

## DAVENHAM PARISH COUNCIL

### **Public Attendance:**

One member of the public and one member of the press attended the meeting

### **Minutes of the Parish Council Meeting held Monday 26 November 2007 at Kingsmead Primary School at 7.30pm**

**Present:** A Wood; Chairman, J Curran; Vice Chairman, B Robinson, A Bridge, S Grozonkowski, C Colclough, D Ravenscroft, S Batten, G Roberts and Jo O'Donoghue; Clerk

#### **1 Apologies for Absence and Declarations of Interest**

Apologies were received from D Ravenscroft who was unable to attend due to prior commitments and B Colbourne who is ill. J Hurst did not attend the meeting and did not send apologies.

#### **2 The Minutes of the previous meetings**

2.1 It was resolved that the minutes of the Parish Council Meeting held on 29 October 2007 have the following inserted into Minute 6 "*Cllr Robinson stated that street vendors had attended previous Christmas Tree light ceremonies and requested that they be discouraged from doing so in future*". In other respects the minutes were accepted as a true record and signed.

#### **2.2 Matters Arising**

Following discussion it was agreed that the Clerk would again contact Cheshire Highways regarding re-siting the bus stop.

#### **3 Finance and Administration**

3.1 It was resolved that payments for October totalling £6,484.93 as per the attached schedule be approved. The next finance meeting will be held on 3<sup>rd</sup> December 2007 at 7pm at Davenham Methodist Church Hall. Council agreed to ratify the decision to purchase new Christmas lights.

3.2 Correspondence received as per the attached schedule was noted and the following resolved: It was agreed that the Council will take part in the Parish Planting Scheme organised by VRBC and that Cllr Ravenscroft will be asked to identify different areas of the village to plant up to 10 trees. The grant application must be completed before 31 December 2007 in order to be considered.

3.3 Additional budget items to be considered at Finance Sub meeting  
Cllr Wood noted that the seats around the village were in need of repair and maintenance together with the Fountain and War Memorial.

#### **4 Planning Matters**

4.1 The schedules of Applications Received and Decisions made by VRBC were noted. It was agreed that the Clerk would contact VRBC Planning Department to request a copy of the regulations relating to smoking shelters, their design, location and appearance.

4.2 The procedure for responding to planning applications will be updated and circulated by the Clerk. It was suggested that a planning officer could be invited to a future meeting to discuss large scale planning applications and review the option of creating a Village Design Statement

#### **5 Borough & County Matters**

##### **5.1 Highways matters**

It was noted that there has been no further progress on the issue of the railings and that the Clerk would contact Cllr Shirley Harris. Cllr Curran noted that the road markings near the Woodpecker were now so indistinct that there was now a road safety issue. The Clerk agreed to contact Cheshire Highways. A member of the public

contacted Cllr Curran regarding the 30mph sign located 150m from the Peckmill roundabout asking if it could be moved nearer to the roundabout. The police have previously supported this suggestion so it was agreed that the Clerk would contact Cheshire Highways with the suggestion. Further discussion took place relating the state of the speed bumps throughout the village and the amount of graffiti particularly on the roundabout on Dukes Way and on the chevrons on Regency Way. Cllr Curran agreed to contact Cheshire Highways.

## 5.2 Parish Warding

Cllr Wood reported that VRBC are to implement a review of the parish warding. It was agreed to invite David Owen to a briefing meeting on Monday January 7<sup>th</sup> at Davenham Methodist Church Hall at 7.30pm to explain the implications. All Councillors agreed to attend where possible.

Discussion took place relating to the most recent published minutes of the Kingsmead Residents Association and the inaccuracies contained. It was agreed that the Clerk would write to the Association on behalf of the Council requesting that the factual corrections be made to the minutes prior to the next meeting of the Association.

## 6 Ward Issues

### 6.1 Options for dealing with litter

It was agreed that the Clerk will contact M Solari at VRBC Streetscene to thank him for the installation of the litter bins on Kingsmead estate and that PCSO Forster will be asked to remind all shops within the Parish as to their responsibilities in respect of litter.

### 6.2 Options for dealing with dog fouling

Following complaints from residents it was agreed that Cllr Wood will ask to dog warden to attend the meeting due to be held on 28<sup>th</sup> January.

### 6.3 Alcohol Control Zones

Cllr Batten reported that it is no longer possible for Parish Councils to pass bye-laws to prohibit drinking in public places although the police (including PCSOs) do have the power to stop people drinking in public places.

Discussion took place and it was agreed that the main problems relate to under-age drinking which the PCSO is now addressing. The Clerk agreed to find out VRBC policy on drinking in public places.

### 6.4 Christmas Tree arrangements

Cllr Curran reported that lights have now been purchased and that a local electrical contractor had also offered to supply lights. The switch on in Davenham will take place on 7/12/07 at 5pm. Refreshments will kindly be supplied by The Oddfellows. Cllr Roberts reported that the switch on in Kingsmead will take place on 5/12/07 at 5pm. Refreshments will be provided by The Kingfisher. Cllr Roberts agreed to speak to the landlord of the Kingfisher to request the play-area be closed while the ceremony takes place.

### 6.5 Newsletter

Draft copies of the newsletter were circulated and several amendments suggested. It was agreed that VRBC will be asked to print the newsletter (2,500 copies) and that a distribution service will be used costing £6 per 100 copies. Cllr Curran agreed to liaise with the distribution company. The final version of the newsletter will be distributed to all Councillors prior to print.

## 7 Village Garden, Playing Fields & Footpaths

### 7.1 Laburnum Road Development

Cllr Curran reported that the tenders should now have been sent out by P Mason with a deadline of 17<sup>th</sup> December for return to the Clerk. Arrangements will be made for opening the Tenders by the Special Projects Group the outcome of which will be reported at the next Council meeting.

### 7.2 Meeting dates for Lab Rd residents, bowling club and village groups

It was agreed to arrange a meeting with residents and the bowling club on 17/01/08 at 7.30pm providing the meeting room is available. Clerk to confirm.

## **8 Reports**

### **8.1 PCSO Report**

No report was provided and PCSO Forster did not attend the meeting.

### **8.2 Minosus Annual Meeting**

Cllr Wood explained that the group had originally been set up to check the storage facility and ensure that regulations were being adhered to. The group will now consider reducing the number of meetings held as the problems relating to the facility were now greatly reduced.

8.3 Cllr Colclough reported that the next Kingsmead Youth Action meeting is scheduled for 21<sup>st</sup> December and that further information would be available following the meeting.

## **9 Other Business**

Cllr Wood reported that he was disappointed with the number of Councillors who attended the Remembrance Day Service.

The next meeting will take place on 28 January at 7.30pm at Davenham Methodist Church Hall. The meeting closed at 9.50pm.

### **Minutes Approved:**

Jo O'Donoghue

Parish Clerk

Chairman

Date: