

DAVENHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on 29 October 2012
at Davenham Methodist Church Hall.

Public Open Forum 7.15pm

Council Meeting 7.30pm

Present Cllr. Sellers (Chairman)
Cllr. Robinson
Cllr. Duff
Cllr. Wilson
Cllr. Wood

Parish Clerk Phil Sanders
CWAC Cllr Watson
PCSO Kat Stock

Absent Cllrs. McDonald and Ravenscroft

Public Session

PCSO Kat Stock provided a Report. Since the last Parish Council Meeting there have been 5 reported incidents. 1 road traffic accident and 4 crimes (3 drive offs from Spar Filling Station and 1 case of shoplifting at Post Office).

Additionally, traffic spot checks have been undertaken in Bostock.

121029.1 Apologies and Declarations of Interest

a. Apologies were received from Cllr. Armstrong (illness). Cllr. Sellers will forward an appropriate Card to Cllr. Armstrong conveying the Parish Councils Best Wishes.

AP1

b. There were no Declarations of Interest made.

121029.2 Approval of Minutes

a. The minutes of the Parish Council Meeting held on 24 September 2012 were approved and signed as a true record.

b. The Parish Clerk's Report to Members was circulated prior to this Meeting and updated as appropriate. Points to note are as follows:-

Signage at Laburnum Road Playing Fields – A “Cars Parked at Own Risk” sign has been ordered through Simply Signs and is due to be fitted shortly. AP2

Tree Cutting at Entrance to Laburnum Road Playing Fields – Tree Surgeon, Allan James, has removed the four Ash Trees and filled in the resultant gap with metal fencing left over from the building of the Toddlers Play Area.

Butchers Stile Playing Field – Litter Bin - The Parish Clerk advised Members that CWAC Streetscene have agreed to supply, free of charge, a litter bin for placement near the sign just inside the Kissing Gate. They will also service the bin regularly.

Notification of Interest Forms – the Parish Clerk advised that the Forms have been processed by ChALC on behalf of CWAC. They can now be scanned and copies placed on the Parish Council Web Site. AP3

Cricket Ground – Drainage Improvements – the Club Officials have now advised that they are looking at alternative methods of bringing the required aggregate on to the ground.

War Memorial Ownership - searches by Dixon Rigby Keogh (DRK) have revealed that the land surrounding the War Memorial is owned by CWAC. However, the Memorial itself is not registered. It was agreed to ask DRK to claim Possessory Title on the Parish Council's behalf, particularly as it has covered the cost of maintaining the Memorial for many years. AP4

Playground Inspections – the Parish Clerk advised that Gary Steele is no longer able to undertake the monthly equipment inspections. An alternative Registered Inspector, Phil Davies of Play Inspection and Maintenance Services, is available to start immediately and charges £30 per Inspection. It was agreed to ask Mr Davies to commence Monthly Inspections from November 2012. AP5

Parish Council Meeting Dates in 2013 – the following dates have been confirmed with Davenham Methodist Church:- Monday 7 January 2013 (Dec 2012 meeting held over); Monday 28 January 2013; Monday 25 February 2013; Monday 25 March 2013; Monday 29 April 2013; Monday 3 June 2013 (held over from Bank Holiday week); Monday 24 June 2013; Monday 29 July 2013; Monday 2 September 2013 (Provisional – held over from August 2013); Monday 30 September 2013; Tuesday 29 October 2013; Monday 25 November 2013; Monday 6 January 2014 (Dec 2013 meeting held over).

121029.3 Finance and Administration

a. Financial Report dated 29 October 2012 was approved. Payments confirmed:- Clerks Salary for November 2012 - £558.31; Clerks Expenses - £135.21; Cllr. A Wood - Mileage Expenses - £29.25; Office Essentials - Stationery - £73.66; Cheshire Constabulary – PCSO Costs October 2012 to March 2013 - £5,900.00 (50% to be Invoiced to Moulton Parish Council); Allan James – Tree Surgery and Fencing at Laburnum Road Playing Field - £475.00; GJ Steele – Playground Inspection - £25.00; LJ Price – Grounds Contract July to October - £500.00; Davenham Poppy Appeal – Wreath and Donation - £100.00. AP6

Payment confirmed retrospectively:- Playdale Playgrounds – 50% deposit for Tables and Seats at Laburnum Road Playing Field - £1,666.73. AP7

The Finance Committee is next due to meet on Monday 3 December 2012. Agenda Items are to include 2013/14 Budget and Grant Applications. All Councillors are to refer to the Parish Clerk if they envisage any specific expenditure emerging in 2013/14 that they feel should be included in budget calculations.

CWAC Councillor Local Budget payments totalling £8,800 are due shortly in respect of the Laburnum Road Playing Field equipment installations. A vote of thanks was made to all three CWAC Councillors for their support. AP8

b. The Parish Clerk commented briefly on the issues discussed at the Joint Parish Councils Meeting held at Davenham Methodist Church Hall on Monday 15 October 2012 – Neighbourhood Plans; pending property developments; PCSO Agreement renewal (next due 1/4/13) and cost sharing. A further Joint Parish Council Meeting has been arranged for Thursday 29 November 2012 at Davenham Methodist Church Hall, commencing at 7.30pm, when John Hesselwood from Cheshire Community Action will talk to the group focusing on Neighbourhood Planning Issues. The Richborough Estates development, off Barnside Way in Moulton, will shortly progress to Public Exhibition Stage (Nov 30 and Dec 1 at Moulton RBL). It is

important that the Parish Council puts forward its' views to CWAC as and when a Planning Application is lodged.

As to PCSO Costs it was agreed that, in future, overall costs will be shared equally between Davenham and Moulton Parish Councils. Inspector Snasdell, at Winsford Police Station, has been asked to give an indication of timescales for discussing the Agreement Renewal, likely future charges and an indication of how communities become eligible for nil cost PCSO coverage

AP9

121029.4 Planning and Highways Matters

a. Applications received for Consultation – 12/04443/FUL – 648 London Road – First floor extension to side and rear. No objections.

12/04326/FUL – 425 London Road - Drop kerb to form vehicular access. No objections.

b. Decisions by CWAC - 12/04163/NMA – Land to the rear of 455-459 London Road – Non Material Changes to Planning Permission agreed.

09/00112/FUL – Land to the rear of 455-459 London Road – New Dwelling. Letter confirming Discharge of Conditions 3 and 4.

12/02166/FUL – 39 Grovemount – Porch to front elevation. Planning Permission Granted.

12/03868/FUL – 2 Bungalow, Shipbrook Road – Demolition of attached outbuildings and garage, construction of a two storey rear extension. Planning Permission Granted.

c. Notice of Applications in pipeline – None.

d. The Parish Clerk confirmed that CWAC have advised that the Hearing in respect of the Applicants Appeal against the decline of Planning Permission for Application Ref 11/03895/FUL (Caravans and Static Homes on land at the junction of Davenham By-Pass and London Road) is being held on Friday 1 November 2012, commencing 10am, at Chester Quaker Meeting House, Union Walk, Frodsham Street, Chester. Subject to Councillor availability the Parish Council will be represented at the Hearing, which may last 2 days.

e. The Parish Clerk confirmed that there has been no further contact with Bloor Homes since the last meeting on 17 September 2012. As at 25 October 2012 no Planning Application had been lodged with CWAC.

f. The Neighbourhood Plan Working Group met on 1 October 2012. Current focus is on arranging an initial Public Presentation/Consultation Meeting in early 2013. As many Councillors as possible will help to facilitate the discussion groups, which will seek public input across a wide range of subject areas – green spaces and wildlife; parking and transport; leisure, amenities and young people; planning, building and heritage; business and commerce.

AP10

g. Cllr. Wood commented that he felt it important for the Parish Council to provide written feedback to CWAC on the contents of it's Document entitled Local Plan:Preferred Policy Directions. It was agreed that he would co-ordinate the Parish Council's feedback letter.

AP11

h. The Laburnum Road Residents Group and Davenham Bowling Club met on 10 October 2012 to discuss the funding of the proposed tarmacing of Laburnum Road. At this meeting the Bowling Club agreed to pay a contribution to the overall expenditure, subject to its' previous parking agreements (on the Laburnum Road Playing Field Hard Standing Area) being restored.

i. The Parish Clerk had previously circulated a Draft National Government Document covering the introduction of 20mph speed limits in urban/residential areas. It was agreed to seek a Site Meeting with an Engineer from CWAC Highways to discuss the

possibility of implementing 20mph limits on London Road (between Laburnum Road/Green Lane and Grovemount), Green Lane and Church Street (London Road junction to the Church). AP12

121029.5 Playing Fields, Pathways and Gardens

a. The Laburnum Playing Field Special Projects Group has, through Playdale Limited, ordered 4 seats and 2 picnic tables with seating at a cost of £3,333.46 (inc. VAT). Terms are 50% deposit payable on order, with balance on completion of work. It is envisaged that Playdale will complete the installation work during November. Cllr. Robinson will contact John Price (Village Gardener) to ask him to ensure that the ground is properly prepared in readiness for the seat deliveries. AP13

The Group has also agreed with Baldwin Landscapes, at a cost of £884, the planting of 20 small trees and 2 larger Yew Trees for placement between the recently installed older childrens' play area and the footpath to the rear of London Road. Again, the planting work is scheduled for November.

The Parish Clerk will write to all residents of Laburnum Road advising them of the pending work. AP14

Cllr. Robinson commented that the surface of the Hard Standing Area and nearby grass was disturbed following materials deliveries and concrete mixing for the recent Bowling Club Pavilion extension work. He also commented that the Bowling Club did not seek prior permission to use the hard standing area for these deliveries.

b. The Parish Clerk advised that John Price is to replace the Jubilee Oak Tree at nil cost. It was agreed that, once the seats, tables and trees had been put in place at Laburnum Road Playing Fields, a list of maintenance jobs would be compiled for Mr Price to attend to. AP15

c. The Parish Clerk had previously circulated, to all Councillors, copies of the current Tender Specifications for Grass Cutting and other General Maintenance Services throughout the village. It was agreed that the Playing Fields, Gardens, Paths and Trees Working Group, assisted by Cllr. Duff, would review the Specifications prior to a Tendering Exercise being undertaken in Q1 2013. AP16

d. The Parish Clerk confirmed that the Village Christmas Tree has been ordered from The Hollies and is set to be delivered on Monday 3 December 2012. John Price and other Volunteers will assist staff from the Hollies in erecting the tree in its' permanent slot. Cllr. Ravenscroft has the lights for placement on the tree, which need to be checked in advance of the switch-on date of Friday 7 December 2012 (5pm). The Parish Clerk will approach Davenham Electrical Services (Keith Carter) for assistance with wiring and appropriate Certification. The School has agreed to provide musical support. A resident, Gemma Walsh has offered to help raise funds for some new/additional lights – Cllr. Duff will liaise with her. Cllr. Duff will also liaise with local businesses, including the Oddfellows and Bulls Head Public House, to encourage on-the-day participation in the event. AP17/18/19/20/21/22

121029.6 Correspondence

a. The following items were brought to the attention of Members:-

- I. E-mail dated 3 October 2012 from Mark Powell relating to Street Name Signs on the entry to Eaton Lane, off Hartford Road. Subsequent to referring this to CWAC, it has been confirmed that two new signs will be commissioned.
- II. E-mail dated 12 October 2012 from CWAC Highways relating to a residents request to place an H-Bar road marking outside their property on London Road near to the junction with Hartford Road. Whilst CWAC have the

authority to proceed as they wish, they thought it prudent to obtain the Parish Councils views. The Parish Clerk will advise CWAC Highways that the Parish Council is happy for them to proceed as outlined. AP23

121029.7 To consider any other urgent matters to be brought to the attention of the Council.

None.

121029.8 Confirmation of Date of Next Meeting – Monday 26 November 2012.

121029.9 The Part A meeting closed at 9.42pm.

Signed/ Dated

Chairman