

DAVENHAM PARISH COUNCIL

Clerk Mrs M Rosney Fernleigh Townfield Lane Frodsham WA6 7RQ

Email clerk@davenhampc.org.uk TEL 01928 739772

**Minutes of the Parish Council Meeting held on
31/10/11 at
Davenham Methodist Church Hall
Public open forum 7.15pm
Council Meeting 7.30pm**

Apologies

Parish Cllr S McDonald
Parish Cllr Grzonkowski

CW&C Cllr H Weltman, CWAC Cllr E Watson
CWAC Cllr Gaynor Sinar. PCSO Kat Stock

Present

Cllr Wood (Chairman), Cllr Sellers (Vice Chair)
Cllr Robinson, Cllr Ravencroft
Cllr Duffy, Cllr Wilson
Cllr Armstrong

Clerk: M Rosney

Other attendees:

1 member of the public Mr A Garner.

Public Forum

Alan Garner asked what plans the Parish Council had for the children's playground at Butchers Style. The Parish Council informed him that they are in the process of completing work at the Laburnum Road field in the near future. He informed members that the slide at this site required attention. Clerk instructed to ensure playground inspection is completed ASAP and any remedial work could then be put in hand. AP/MR

Mr Garner asked members would they address the problem of the overgrown bush in front of the fountain. Clerk instructed to request Mr K Jolley to look at this. AP/MR

Parish Council Meeting

11/10/01 Declarations of Interest

Cllr T Sellers declared an interest in planning application 11/04772/TPO and did not comment on this application.

11/10/02 Approval of Minutes of 26/09/11

- The minutes of the 26/09/11 were approved

ARW

11/10/03 Finance and Administration

a, The new members were co-opted on to the first Parish Council. Andy Duff, Helen Armstrong and Suzanne Wilson provided clerk with a completed copy of their Register of Members Interest and signed their Acceptance of Office forms. Clerk was instructed to inform CWAC Election Officer that co-option had taken place and that all vacant posts has been filled. A/P MR

b, Payment to clerk highlighted in part b.

c, Accounts for payment

- HMRC tax £116.33 passed for payment
- Mr J Price Village Garden contract £1,500.00 passed for payment, clerk instructed to check whether this includes VAT. A/P MR
- Mr J Price Village Keeper Oct 2011 £125.00 passed for payment.
- Davenham Methodist Church room hire £96.00 passed for payment
- J Harding £168.00 passed for payment.
- Audit Commission 2010/2011 year £510.00 passed for payment.
- J Jolley Fountain Garden £50.00 – Clerk to forward letter. A/P MR

d, Clerk read aloud the findings of the external audit report. No further action required.

e, It was agreed to change internal Auditor from JDH Business Services to Mr J Woodward. Clerk to confirm whether JDH Business Services would charge the Parish Council for implementing this immediately. If costs involved, change to be scheduled for 01/04/12. A/P MR

f, It was agreed that [subject to Moulton PC confirming their agreement to continue with the scheme] the Parish Council would continue to fund PCSO for 2012/2013 at a cost of £11,800.00 which saw no increase for current year. Clerk to inform Moulton PC and Cheshire Police Authority of decision. A/P MR

g, Vacancies on sub committees and working groups were filled:-

Committee & Working Groups Representatives	Name
Finance Committee	A Wood, B Robinson, H Armstrong, D Ravenscroft
Planning Sub Committee	Tony Sellers, A Wood, B Robinson, A Duffy
Playing fields, paths,trees,ponds Working Group	D Ravenscroft, S McDonald
CPRE Representative	Helen Armstrong
Heritage Society	David Ravenscroft, B Robinson,
MADSAG	H Armstrong, B Robinson
Newsletter/Website	A Duffy, T Sellers, S Wilson
Welcome Home Fund	A Wood
CWAC Area meeting	B Robinson, S McDonald
MINOSUS Liaison Representative	A Wood, B Robinson
Special Projects Working Group	A Wood, B Robinson, S Wilson

h, In the absence of a quotation for the fencing work at Laburnum Road field, from Mr J Price, chairman agreed to obtain an additional quote. A/P AW

11/10/04 Planning Applications

11/03910/ful attached garage at 19 Firth Fields – Parish Council forwarded comments to CWAC. – Conditional approval.

11/04187/FUL 2 storey extension at 644 London Road – No objection

11/04/167/FUL single storey extension and erection of shelter Bowling Club – Parish Council forwarded comments to CWAC. – Conditional approval.

11/04658/CAT Felling of birch tree 499 London Road – Parish Council forwarded comments to CWAC. – No objection.

11/04772/TPO Felling birch tree to front of 511a London Road – Parish Council forwarded comments to CWAC. – No objection.

11/04721/FUL Pitched roof to replace existing flat roof over garage at 26 Prospect Drive - No objection

11/04469/FUL Addition of window on south elevation and incorporation of bedroom over existing garage with the addition of dormer windows at 40B Church Street. – No objections

11/10/04(b) Report on National Planning Framework feedback forwarded to Cheshire West and Chester and a copy placed on Parish Council files.

11/10/05 Highway Matters

Clerk instructed to inform CWAC that trees had been cut at 511 London Road.

A/P MR

11/10/06 Playing Fields

- Cllr Robinson informed members that he was in the process of obtaining a quotation from Playdale for an Adventure Trail at Laburnum Road. Funding may be available from Cllr E Watson CWAC. Special projects working group to take this matter forward. A/P BR AW SW
- Cllr Robinson and Cllr Ravencroft to arrange a meeting with members of Davenham Junior Football Club. A/P BR DR

11/10/07 To Note Correspondence Received and Action Taken

(a) Members not on email were provided with copies of CWAC members briefings by clerk.

(b) Email from Steve Robinson CWAC concerning neighbourhood plans read aloud for the benefit of members

(c) Clerk instructed to email R Leigh who had requested information in regards to a book that he is writing, informing him that Davenham School is not based at its original site. A/P MR

(d) Clerk instructed to email P Johnson to inform her that playgroup, British Legion may have premises that she can use for her proposed pre-school. A/P MR

(e) Clerk instructed to circulate 1st Davenham Scout Group HQ rebuild project business plan to all Parish Council members A/P MR

11/10/08 To consider any other urgent matters to be brought to the attention of the Council. – The Chairman reminded members of the arrangements for Remembrance Sunday, encouraging members to attend this event.

11/10/09 To confirm dates of next meeting

07/11/11 Laburnum Road Liaison meeting 7.30pm

28/11/11 Informal Parish Council meeting with Scouts 6.30pm

28.11.11 Parish council Meeting 7.30 pm [Public questions 7.15pm

05/12/11 Finance meeting 7.30pm

09/01/12 Parish Council meeting 7.30pm [Public questions 7.15pm

Handwritten signature

4.

Part B

A, Clerks salary for Oct 2011 £442.00 passed for payment

B, Clerks Expenses for Oct £78.79 passed for payment

C. As there were three new members the chairman gave a briefing on the background to the Laburnum Road issues prior to the resident's liaison meeting to be held on 7 November

The meeting finished at 10.15pm

Signed/dated Chairman


9.1.2012