence/remove any existing shrubs/hedgerow.

The Parish Clerk will arrange a site meeting with Karen Sinclair from WVHT to finalise fence positioning and possible shrub removal. AP24

CWAC has not yet confirmed in writing that the Football Field at Butchers Stile has been returned to Parish Council ownership.

When ready to proceed the Parish Council will write to Mrs Bolton advising that the erection of this length of fencing does not set a precedent for other residents to approach the Parish Council for similar work. Further requests will each be considered individually. AP25

CWAC Cllr. Sinar has agreed to contribute £1,000 from her Local Budget to improvement work at Butchers Stile Playing Field, including the new fence at the rear of 30e Mount Pleasant Road. AP26

### **130128.6 Correspondence**

1. E-mail dated 9 January 2013 from CWAC relating to Cheshire West and Chester Council: Employment Land Study Update and Joint Call for Sites. No action required. It was agreed that such issues need to be covered in the Neighbourhood Plan document.
2. Letter dated 22 January 2013, and Brochure/Draft Partner Service Level Agreement Document, from Cheshire Constabulary relating to the joint funding of Police Community Support Officers. Cllrs. Wilson and Duff will review the paperwork before returning with their comments to the Parish Clerk. Any resultant issues can then be discussed with Cheshire Police before execution of the Agreement (jointly with Moulton Parish Council). AP27

### **130128.7 To consider any other urgent matters to be brought to the attention of the Council.**

Cllr. Wood commented that The Welcome Home Fund is currently looking at providing funding towards the purchase and erection of Memorial Gates at the entrance to Laburnum Road Playing Field. He asked if the Parish Council still wished to proceed with the project. This was confirmed.

**130128.8 Confirmation of Date of Next Meeting – Monday 25 February 2013.**

**130128.9 This section of the Meeting closed at 9.33pm.**

*M. Hales: 25/2/13*

Signed/ Dated

Chairman

