

DAVENHAM PARISH COUNCIL

**Minutes of the Parish Council Meeting held on 30 April 2012
at Davenham Methodist Church Hall
Public Open Forum 7.15pm
Council Meeting 7.30pm**

Present Cllr. Wood (Chairman)
Cllr. Sellers
Cllr. Robinson
Cllr. Wilson
Cllr. Duff

Parish Clerk Phil Sanders
PCSO Kat Stock

Absent None

Public Session

PCSO Kat Stock gave a brief Crime Report covering the period since the last Parish Council Meeting. There have been 10 incidents reported, including one of anti-social behaviour linked to a suspected fraud, the theft of a tree and the theft of lead from a property.

120430.1 Apologies and Declarations of Interest

- a. Apologies were received from Cllrs. Armstrong, McDonald, Ravenscroft and CWAC Cllr. Watson.
- b. Cllr. Sellers Declared an Interest in the switch of Banking Facilities to Co-op Bank (Ref 120430.3a). Cllr. Wilson Declared an Interest in the award of a Donation to Davenham Primary School to assist with the purchase of Jubilee Momentos (Ref 120430.6a). Neither Councillor took part in the relevant discussions or voted.

120430.2 Approval of Minutes

- a. The minutes of Parish Council Meeting 26 March 2012 were approved and signed as a true record.
- b. A letter to Davenham Bowling Club regarding the parking of vehicles on the hard standing area at Laburnum Road was agreed and is to be sent to the Bowling Club Chairman. (AP1).

The Parish Clerk continues to liaise with CWAC to arrange new padlocks and keys for the entrance gates to Laburnum Road and Butchers Stile Playing Fields. (AP2)
The list of Grass Verges thought suitable for strengthening has not been fully compiled, but will be prepared in readiness for the next Parish Council Meeting. (AP3)

120430.3 Finance and Administration

a. Financial Report dated 30 April 2012 (copy attached) was approved. Payments confirmed – Clerks Salary for April 2012 £558.31; Clerks Expenses £143.02; Simply Signs - £339.60; Davenham Methodist Church - £84.00; Scottish Power - £69.68; Playdale - £6,698.40(subject to prior sight of Certificate of Use; Moulton PC - £19.14 (shared stationery costs). (AP4)

Final Accounts for the year ending 31 March 2012 have been produced and verified by Jim Woodward, Internal Auditor. The Annual Return was completed and signed – Certifying the Accounts and approving the Annual Governance Statement - and can now be forwarded on to the Audit Commission. (AP5)

It was agreed to move Banking facilities from Santander Bank to Co-operative Bank. Parish Clerk to take forward. (AP6)

b. Parish Clerk advised that existing Insurers, AON, have quoted £3,541.86 to renew the existing Policy which expires on 31 May 2012. Aviva have quoted £1,801.16 for comparable cover. It was resolved to accept the Aviva Quote, with the recently purchased play equipment at Laburnum Road to be added to the Policy and the recently removed Slide at Butchers Stile to be deleted.(AP7)

c. Cllr. Duff confirmed that the revamped Web Site is now accessible on line at www.davenham.org.uk. It was agreed that signed copies of Parish Council Meeting Minutes will be available for perusal via the site, in PDF format, for the previous year. Revised Standing Orders are also to be available on-line. (AP8)

The Newsletter was discussed and Cllr. Duff provided a list of proposed items for inclusion in the first edition. Members were asked to provide feedback, also indicating if they feel other items are worthy of inclusion. (AP9)

d. A previously circulated copy of the proposed Standing Order amendments was discussed. The Proposed Amendments were agreed. Parish Clerk to update the file copy and circulate to all Members. (AP10)

120430.4 Planning and Highways Matters

a. 12/01056/FUL – Construction of two storey side extension, single storey rear extension and 1.8m boundary treatment. CWAC have been advised that, due to the lack of a complete supporting information pack, no formal opinion can be given on the proposed development. This lack of full supporting paperwork has been outlined in a letter to the Head of Planning at CWAC.

b. Decisions by CWAC. 12/00416/FUL – 24 Mere Bank, Davenham – first floor side extension. Permission Granted.

12/00574/FUL – Gate Lodge, Manor Lane, Davenham – erection of detached garage/car port/store. Permission Granted.

12/00657/FUL – 38 Green Avenue, Davenham – removal of existing garage and replacement with double garage. Permission Granted.

12/00787/TPO – land at rear of 612 London Road, Davenham – crown lift and crown reduce to 2 x oak and 1 x sycamore and felling of 1 x sycamore. Permission Granted.

12/00947/FUL – 1 Grovemount, Davenham – single storey rear extension. Permission Granted.

12/00961/FUL – 8 Firth Fields, Davenham – single storey extension(demolition of existing out buildings). Permission Granted.

12/01720/TPE – Land to rear of 487 to 501 London Road, Davenham – removal of 3 x Sycamore and 1 x Horse Chestnut due to decay. Notice of Exemption provided.

Parish Clerk to write to CWAC requesting that they ask the landowner to review the condition of all trees on site, irrespective of whether covered by TPO's. (AP11)
The Parish Clerk received a telephone call from the CWAC Planning Department Enforcement Officer on Thursday 26 April 2012 advising that the owners of the green storage container recently placed to the north-west side of Peckmill Roundabout have been asked to either remove it by 14 May 2012, or seek retrospective Planning Permission.

c. Applications received: None in pipeline.

d. The Neighbourhood Plan Working Group held its' first meeting on Monday 23 April 2012. Notes of the Meeting are held on file and focus on the need to begin preliminary work, including the commencement of the initial public consultation phase. CWAC have been approached to seek permission to commence the Neighbourhood Plan process. Further Working Group Meetings have been arranged for 21 May 2012 and 2 July 2012. (AP12)

e. Highway matters: The Parish Council has been provided with updated quotations for the tarmacing of Laburnum Road. Cllr. Wood will assess likely cost per property, based on frontage size. Residents will then be approached with a view to arranging a Residents Meeting to take matters forward. (AP13)

The Parish Clerk read an e-mail dated 21 April 2012 from Anna Hurst, a resident of Laburnum Road. The e-mail, whilst giving support to the new play facilities currently being installed at the Laburnum Road Playing Fields, comments on the likely increase in traffic volumes on what is a private road. She also refers to the proposed making up of the road referred to above. Parish Clerk to respond acknowledging the points made about traffic and advising that further details are to follow regarding the tarmacing of the road surface. (AP14)

120430.5 Playing Fields and Gardens

a. Playdale completed the installation of the older childrens play equipment during the week commencing 23 April 2012. It is anticipated that this will be opened to the public within the next seven days, following receipt of a Usage Certificate from Playdale. (AP15)

A nearby resident has spoken with CWAC Planning about the size of the development and Jill Faulkner, the Enforcement Officer, has visited the development today. She is to liaise with Planning Officers about possible breaches of Planning Permission and will report back to the Parish Clerk. (AP16)

It was felt prudent to consider some minor lopping to low hanging tree branches at the edges of the field and to again apply weed treatment to the path edges. Parish Clerk to ask JT Price to contact Cllr. Wood to arrange a site visit to discuss. (AP17)

It was also noted that there is a tree in an adjoining field that is leaning sharply towards the playing field edge. Cllr. Wood will try to identify the owner of the field, at which point a letter will be sent asking for suitable remedial action. (AP18/19)

Alan Dymond has completed the Annual Full Play Equipment Inspections at both Butchers Stile and Laburnum Road Playing Fields. Some minor issues are highlighted at Butchers Stile and these will be followed through. The Reports are held on file. (AP20)

b. Quotations have been received from Simply Signs for new signage at Laburnum Road Playing Fields – for the new play equipment and the Jubilee Tree. Quotes are for £48 + VAT for each sign, not including fitting. Parish Clerk to order as soon as possible, seeking likely dates for supply and installation. (AP21) Due to the lack of a fixing position on APA the equipment, a post will be added to the Simply Signs order.

c. It was agreed to formally open the new development at Laburnum Road Playing Fields in late May/early June, subject to the signage referred to above being in place. Once the date is known the Northwich Guardian will be asked to cover, with CWAC Cllrs. invited to attend. (AP22/23/24)

d. Following an enquiry from Davenham Cricket Club the Parish Clerk has undertaken research relating to Queen Elizabeth II Playing Field status at Butchers Stile. It was decided to not pursue this option at this stage. However, consideration is to be given for similar status at Laburnum Road Playing Fields. Parish Clerk will obtain more information. (AP25/26)

e. The Cricket Club has confirmed that it will seek input from an Arboreculturalist regarding Tree Surgery.

d. Concern had been expressed by Cllr Ravenscroft regarding the unusually wet conditions on Butchers Stile field in the light of the pending Village Carnival. Parish Clerk was asked to write to the organisers advising them of the PC concerns and suggesting that no access be allowed for vehicles should the wet conditions remain.

120430.6 Reports from Members and Working Groups

a. A round up of known Jubilee Celebration Events has been included on the new Web Site. It was agreed to give a Donation of £250 to Davenham Primary School to help fund the presentation of Jubilee Coin Momentos to each pupil - total cost £900. (AP27)

b. TGF&P Working Group. No issues highlighted.

c. The Parish Clerk gave a Report on the Altogether Better Seminar held at Winsford Lifestyle Centre on Thursday 19 April 2012. The Seminar outlined the basic aims of the Government backed initiative.

d. It was agreed to send a letter of thanks to Mr Price-Milne for rebuilding the wall corner at the Substation on London Road.

e. It was agreed to spend up to £50 on replanting the troughs in the village centre at the end on Hartford Road.

120430.7 Correspondence

a. The following items were brought to the attention of Members:-

- I. E-mail dated 21 April 2012 from CWAC Cllr. Watson advising that the footpath opposite the junction to Fountain Lane, along with a narrow strip of verge, are to be surfaced with tarmac.
- II. E-mail dated 20 April 2012 from PCSO Kat Stock advising that the Police are no longer able to staff parades on highways. This will affect Davenham Carnival and the organisers have been advised to liaise with CWAC on the issue.
- III. Email dated 25 April 2012 from ChALC alerting Parish Councils to a forthcoming Early Day Motion in the House of Commons asking that Town and Parish Councils be given the right to appeal all planning permissions approvals to which they had earlier objected. Parish Clerk to forward a letter to Rt. Hon. Graham Evans MP in support of the Motion. (AP28)
- IV. E-mail dated 25 April 2012 from ChALC updating developments on the new Code of Conduct. A proposed Resolution confirming acceptance of the new Code is to be discussed at the next Parish Council Meeting.
- V. E-mail from CWAC dated 17 April 2012 advising Councillors of the Exhibition at Northwich Memorial Hall, relating to the proposed new Leisure Facility on the site of the Magistrates Court and Memorial Hall in Northwich.

- VI. The Parish Clerk displayed the Flyer promoting the next Joint Parishes Walk on Sunday 27 May 2012, starting from Moulton War Memorial at 2pm.
- b. It was agreed that the Parish Clerk should continue distributing correspondence amongst Members as at present, i.e. filtering out items of minimal value/importance. Members with e-mail access to continue receiving e-mails on an ad-hoc basis, with non-computer Members seeing paper copies monthly. The Parish Clerk, supported by the Chairman, will ensure that non-computer Members receive papers speedily should urgent issues arise that require the input of all Members.
- It was agreed to put in place an up to date Model Publication Policy to cover the release of information to the Public. The Parish Clerk will take this forward. (AP29)

120430.8 To consider any other urgent matters to be brought to the attention of the Council.

None.

120430.9 Confirmation of Date of Next Meeting – Monday 28 May 2012. This will also include the Annual General Meeting and Annual Parish Meeting.

- a. It was noted that the next MADSAG Meeting is to be held at Moulton Village Hall on Thursday 10 May 2012, commencing at 6.30pm.

120430.10 The Part A meeting closed at 10.22pm

Signed/ Dated

Chairman