

DAVENHAM PARISH COUNCIL

Clerk Phil Sanders. 21 Linnet Close, Winsford CW7 3FA
Email clerk@davenhampc.org.uk TEL 01606 861748

**Minutes of the Parish Council Meeting held on
06/02/12 at
Davenham Methodist Church Hall
Public open forum 7.15pm
Council Meeting 7.30pm**

Present Cllr. Wood (Chairman)
Cllr. Sellers (Vice Chairman)
Cllr. Robinson
Cllr. Wilson
Cllr. Duff
Cllr. Armstrong

Clerk Phil Sanders
PCSO Kat Stock

Absent Cllr. McDonald

Public Session

PCSO Kat Stock gave a brief Crime Report covering the period 1 December 2011 to 31 January 2012. 22 incidents were reported, including 10 crimes – 6 thefts, 1 act of criminal damage, 2 acts of anti social behaviour and 1 suicide. Kat confirmed that in her absence all reports/enquiries should be routed to Northwich Police Station or to the non-emergencies number 101.

120206.1 Apologies and Declarations of Interest

- a. Apologies were received from Cllr. Ravenscroft and CWAC Cllrs. Watson and Weltman.
- b. No Declarations of interest were made.

120206.2 Approval of Minutes

- a. The minutes of Parish Council Meeting 9/1/12 were approved and signed as a true record. Inserted under Item 12/01/07 was the wording "Quote for £676.80 since received and accepted".
- b. All issues not covered during this Meeting have been followed through.
- c. The minutes of Parish Council Finance Meeting 05/12/11 were approved and signed as a true record.

ARW

120206.3 Finance and Administration

- a. Financial Report dated 6 February 2012 (copy attached) was approved. Payments confirmed – Clerks Salary for 16 to 31 January 2012 £279.16; Clerks Salary for February 2012 £558.31; Clerks Expenses £35.34; LJ Price £250.00.
- b. Rent levels for 2012 were set for the Cricket Club at £591.33 (up 5%) and for the Football Club at £281.20 (up 4%). Parish Clerk to issue both Invoices early in the new Financial Year. Parish Clerk to also enquire whether the Football Club are intending to commence reusing the Laburnum Road Field for season 2012/3.

A/P PC

- c. Cllr. Robinson had been receiving enquiries about Parish Council business for several months including the hedge at the rear of 30c Mount Pleasant Road, one from a CWAC Officer and several from a Developer. He had ascertained that this was because his Telephone Number was the only one on the Web Site and that e-mail addresses, including that of the Chairman, were incorrect.

Cllr. Duff confirmed that the old Web Site pages have been taken down and will be replaced shortly by a new, updated layout. Clerks e-mail address can now be accessed by the new Clerk. Cllrs. Duff and Wilson are currently working on a new Village Newsletter design that will be delivered to each household in the Village. It will also be accessible via the Internet. Intention is to publish in Spring and Autumn.

A/P AD/SW

- d. A final Draft of the revised Parish Clerks Contract will be sent to the Clerk for signature and return in the next few days.

A/P HA/PC

- e. All Members were provided with a list of scheduled Meeting Dates for 2012. A copy has also been placed on the Notice Board.

- f. Information was drawn together to provide an updated list of Members Contact Details. Copy to be put on Notice Board and distributed amongst Members when finalised.

A/P PC

- g. Cllr. Grzonkowski's resignation as a Councillor has been confirmed in writing and was accepted. It was agreed to seek a new Member via Co-Option.

A/P PC

120206.4 Planning and Highway Matters

- a. 12/00132/FUL and 12/00132/LBC – Installation of Flue for New Boiler at 1 The Stables, Whatcroft Lane, Davenham. No objections.

A/P PC

- b. None.

- c. The Parish Clerk read out an e-mail from Jeremy Owens at CWAC outlining the procedures required for the formulation of a Neighbourhood Plan. It was agreed to invite Mr Owens to a meeting with the Council to discuss in more detail.

A/P PC

- d. The Parish Clerk read out an e-mail from CWAC relating to a review of Tree Preservation Orders that is currently being undertaken. More details to follow in due course.

- e. There was no further information available with regard to planning applications on which the PC does not seem to have been consulted.

120206.5 Playing Fields and Gardens

- a. It was reported that six Companies have been invited to Tender for the installation of Play Equipment at Laburnum Road. Deadline for submission of Tenders is 23 February 2012. The Working Group will meet on that evening to review the Tenders

AR

in readiness for making a recommendation for approval at the next Parish Council Meeting.

It was agreed to accept a Quotation from LJ Price Landscapes, in the sum of £90, in respect of levelling out a hollow area of ground, reseeding and spraying path edges to prevent grass creep.

It was agreed to ask Mr Gary Steele to undertake weekly Inspections of all Play Equipment on Council Land at a cost of £15 per week. A Checklist has been devised and this is to be sent out to Mr Steele for completion and return with his Invoice.

A/P PC

b. The Parish Clerk outlined the two Quotations received in relation to the remedial work required at Butchers Stile Childrens Play Area. It was agreed to proceed with the Quote provided by Groundwork and Leisure Services Ltd in the sum of £1,040 + VAT. Parish Clerk to liaise with the Contractors. A/P PC

c. It was agreed to ask CWAC to inspect all Trees at both Laburnum Road and Butchers Stile Playing Fields with a view to making recommendations as to whether any removal/lopping is appropriate. CWAC will also be asked to take into account any TPO's that may be in force. A/P PC

d. Weaver Vale Housing Trust (WVHT) have highlighted an issue relating to fencing/hedging at the rear of 30E Mount Pleasant Road, where stray balls have regularly been found in the garden. WVHT also state that, in their opinion, maintenance of the hedge/fence is the Parish Councils responsibility. The fence, and the question of legal ownership, are to be checked before a formal response is made to WVHT. A/P AW/PC

120206.6 Reports from Members and Working Groups

a. It was agreed that, in principal, the Council would look to consider providing financial assistance for any local group that runs an event to celebrate the Queens Jubilee. It was also agreed that the Parish Council would plant a mature tree at Laburnum Road Playing Fields to commemorate the event.

A/P TS

b. It was noted that the Christmas Tree Lights are currently in need of repair and Cllr. Ravenscroft has agreed to take matters forward. Scottish Power have contacted the Clerk to ascertain the level of electricity used whilst the lights were operational. An Invoice is to follow. A/P DR/PC

c. There were no significant issues to report following the last MADsAG Meeting. The next Meeting is on 8 March and Members are asked to contact either Cllr. Armstrong or Cllr. Robinson should they wish to raise any issues.

d. There was no report from the Playfields, Paths and Gardens Working Group.

120206.7 Correspondence

a. The following items were brought to the attention of Members:-

- I. CHAIN News Release dated 30 January 2012. No action required.
- II. Manchester Airport Meeting with Parish Councils on 13 March 2012. Cllr. Wood to attend. NB. Two places are available to the Parish Council should another member wish to attend.
- III. Email from ChALC relating to pending changes in the Councillors Code of Conduct. Further information to follow. No action required.



- IV. Email from CCA detailing a Connecting Communities Event at Crewe Alex FC on 7 March 2012. No action required.
- V. Email from ChALC relating to a Planning Seminar at Middlewich Civic Hall on 30 March 2012. More details to follow. No action required.
- VI. Notice from CWAC of Road Closure on Manor Lane, Davenham between 6 and 10 February 2012. No action required.

120206.8 To consider any other urgent matters to be brought to the attention of the Council.

None.

120206.9 Confirmation of Date of Next Meeting – Monday 27 February 2012.

a. It was noted that the next Joint Parish Council Meeting will be held at Moulton Village Hall on Monday 19 March 2012. Agenda items to be notified to the Clerk.

120206.10 The Part A meeting closed at 10.16pm.

Signed/ Dated

 27.2.12

Chairman